

**BULLITT COUNTY PUBLIC SCHOOLS**  
**1040 HIGHWAY 44 EAST**  
**SHEPHERDSVILLE, KY 40165**

**REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION**

**February 28, 2022**  
**5:00 PM**

**MINUTES OF RECORD**

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 PM on February 28, 2022, with the following members present:  
**Attendance Taken at 5:00 PM:**

(1) Ms. Linda Belcher                      (2) Mrs. Nita Neal                      (3) Mrs. Debby Atherton  
(4) Mrs. Lisa Hodges                      (5) Mr. Darrell Coleman

**CALL TO ORDER**

Board Chairperson Debby Atherton called the February 28, 2022, regular meeting of the Bullitt County Board of Education to order at 5:00 p.m.

**ADOPT THE AGENDA**

2022-039- Motion made by Nita Neal, seconded by Lisa Hodges, to adopt the agenda as presented. All members voted YES.

**PRESENTATIONS**

- Board member Lisa Hodges led the audience in The Pledge of Allegiance and reviewed the Board Team Commitments.
- Communications Director Kali Ervin reminded anyone wishing to address the Board to please register.

Congratulations to:

- KMEA Students **Elijah Medsker** (BCHS), All-State Choir & **Vice Haysley** (BEHS), All-State Musical Ensemble
- Legislative Pages: **Victoria Bickett** (NBHS), **Amari Blackburn** (MWMS), **Hannah Martin**, (OMES), & **Dylan Johnson** (CES)
- Beta Convention Awards:

<b>Jason Lin</b> – 5 <sup>th</sup> Place, Language Arts	<b>Samantha Bowling</b> – 4 <sup>th</sup> Place, Fiber Arts Division I
<b>Colin Neagle</b> – 5 <sup>th</sup> Place, 11 <sup>th</sup> Grade Science	<b>Zachary Maurmeier</b> – 3 <sup>rd</sup> Place, 4 <sup>th</sup> Grade Social Studies
<b>Brandon Smith</b> - 5 <sup>th</sup> Place, 12 <sup>th</sup> Grade Language Arts	<b>Homero Medrano</b> – 3 <sup>rd</sup> Place, Spanish
<b>Damon Moats</b> - 5 <sup>th</sup> Place, Poetry Div. II	<b>Zachary Murdock, Elijah Young, Aidan Moa, &amp; Olivia First</b> – 3 <sup>rd</sup> Place, Robotics
<b>Cailyn Glass</b> – 5 <sup>th</sup> Place, On-Site Painting	<b>Tessa McClure, Kaytlyn Coleman, &amp; Allyson Morgan</b> – 3 <sup>rd</sup> Place, Portfolio

<b>Olivia Mattingly, Luna Asbell, Emma Thompson, Jennifer Naylor</b> – 5 <sup>th</sup> Place, 9 <sup>th</sup> Grade Problem Solving	<b>Elizabeth Stuckenborh</b> – 2 <sup>nd</sup> Place, Drawing Division II
<b>Justin Loudermilk</b> – 4 <sup>th</sup> Place, Poetry Div. II	<b>Aime Ensenat-Pena</b> – 2 <sup>nd</sup> Place, 9 <sup>th</sup> Grade Spanish
<b>Isaac Vanderpool</b> – 4 <sup>th</sup> Place, 9 <sup>th</sup> Grade Math	<b>Cadence Monroe, Mia Johnson, Easton Henon, Zachary Maurmeier</b> – 1 <sup>st</sup> Place Written, 2 <sup>nd</sup> Place Oral RES Quiz Bowl Team
<b>Lily Smith</b> – 4 <sup>th</sup> Place, 10 <sup>th</sup> Grade Math	<b>Jena Hogue</b> – 1 <sup>st</sup> Place, 10 <sup>th</sup> Grade Language Arts
<b>Sagar Patel</b> – 4 <sup>th</sup> Place, 11 <sup>th</sup> Grade Math	<b>Erik Taylor</b> – 1 <sup>st</sup> Place, Woodworking Division I
<b>Poiu Burgo</b> – 4 <sup>th</sup> Place, Digital Arts Div. II	<b>Kendall Bryan</b> – 1 <sup>st</sup> Place, Black & White Photography Division I
<b>Tessa McClure</b> – 4 <sup>th</sup> Place, Fiber Arts Div. II	<b>Brooklyn Pierce</b> – Took part in singing the national anthem with other Beta representatives to open the convention
<b>Grace Mackin</b> – 4 <sup>th</sup> Place, Painting Div. II	<b>Morgan Sexton</b> – Kentucky Senior Beta President

- District Teachers of the Year:

Elementary	Middle	High
Gina Weber Freedom Elementary	Ashley Schell Bernheim Middle	Dana Murphy Bullitt Alternative Center

- Mrs. Cate Noble Ward of Studio Kremer Architects gave a construction update on the New East End Elementary School (OMES).

## COMMUNICATIONS

### Audience Comments

(None)

### Superintendent's Report

#### 1. Board Representative for the 2022-2023 Code of Conduct Committee.

Requested was one board member volunteer to be a member of the 2022-2023 Code of Conduct Committee. Every year a committee comprised of administrators, board members, parents, students and teachers review and update the Bullitt County Discipline Code Handbook. This committee reviews, amends, and updates, if necessary, the Discipline Code Handbook for the 2022-2023 school year. The committee's first meeting is April 7, 2022, 3-4:30 p.m. in the Board Room at the Bullitt County Board of Education office. \*Nita Neal volunteered.

#### 2. Board Representative for the 2022-2023 Transportation Manual Review Committee

Lisa Hodges volunteered.

- Superintendent Jesse Bacon stated that the mandate for masks on buses was lifted this evening and will be optional starting tomorrow. A communication will be sent to all parties after the meeting.

- Dr. Bacon mentioned that the Transportation Department plans some budgetary adjustments and is looking at the highly needed staffing positions. Salary schedules are being reviewed.
- Student Advisory Team letters were sent out and the first meeting is next Monday during the school day. Transportation has been arranged to deliver the students to the meeting and back to the school in time for dismissal. Everyone is looking forward to what information the students can offer moving forward.

#### Other Items from the Board

Chairperson Debby Atherton recognized Dr. Lee Barger, Director of College/Career Readiness & Innovative Programs, for his assistance in recently helping an employee that was choking. His quick action to administer the Heimlich Maneuver saved that person's life. Thank you, Dr. Barger!

Board member Linda Belcher relayed a request from a parent to submit the weekly lunch menus to the newspaper earlier so she can better prepare for her shopping of lunch items for the week ahead.

#### **CONSENT ITEMS**

2022-040- Motion made by Linda Belcher, seconded by Nita Neal, to approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on February 21, 2022, which is available online. All members voted YES.

#### Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 7
3. AP Check Reconciliation Register
4. Paid Invoice Report

#### Bids

##### 1. Permission to Solicit Bids - Waste Removal & Lawn Care

Interim Facilities Director Tony Roth requested permission to advertise for the following bids:

- Solid Waste Removal, Disposal & Recycling Services
- Lawn Care Services

##### 2. Permission to Solicit Bids for Yearbooks

Finance Director Lisa Lewis requested the Board's permission to solicit Request for Proposal (RFP) for a yearbook vendor. Currently, Balfour provides this service for the district.

##### 3. Permission to Accept Bid/RFP - Land Appraisals

Presented for the Board's review and approval were three (3) price quotes for appraisal services for 15 tracts of land. Requested was approval of the lowest quote from Bell Ferris in the amount of \$13,700.00.

#### Travel

\* All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP#</u>
ATC	IMT & Electrical Students	4/20/22	JCTC & AMIT Campus Tour	Louisville	-0-	Miller	12392



BEHS	Bass Fishing Team	4/29-30/22	Cumberland State Resort	Jamestown, KY			12345
		5/10-13/22	KHSAA Regional Bass Fishing Tourn.	Gilbertsville, KY			12346
		6/22-25/22	KY State Bass Fishing Tourn.	Florence, AL	-0-	Parents	12347
			SAF National Tournament				
	Boys Tennis	5/30-6/1/22	State Tournament	Lexington, KY	-0-	BOE Van	12341
	FBLA	4/19-20/22	Leadership Night - Predators & Corvette Museum	Nashville, TN & Bowling Green, KY	\$150	BOE Vans	12388
CES	5th Grade	3/31/22	BizTown	Louisville, KY	\$7	Miller	12402
EMS	7th Grade Band	3/16/22	Concert Band Assessment	Goshen, KY	\$20	Jefferson	12350
	8th Grade Band	3/18/22	Concert Band Assessment	Goshen, KY	\$20	Jefferson	12351
EMS	7th/8th Grade Band	5/16/22	Elementary School Concert Tour - PGES/MWES	Mt. Washington	-0-	Jefferson	12393
	Archery	3/11/22	State Tournament	Louisville, KY	-0-	Miller	12436
HMS	8th Grade	3/2-22	Frazier Museum	Louisville, KY	\$10	Miller Transportation	12311
	7th/8th Grade Band	5/14/22	Kings Island Music in the Parks	Mason, OH	\$54	Miller	12355
	6th Grade	3/18/22	Aladdin, Jr.	Elizabethtown, KY	\$10	Miller	12385
	Discovery School	3/18/22	Play: Percy Jackson & the Lightning Thief	Trinity H.S., Louisville, KY	\$10	Miller	12204
LJES	5th Grade	3/11/22	Frazier Museum	Louisville, KY	\$8	Miller Transportation	12300
MWES	1st Grade	4/18/22	Beckley Creek Park	Louisville, KY	\$13	Miller	12357
	4th Grade	4/20/22	KY Derby Museum	Louisville, KY	\$13	Miller	12378
MWMS	8th Grade	4/25-27/22	8th Grade Trip - Natural Bridge, Carter Caves, National Underground Railroad Museum, Newport Aquarium, Belle of Louisville	Slade, Olive Hill, KY, Cincinnati, OH, & Louisville, KY	\$400	Miller	12376
	7th/8th Grade Band	3/16/22	KMEA Band Assessment	Goshen, KY	-0-	Miller	12377
NES	Grades 2, 3, 4, 5	3/31/22	Newport Aquarium	Newport, KY	\$25	Miller	12386
NBHS	Band	3/15/22	KMEA District 5 Concert Band Assessment	Goshen, KY	-0-	Miller	12349
	Band	3/5/22	Solo & Ensemble Assessments	Goshen, KY	-0-	Miller	12381
	HOSA & Allied Health Students	3/24/22	SOS (Supplies Overseas) Tour & Volunteer Day	Louisville, KY	-0-	Miller	12315
	Basketball	2/15/22	Meade Co.	Brandenburg	-0-	TBD	12354
	Education Rising	3/3/22	Ed Rising State Conference	Louisville, KY	-0-	Miller	12353



	EKG & PCT Students	3/16/22	University Hospital Job Shadow	Louisville, KY	-0-	Miller	12422
	Science Students	3/25/22	Trashformation Art Contest @ Lou. Zoo	Louisville, KY	\$10	Miller	12423
OMES	Special Education K-5	4/19/22	Stage One & The Spaghetti Factory	Louisville, KY	\$18	Miller	12269
OMES	Kindergarten	3/31/22	Louisville Zoo	Louisville, KY	\$16	Miller	12421
PGES	2nd Grade	3/2/22	Derby Dinner Playhouse	Clarksville, IN	\$14	Miller	12335
	4th Grade	4/19/22	Old Fort Harrod State Park	Harrodsburg, KY	\$15	Miller	12409
ZMS	6th-8th Grade Band	3/17/22	KMES District 5 Large Group Assessment	Goshen, KY	-0-	Miller	12369

### Minutes

- January 24, 2022 - Monthly Meeting
- February 7, 2022 - Work Session
- February 18, 2022 - Special Meeting – Masks

### Human Resources

#### 1. Leave of Absence Requests

**Joelle Armstrong** - Teacher - Bullitt East High School - Ms. Armstrong requested leave without pay for the dates of February 14th - March 4th, 2022. She is using FMLA.

**Jenna Blain** - Teacher - Lebanon Junction Elementary - Ms. Blain requested leave without pay for the dates of March 17th and March 18th, 2022. She has used all her available accrued leave time.

**Megan Boston** - Teacher - Freedom Elementary - Ms. Boston requested leave without pay for the dates of March 7th - March 11th, 2022. She is using her accruals and FMLA leave.

**Nicole Brock** - Clerical Assistant - North Bullitt High School - Ms. Brock requested leave without pay for the dates of February 7th - February 17th, 2022. She is using FMLA and her available accrued leave time.

**Ashley Craig** - Instructional Assistant - Roby Elementary - Ms. Craig requested leave without pay for the dates of February 16th and 17th, 2022. She has used all her available accrued leave time.

**Kyla DeVore** - Tutor Instructor - Mt. Washington Middle - Ms. DeVore requested leave without pay for the dates of January 31st - May 23rd, 2022. She does not qualify for FMLA and has used all her available accrued leave time.

**Amanda Fitz** - Teacher - Overdale Elementary - Ms. Fitz requested leave without pay for the date of January 24th, 2022. She has used all her available accrued leave time.

**Cynthia French** - Teacher - Nichols Elementary - Ms. French requested leave without pay for the dates of May 19th - May 24th, 2022. She is using FMLA.

**Christa Harley** - Custodian - Bullitt East High School - Ms. Harley requested leave without pay for the date of February 4th, 2022. She has used all her available accrued leave time.

**Kim King** - Cook/Baker - Old Mill Elementary - Ms. King requested leave without pay for the dates of January 12th - January 14th, 2022 and January 18th - January 31st, 2022. She has used all available accrued leave time.

**Angela Krogulski** - Instructional Assistant - Roby Elementary - Ms. Krogulski requested leave without pay for the date of February 9th, 2022. She has used all available accrued leave time.

**Christina Minton** - Teacher - Bullitt East High School - Ms. Minton requested leave without pay for the dates of January 19th - 21st, 2022. She has used all her available accrued leave time.

**Tara Mitchell** - Bus Driver - Transportation - Ms. Mitchell requested her leave without pay be extended from ending January 3rd, 2022 until February 18th, 2022. She has used all available accrued leave time.

**Michelle Sallee** - Teacher - Hebron Middle School - Ms. Sallee requested leave without pay for the dates of February 21st - March 15th, 2022. She is using her available accrued leave time and FMLA.

**Kymerly Toogood** - Sweeper - Lebanon Junction Elementary - Ms. Toogood requested her leave without pay be amended from ending September 13th, 2021 to ending December 1st, 2021. She has used all her available accrued leave time.

**Angie Wales** - Tutor - Lebanon Junction Elementary - Ms. Wales requested leave without pay for the dates of January 26th - January 27th, 2022. She has used all her available accrual leave time.

**Craig A. Wood** - ISAP Instructor - Mt. Washington Middle School - Mr. Wood requested leave without pay for the dates of February 23rd - May 23rd, 2022. He has used all available accrued leave time.

## 2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **January 2022** through **February 2022** were submitted for the Board's information and inclusion in the minutes of this meeting.

### Contracts

#### 1. Spectrum Renewal for Spring Meadows and Nichols Elementary

Over the last 10 years, Spectrum has had little to no downtime with fiber service to Spring Meadows and Nichols Elementary. In the fall, an RFP was requested since the contract with Spectrum is expiring at the end of this fiscal year. A form 470 was filed by the Adtec representative on November 3rd, which discounts prices substantially since the E-rate program pays 80% of the connectivity fees. Two bids were received: Windstream-Kinetic and Spectrum. Spectrum scored best on the matrix. Price weighed more in the calculations per E-rate rules. There is also a difference in internet speeds that Windstream could not match. Requested was approval of another 5-year commitment with Spectrum to provide 10GB connectivity to Nichols and Spring Meadows. The contract was reviewed by Eric Farris.

#### 2. Paroquet Springs by NBHS Cheer Team

North Bullitt High School Cheer Team would like to host an end-of-season banquet at Paroquet Springs Conference Centre on March 7th, 2022, from 6:00 p.m. to 10 p.m.

### Permission to Accept Donations/Grant Funding

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
FRYSC's across the district That participated	Turnaround Center	Donation	Items for families in need across the district	\$300.00+
Brooks Elementary School	Schoppenhorst Funeral Home	Donation	Check for Playground Equipment/repairs	\$500.00
Roby Elementary School FRC	Little Flock Baptist Church	Donation	Labor and supplies to build an outdoor classroom	\$4,200+
Old Mill Elementary School Wellness Club	Casey Lewis, MD	Donation	For sponsor salary and other expenses for 5 years to run the Wellness Club	\$5,000.00

### Permission to Apply – Summer Food Service Program (SFSP)

The Department of School Nutrition Services (SNS) requested permission to apply for and participate in the Summer Food Service Program (SFSP) during the months of June and July. The SFSP ensures that low-income children continue to receive nutritious meals when school is not in session. Free meals are available to all children under the age of 19 years; these meals will be made available at approved SFSP sites in areas with significant concentrations of low-income children. These sites will be located

at various places in these low-income communities, such as schools, parks, recreation centers, churches, etc. This request for 2022 includes the need for, at minimum, fifteen (15) cook/bakers, two (2) kitchen managers and substitutes on an as-needed basis for no more than 40 days. Participation in the SFSP benefits other community programs such as 21<sup>st</sup> Century and the YMCA of Bullitt County by providing free meals, thus allowing other program funds to go towards education and enrichment activities.

#### Use of District Property Requests

##### 1. BCHS by Grand Lodge of KY

Bullitt Central High School requested permission to allow the Grand Lodge of Kentucky to use the auditorium to host its District Meeting on March 25, 2022, from 3 p.m. to 10 p.m.

##### 2. MWMS by Jon Gordon Companies

Mt. Washington Middle School requested permission to allow the Jon Gordon Companies use of the library for a Positive Schools Tour on March 11, 2022, from 8:00 a.m. to 12:00 p.m. Since some BCPS teachers will be attending at no cost, Dr. Bacon waived the rental fee.

#### Alteration of District Property Request - BEHS Pantry Box

Requested was approval to install a Shepherd's Pantry Box at Bullitt East High School. The Pantry Box will be located outside next to the Library Media Center. This Community Sharing Pantry will be accessible to families to have provisions and for anyone to donate items as well.

### **UNFINISHED BUSINESS**

#### 2nd Reading for Revised Title IX Sexual Harassment Policies

Presented for the Board's 2nd Reading for approval were the following updated Title IX Sexual Harassment Policies:

- 03.1621 - Title IX Sexual Harassment (Certified)
- 03.2621 - Title IX Sexual Harassment (Classified)

These changes clarify several steps and complete important references for a more thorough handling by staff. The attachments have been reviewed by Board Attorney Joe Mills.

2022-041- Motion made by Lisa Hodges, seconded by Nita Neal, to approve the 2nd Reading of the two revised Title IX Sexual Harassment policies as presented. All members voted YES.

### **NEW BUSINESS**

#### Early Graduation Requests

Four students submitted Early Graduation packets for the Board's review and approval:

- Jacob Embrey, NBHS
- Caleb Forgey, NBHS
- Ryan Brown, NBHS
- Cheyenne Judd, BCHS

2022-042- Motion made by Nita Neal, seconded by Linda Belcher, to approve the four requests for early graduation as presented. All members voted YES.

#### Family Resource / Youth Service Center Activities for FY 22

Presented for Board review was a summary of Family Resource / Youth Service Center activities for FY 2022. **For review and comment only; no action required by the Board.**

#### 2022-2023 Staffing Plans

Presented were the BCPS Staffing Plans for the 2022-2023 school year. Changes include:



- Deletion of the name "College and Career Coach" from the High School Staffing Plan to "Transition Readiness Coach."
- Addition of clerical hours enrollment tiers under the High School Staffing Plan (The last tier in the previous plan was 1450-1499. BEHS has over 1500 students.)
- BAC - Addition of one Instructional Tutor Position - Reduction of Instructional Assistants from 4 to 3

Once approved by the BCPS Board, the Staffing Plans will be sent to the Kentucky Department of Education for review.

2022-043- Motion made by Linda Belcher, seconded by Nita Neal, to approve the 2022-2023 Staffing Plans as presented. All members voted YES.

### **ADJOURNMENT**

2022-044- Motion made by Linda Belcher, seconded by Lisa Hodges, to adjourn at 5:32 p.m. All members voted YES.

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CHAIRPERSON

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SECRETARY