**Board Memo**

**DATE:** 3/10/2022

**AGENDA ITEM DETAILS:**

**School/Department**

Ignite Institute

**Product Vendor or Grant Issuer**

Executive Charter

**Product or Grant Name**

Transportation to California, PA

**Date/Term (Beginning and End Dates/Year)**

3/16-3/19/2022

**APPLICABLE BOARD POLICY:**

09.36

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

Ignite Institute using Executive Charter for transportation to California, PA for FRC Regional Tournament on 3/16-3/19/2022.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$5,480.00 plus $99.00 a night for room for driver per Beth Koch (email attached)

**Funding Source**

BCEF

 **\*If more than one funding source, list below along with amount or percent for each source**

Click or tap here to enter text.

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

Click or tap here to enter text.

**RECOMMENDATION:**

I recommend the Board approve the contract with Ignite Institute and Executive Charter for transportation to California, PA to FRC Regional Tournament on 3/16-3/19/2022, as presented.

**CONTACT PERSON: (submitter)**

Kim Best, Assistant Superintendent of Operations