

NO BUS**School-Related Student Trip Request Form****Section 1 To be completed by requesting organization – (Incomplete forms will be returned, causing a delay in scheduling transportation for the event.)**Date of Request 2-18-22Date of Event 2-25/26-22Organization DanceSchool TCCASNumber of Passengers 11

Type of Trip (Circle One)

☐ In-County Instructional☐ In-County Athletic☐ Other: (Explain in detail)☐ Out-of-County Instructional☒ Out-of-County Athletic☐ Out-of-State Instructional☐ Out-of-State AthleticDestination (Event, City, and State)) KDCO State Camp Louisville KYPlanned Stops to and from NONE

Departing location _____

Date of Departure 2-25-22Time of Departure after schoolReturning location TCCASDate of Return 2-26-22Time of Return 6pmChaperone(s) Betty McGaryChaperone's Phone # 272-604-3899

Special Requests (Check One)

☐ Van☐ Wheelchair Accessible☐ Other: Monitor☐ Other (Explain in Detail)If requesting the van, has the person driving been certified and approved to drive? ☐ Yes ☐ No (Check one)

Person Driving Van _____

Trip Requested By: _____

Organization Responsible for Payment _____

Approval of Site Based Council Representative _____

Date 2-22-22**District Use Only****Section 2**

Approval of District Representative _____ Date _____

DRIVER – TURN THIS FORM IN WITH TIMESHEETS**Section 3**

Date/Time Departure: _____ Odometer Start: _____

Date/Time Return: _____ Odometer End: _____

I hereby certify that the above information is correct to the best of my knowledge.

Driver Signature _____ Date _____

Driver Comments: _____

Coach or School Representative Signature _____ Date _____

Request to Place an Item on the AgendaName: Betsy McDanielAddress: TCCHSTelephone number: 270-265-2506

Name of school children attend, if applicable: _____

Group represented: TCCHS DanceCheck if request was submitted to: ☒ Superintendent ☐ Board ChairpersonConferred with following administrators (names): Lee CharlesDescription of Issue: Travel to the KOCO State CompetitionSpecific Action Requested: permission to travel to stay overnight in Louisville, KY for the KOCO state dance competitionCheck if you are: ☐ Board Member ☒ District Employee ☐ Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised: 3/13/06