

Certification of Time for Extended Employment

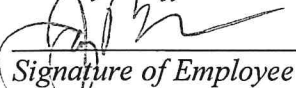
Each central office employee shall complete and submit this form to the immediate supervisor for each pay period at the time designated by Central Office personnel.

EMPLOYEE'S NAME: Jay Brewer POSITION/DEPARTMENT: _____

PAY PERIOD BEGINNING: JANUARY 17, 2022 PAY PERIOD ENDING: JANUARY 28, 2022

DATE	On Campus Work	Off Campus Work	Off Campus Site	LEAVE TYPE/ AMOUNT USED ³
✓ 1/15/22 ✓ 1/16/22 - Day	Exceptional	Day	Conference	
1/17/22		✓		Exceptional Learner Conf.
1/18/22	✓	✓		Exceptional Learner Conf.
1/19/22	✓			
1/20/22	✓			
1/21/22	✓			
1/24/22	✓			
1/25/22	✓			
1/26/22	✓			
1/27/22	✓			
1/28/22	✓			
TOTAL DAYS WORKED		12		

I hereby certify that this time sheet is a correct statement of actual days worked during this pay period.


Signature of Employee

Date

Signature of Supervisor

Date

³LEAVE KEY

E=emergency P=personal
H=holiday S=sick
J=jury U=unpaid
M=military/disaster V=vacation
NC=Non Contract Day

PERSONNEL

03.121 AP.23

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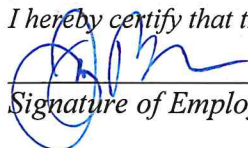
Each central office employee shall complete and submit this form to the immediate supervisor for each pay period at the time designated by Central Office personnel.

EMPLOYEE'S NAME: Jay Brewer POSITION/DEPARTMENT: Superintendent

PAY PERIOD BEGINNING: JANUARY 31, 2022 PAY PERIOD ENDING: FEBRUARY 11, 2022

DATE	On Campus Work Day	Off Campus Work ay	Off Campus Site	LEAVE TYPE/ AMOUNT USED ³
1/31/22	✓			
2/1/22	✓			
2/2/22	✓			
2/3/22	✓			
2/4/22	✓			
2/7/22	✓			
2/8/22	✓	✓		State Bowling - Louisville
2/9/22		✓		NKCES - Superintendent Meeting
2/10/22	✓			
2/11/22	✓			
TOTAL DAYS WORKED		10		

I hereby certify that this time sheet is a correct statement of actual days worked during this pay period.


Signature of Employee

2/21/22
Date

Signature of Supervisor

Date

³LEAVE KEY

E=emergency	P=personal
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Review/Revised: 3/21/18