

Mercer County Schools
JOB DESCRIPTION

Job Title: Gifted/ Talented Instructor	Reports to: Gifted Talented District Coordinator/ Building Principal
Job Class Code: 2100	Work Schedule: 185 days and 7.5 hours per day
Pay Scale: per salary schedule	Approval Date: 2/17/2022

PERFORMANCE RESPONSIBILITIES

The Gifted Program Instructor is responsible for providing learning experiences designed to meet the unique needs of the gifted students. The Gifted Talented Program Instructor is responsible for planning and implementing a curriculum designed to meet the gifted students differentiated needs. The Gifted Talented Instructor is instrumental in promoting the need for gifted education among educators, parents and the community.

REPSONSIBILITIES

- Develop an instructional plan designed to meet district objectives for gifted education.
- Prepare lesson plan designed to meet program goals and to meet unique interest sand aptitudes of each students.
- Provide learning experiences, activities and discussions to provide for individual student development.
- Design and implement a method of evaluating individual student performance and achievement.
- Provide a stimulating and conducive learning environment.
- Design and organize materials needed to implement instructional plans.'
- Assist in the identification and selection of gifted students.
- Schedule gifted resource classes- coordinating pull out times with the regular classroom teachers.
- Consult with classroom teachers to monitor the performance of gifted students in regular classes and serve as resource person for assisting regular teachers in challenging and motivation of gifted students.
- Provide for parent communication concerning program goals and the performance/achievement of their child in meeting these goals (i.e. Parent workshops, individual conferences, progress reports).
- Schedule and conduct conferences between gifted teacher/classroom teacher/parent for those students maintaining expected performance in regular classroom and/or resource program.
- Available for periodic meetings with Gifted Talented District Coordinator
- Provides for continued professional growth through on-going reading the field of Gifted Education and through attendance at workshops and conferences.
- Preforms other duties and assumes other responsibilities as assigned by the Gifted Talented District Coordinator and/or building principal.

MINIMUM QUALIFICATIONS

Education: Valid Kentucky Teaching Certificate
Certification/Licensure: Valid Kentucky Gifted Education Endorsement

IMPORTANT NOTES

Work actually performed by incumbents in this position may vary. Although this document may be used for recruiting, staffing, or career planning, the information contained herein should only be used as a guideline or recommendation for the content and qualifications for this position. An individual's ability to meet the qualifications and capabilities described in this document is not a guarantee of employment or promotion. Mercer County School District reserves the right to make changes to this document as deemed necessary without providing advance written notice. This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, age, disability, or national origin.