

Mercer County Schools JOB DESCRIPTION	
Job Title: EL Migrant Teacher	Reports to: English Learner District Coordinator/ Building Principal
Job Class Code: Certified Teacher	Work Schedule: 185 days
Pay Scale: per salary schedule	Approval Date: 2/17/2022
PERFORMANCE RESPONSIBILITIES	
<p>The English Learner Program is responsible for providing learning experience and support for students in the program. The EL teacher is responsible for planning and implementing a curriculum designed to meet the needs of the EL students.</p> <p><b>RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>• The EL teacher shall prepare, present and evaluate material designed for student learning experiences.</li> <li>• The EL teacher shall develop, enforce and interpret policies of student's behavior to students, parents and the community.</li> <li>• The EL teacher shall execute board and administrative policies within the classroom and at school related activities.</li> <li>• The EL teacher shall communicate with classroom teachers and parents on the progress of the EL student.</li> <li>• The EL teacher shall participate in school activities and after school programs where the EL students/ families are in attendance.</li> <li>• The EL teacher shall keep various student records, grade books and other records to document students' progress and attendance.</li> <li>• The EL teacher shall work with parents, principal, DPP, Curriculum support personnel, teachers and others in helping students learn and develop.</li> <li>• The EL teacher is responsible for knowing and following the WIDA standards</li> <li>• The EL teacher oversees and administers ACCESS testing to students and shares results with families.</li> </ul>	
MINIMUM QUALIFICATIONS	
<p>Education: Valid Kentucky Teaching Certificate</p> <p>Certification/Licensure: Valid ESL endorsement</p>	
IMPORTANT NOTES	
<p><i>Work actually performed by incumbents in this position may vary. Although this document may be used for recruiting, staffing, or career planning, the information contained herein should only be used as a guideline or recommendation for the content and qualifications for this position. An individual's ability to meet the qualifications and capabilities described in this document is not a guarantee of employment or promotion. Mercer County School District reserves the right to make changes to this document as deemed necessary without providing advance written notice. This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, age, disability, or national origin.</i></p>	