

Mercer County Schools JOB DESCRIPTION	
Job Title: Grounds Maintenance Worker	Reports to: Maintenance Director
Job Class Code: 7448	Work Schedule: 8 hours, 240 days
Pay Scale: Level 4 Classified	Approval Date: 2/17/2022
PERFORMANCE RESPONSIBILITIES	
<p>BASIC FUNCTION: Perform skilled grounds maintenance to include, but not limited to, mowing, trimming, landscaping, mulching, painting, pressure washing, snow removal, salting, grounds repair and basic maintenance.</p> <p>The hours and days for this position will be variable, and may not be a set schedule. The schedule will depend on the time of year and job responsibilities that must be completed at that particular time. Mowing and trimming may need to be completed when school is not in session, during evenings and weekends. The Maintenance Director will be responsible for directing the work schedule for this position.</p> <p>REPRESENTATIVE DUTIES:</p> <ul style="list-style-type: none"> • Perform a variety of grounds maintenance and repair work independently as instructed or assist other skilled trade personnel to maintain school buildings, facilities and grounds in proper condition. • Maintain grounds, facilities and equipment including mowing, trimming, landscaping, mulching, painting, pressure washing, snow removal, salting. • Repair, assemble, install and assist in the construction of doors, partitions, furniture, counters, bulletin boards, chalk boards, shelving and other items; set up for special events; move furniture. • Prepare surfaces for painting; apply finishes and coverings using brushes, rollers, spray equipment and cutters as necessary. • Maintain routine records related to maintenance activities. • Operate a variety of equipment and machines such as trucks, saws, drills, sanders, welding equipment and other hand and power tools. • Operate lawn equipment such as tractors, mowers, weed eaters, blowers, chain saws, etc. • Responsible for the upkeep of grounds equipment to ensure safety and reliability. • Perform other related duties as assigned. 	
MINIMUM QUALIFICATIONS	
<p>EDUCATION AND EXPERIENCE: Any combination equivalent to: high school diploma, G.E.D. Certificate or demonstrated progress toward obtaining a G.E.D. as required by Kentucky law and two years general maintenance experience, including experience with tractors, riding mowers and push mowers.</p> <p>LICENSES AND OTHER REQUIREMENTS: A Valid Kentucky Driver's License</p>	
IMPORTANT NOTES	
<p><i>Work actually performed by incumbents in this position may vary. Although this document may be used for recruiting, staffing, or career planning, the information contained herein should only be used as a guideline or recommendation for the content and qualifications for this position. An individual's ability to meet the qualifications and capabilities described in this document is not a guarantee of employment or promotion. Mercer County School District reserves the right to make changes to this document as deemed necessary without providing advance written notice. This employer does not knowingly discriminate on the basis of race, color, religion, sex, sexual orientation, age, disability, or national origin.</i></p>	