

**RECORD OF BOARD PROCEEDINGS  
MINUTES FROM THE MEETING  
Ludlow, Kentucky, January 20, 2022**

The Ludlow Independent Board of Education met at the Central Office  
525 Elm Street  
Ludlow, KY 41016 at 6:30 PM, on January 20, 2022, with the following members present:

**Attendance Taken at 6:30 PM:**

Present Board Members:

Mr. Wesley Dorger  
Mrs. Kym King  
Ms. Cindy Powell

Absent Board Members:

Mrs. Amy Hayden  
Mrs. Melanie Hazlewood

**1. Call to Order**

**1.1. Call to Order by Ms. Cindy Powell**

Rationale:

Board President, Ms. Cindy Powell will call the meeting to order.

Discussion:

Others Present at the Meeting: Mike Borchers, Superintendent; Jenny McMillen, Director of Student Services & Board Secretary; Jason Steffen, Director of Teaching & Learning; Travis Caudill, High School Principal; Tonya Brummer, Elementary Principal; Trisha Scheyer, River City News; Kirsten Anello, Grad Student at University of the Cumberlands; Audrey Adkins, Grad Student at Campbellsville University

**1.2. Pledge of Allegiance by Ms. Amy Hayden**

Rationale:

Mrs. Hayden will lead the Pledge of Allegiance.

**2. Approval of Agenda**

Rationale:

It is recommended that the Board approve the Agenda.

**Order #53 - Motion Passed:** Approval of the Agenda as presented passed with a motion by Mrs. Kym King and a second by Mr. Wesley Dorger.

|                        |        |
|------------------------|--------|
| Mr. Wesley Dorger      | Yes    |
| Mrs. Amy Hayden        | Absent |
| Mrs. Melanie Hazlewood | Absent |
| Mrs. Kym King          | Yes    |
| Ms. Cindy Powell       | Yes    |

**3. Election of Board Officers**

**3.1. Elect Secretary to the Board of Education**

Rationale:

It is recommended that the Board elect a Secretary to the Board of Education.

**Order #54 - Motion Passed:** Approval of the selection of Jennifer McMillen to serve as the Secretary of the Board passed with a motion by Mr. Wesley Dorger and a second by Mrs. Kym King.

- Mr. Wesley Dorger      Yes
- Mrs. Amy Hayden      Absent
- Mrs. Melanie Hazlewood   Absent
- Mrs. Kym King      Yes
- Ms. Cindy Powell      Yes

**3.2. Elect Treasurer to the Board of Education**

Rationale:

It is recommended that the Board elect the Treasurer to the Board of Education.

**Order #55 - Motion Passed:** Approval of Vikki Wofford to serve as the Treasurer of the Board passed with a motion by Mrs. Kym King and a second by Mr. Wesley Dorger.

- Mr. Wesley Dorger      Yes
- Mrs. Amy Hayden      Absent
- Mrs. Melanie Hazlewood   Absent
- Mrs. Kym King      Yes
- Ms. Cindy Powell      Yes

**4. Recognition and Information Agenda**

Rationale:

These items are presented for recognition and information.

**4.1. National School Board Recognition Month**

Rationale:

January is National School Board Recognition Month. The Ludlow Independent School District is proud to join with other school districts in the nation in recognizing the contributions of all school board members, especially the dedicated members of the Ludlow Independent Board of Education.

Proclamation

Honoring the members of the  
Ludlow Independent Board of Education  
during School Board Recognition Month  
January 2022

WHEREAS our community values a quality education as a vital step along the pathway to success for our children; and

WHEREAS Wesley Dorger, Amy Hayden, Melanie Hazlewood, Kymberly King, Cindy Powell contribute greatly to this community through their service on the Ludlow Independent Board of Education; and

WHEREAS these decision-makers are responsible for maintaining strong, effective budgetary oversight, high standards for employment and a safe, well-managed set of school facilities; and

WHEREAS these board members are serving our community with integrity, honor and a commitment to our children's futures; and

WHEREAS January 2022 marks Kentucky's observation of their contributions through School Board Recognition Month;

THEREFORE, I, Michael J. Borchers, Superintendent, do hereby proclaim the month of January 2022 throughout this community as School Board Recognition Month and urge all citizens to honor Wesley Dorger, Amy Hayden, Melanie Hazlewood, Kymberly King, Cindy Powell for their service.

---

January 20, 2022

Thank you to our board members!

#### **4.2. Spotlight Items**

Rationale:

Jenny McMillen will review the 2nd Semester Parent/Family Engagement Opportunities.

#### **4.3. Monthly Reports**

Rationale:

These items are presented for information purposes.

#### **4.4. 2022 KSBA Annual Conference**

Rationale:

The Kentucky School Boards Association has scheduled its 2022 Annual Conference for February 25th-27th. The host hotel will be Louisville Marriott Downtown and the conference site is at the Kentucky International Convention Center.

#### **4.5. Substitute Teacher Approval**

Rationale:

It is recommended that the Board approve the following applicants:

Melanie Weyer  
Claire Castleman  
Courtney Verkamp  
Cassandra Williams

#### **4.6. Fundraising Requests**

Rationale:

This item is presented for information purposes.

**4.7. Personnel**

Rationale:

In accordance with the provisions of KRS 160.390, personnel changes are reported to the Board of Education by the superintendent of schools.

**5. Consent Agenda**

Rationale:

It is recommended that the Board approve the Consent Agenda.

**Order #56 - Motion Passed:** Approval of the Consent Agenda passed with a motion by Mrs. Kym King and a second by Mr. Wesley Dorger.

- Mr. Wesley Dorger      Yes
- Mrs. Amy Hayden      Absent
- Mrs. Melanie Hazlewood   Absent
- Mrs. Kym King      Yes
- Ms. Cindy Powell      Yes

**5.1. Approval of Minutes**

Rationale:

It is recommended that the Board approve the minutes from the December 2021 meeting.

**5.2. Monthly Bills**

Rationale:

It is recommended that the Board approve the payment of the monthly bills.

**5.3. Non-Resident Contracts for 2022-2023**

Rationale:

Each year, our district enters into Non-Resident Contracts for educating students residing outside of our school district. In order for our district to include these students in our Average Daily Attendance (ADA) calculations for next year, these contracts are signed by both participating districts. In addition to the ADA Non-Resident Contracts, parents of these students agree to pay a tuition fee of \$250.00 per year.

It is recommended that the board approve the Non-resident Contracts.

**6. Discussion and Action Agenda**

**6.1. Board Meeting Dates - 2022**

Rationale:

It is recommended that the Board approve the 2022 Board Meeting dates.

**Order #57 - Motion Passed:** Approval of the 2022 Board Meeting Dates passed with a motion by Mr. Wesley Dorger and a second by Mrs. Kym King.

- Mr. Wesley Dorger      Yes
- Mrs. Amy Hayden      Absent
- Mrs. Melanie Hazlewood   Absent
- Mrs. Kym King      Yes
- Ms. Cindy Powell      Yes

**6.2. School Facilities and Construction Commission Biennium Offer of Assistance**

Rationale:

The district has received an offer of assistance for renovation and future construction in the district for items listed on the District Master Facility Plan in the amount of \$20,491. A copy of the offer is attached for your review. In order to accept this offer, the district must verify cash balances in the Building Fund and Capital Outlay Fund, as of June 30, 2021. These amounts must be transferred into an escrow account in these funds for future renovation and construction projects.

The purpose of these funds is used to pay bond and interest payments on previous renovation projects. The district will be able to continue to make these payments based upon an analysis of the payment schedules after making the transfers noted above.

**Order #58 - Motion Passed:** Approval of the acceptance of the Biennial Offer of Assistance from the School Facilities and Construction Commission and authorization of the transfer of cash balances to escrow accounts in these funds as required passed with a motion by Mrs. Kym King and a second by Mr. Wesley Dorger.

|                        |        |
|------------------------|--------|
| Mr. Wesley Dorger      | Yes    |
| Mrs. Amy Hayden        | Absent |
| Mrs. Melanie Hazlewood | Absent |
| Mrs. Kym King          | Yes    |
| Ms. Cindy Powell       | Yes    |

**6.3. Legal Service Contract**

Rationale:

It is recommended that the Board approve the Legal Service Contract.

**Order #59 - Motion Passed:** Approval of the Legal Service Contract passed with a motion by Mr. Wesley Dorger and a second by Mrs. Kym King.

|                        |        |
|------------------------|--------|
| Mr. Wesley Dorger      | Yes    |
| Mrs. Amy Hayden        | Absent |
| Mrs. Melanie Hazlewood | Absent |
| Mrs. Kym King          | Yes    |
| Ms. Cindy Powell       | Yes    |

**6.4. FRYSC Assurances**

Rationale:

It is recommended that the Board approve the FRYSC Assurances Certification.

**Order #60 - Motion Passed:** Approval of the FRYSC Assurances passed with a motion by Mrs. Kym King and a second by Mr. Wesley Dorger.

|                        |        |
|------------------------|--------|
| Mr. Wesley Dorger      | Yes    |
| Mrs. Amy Hayden        | Absent |
| Mrs. Melanie Hazlewood | Absent |
| Mrs. Kym King          | Yes    |
| Ms. Cindy Powell       | Yes    |

**6.5. 2022-2023 Draft Calendar**

Rationale:

This item is presented for discussion.

Discussion:

The items from the calendar committee were presented and discussed. No action is needed at this time.

**6.6. 2022-2023 Draft Budget**

Rationale:

2022-2023 Draft Budget

January begins the budgeting cycle for the next fiscal year (2022-2023). The budgeting process for a school district is a planning tool to assist in the monitoring of fiscal resources in our district. This process will be refined on multiple occasions over the next nine months due to a variety of factors; Commonwealth of Kentucky Budget allocations for Districts and Programs (SEEK Program, State Grants, etc.), and Average Daily Attendance/Enrollment for remainder of the school year.

The state of the Commonwealth's fiscal health is critical. With the uncertainty of our tentative 2022-2023 SEEK forecast, we have maintained our expenses based on actual, trending, and anticipated payroll step increases. To maintain a strong contingency and healthy carry-forward, we must address our expenses in the budget.

This Draft Budget has been approached with conservative views on revenue and expenses based on historical actuals (2021). There are two big variables in this budget on the revenue side, the beginning balance and SEEK funding. As the year progresses these numbers will become more concrete and allow the district to see next year's budget more clearly. With that said, here are a few details from the attached budget:

Property tax revenue has been budgeted on the premise that the Board of Education will levy a rate that will generate the maximum allowable 4% increase.

At this time, salaries will increase based solely on experience levels and step increases.

All programs will be evaluated to ensure that they are meeting the needs of our students.

Retirements will be evaluated and may be absorbed with current staff when possible.

Evaluating staffing levels to reflect the student membership in each school.

**Order #61 - Motion Passed:** Approval of the 2022-2023 Draft Budget passed with a motion by Mr. Wesley Dorger and a second by Mrs. Kym King.

|                        |        |
|------------------------|--------|
| Mr. Wesley Dorger      | Yes    |
| Mrs. Amy Hayden        | Absent |
| Mrs. Melanie Hazlewood | Absent |
| Mrs. Kym King          | Yes    |
| Ms. Cindy Powell       | Yes    |

**7. Other Business**

Rationale:

Is there any other business to be brought before the Board?

**7.1. Board**

Discussion:

No items presented.

**7.2. Faculty & Staff**

Discussion:

No items presented.

**7.3. Public**

Discussion:

No items presented.

**8. Adjourn**

**Order #62 - Motion Passed:** Approval to adjourn the meeting at 7:04 PM passed with a motion by Mr. Wesley Dorger and a second by Mrs. Kym King.

|                        |        |
|------------------------|--------|
| Mr. Wesley Dorger      | Yes    |
| Mrs. Amy Hayden        | Absent |
| Mrs. Melanie Hazlewood | Absent |
| Mrs. Kym King          | Yes    |
| Ms. Cindy Powell       | Yes    |

---

PRESIDENT

---

SECRETARY