

**CHRISTIAN COUNTY BOARD OF EDUCATION
BOARD OF EDUCATION MEETING
HOPKINSVILLE, KENTUCKY**

**MINUTES OF BOARD MEETING
JANUARY 20, 2022
6:00 P.M.**

REGULAR BOARD MEETING

The Christian County Board of Education met on Thursday, January 20, 2022, at 6:00 P.M. for a Regular Board Meeting - Live Streamed and Viewable at: www.christian.kyschools.us.

BOARD MEMBERS PRESENT:

Mr. Lindsey Clark, Vice-Chair

Mr. Mike Walker

Ms. Tiffany Mumford Brame

Mr. Jeff Moore

Mr. Chris Bentzel, Superintendent and Board Secretary

Also present: Mr. Jack Lackey, Jr., School Board Attorney, Administrators, Guests, and Virtual Viewers

BOARD MEMBERS ABSENT:

ACTION/ITEMS

SCHOOL BOARD RECOGNITION MONTH	In honor of School Board Recognition, Magistrate Darrell Gustafson was present to read the Proclamation. Gifts were presented to each Board Member.
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RECOGNITION:

CCPS "ALL IN" Student and Employees of the Month:

- A) *Preston Chaudoin* – Student of the Month, Hopkinsville High School
- B) *Darryl Green* - Elementary Teacher of the Month, Sinking Fork Elementary (*not recognized, as unable to attend the meeting - moved to February recognitions*)
- C) *Dawn Ray* - Secondary Teacher of the Month, Gateway Academy (*not recognized, as unable to attend the meeting - moved to February recognitions*)
- D) *LaTisha Pulley* - Classified Employee of the Month, MLK, Jr. Elementary

E) *Jessica Darnell*, Director of Finance - Administrator of the Month

A special thank you to *Gary Keeton, Kentucky Farm Bureau Insurance*,
for being our “ALL IN” Sponsor for January 2022.

INVOCATION The Invocation was given by Mr. Clark, with the prayer
PLEDGE by Mr. Moore, followed by the Pledge of Allegiance. Mr. Clark
CALL TO ORDER called the meeting to order at 6:13 P.M.

#131 APPROVAL Motion by Mr. Walker, second by Mr. Moore, to approve the Amended
 OF AGENDA Agenda that was published on 1-19-22 (a copy of which is attached and
 the terms of which are incorporated by reference.)

Voting Yes: Mr. Walker, Mr. Moore, Ms. Mumford Brame,
Mr. Clark

Voting No: NONE

COMMUNICATIONS/ None
VISITORS AND
OPEN FORUM

PRESENTATIONS: **NURSES REPORT, 2nd NINE WEEKS**

Chris Bentzel, Superintendent, provided the 2nd nine weeks' nurses' report for the Board noting that 14,882 students had visited the nurses in the schools the 2nd nine weeks of the 2021-22 school year (a copy of which is attached and the terms of which are incorporated by reference.)

HEALTHY AT SCHOOL UPDATE

Chris Bentzel, Superintendent, was present to give the Healthy at School Update. Mr. Bentzel reviewed the current COVID data dashboard. CCPS will be partnering with Wild Health again to offer a vaccine clinic on January 26th for ages 17 & under. The district is under a current surge of COVID cases as well as the city and state. Hopefully, we are at the peak and will begin trending down soon. The district is encouraging staff and students to wear masks, but it is not mandatory. The test to stay program is now open to all staff and students who are in quarantined status, no matter if it is from a school contact, household contact, sports contact, etc. Staff and students can get tested and if they test negative can return to work or school that day.

The district will continue to monitor the pandemic and the county incidence map and also work closely with Jennie Stuart, local pediatricians, the Health Department, and other officials.

FINANCE UPDATE

Jessica Darnell, Director of Finance, were present to provide the Board with a finance update (a copy of which is attached to the minutes.)

Mrs. Darnell gives the Board a Finance Update at every Regular Board Meeting. She provides them with the current month's Treasurer's Report. The intent of the update is to keep the Board informed with the financial status of Christian County Public Schools and to also update them if any new state or federal guidance has been received. The Treasurer's Report shows all balances, receipts, and expenditures of each fund of the District. Mrs. Darnell discussed each fund in depth, reviewed any new state or federal guidance and answered all questions from the Board.

Mrs. Darnell is also encouraged by the budget the Governor put forth recently. It is very favorable for public education. The district is waiting for the budget to be finalized in March.

DRAFT BUDGET UPDATE FOR FISCAL YEAR 2022-2023

Mr. Chris Bentzel, Superintendent and Jessica Darnell, Director of Finance, provided the following information in a power-point presentation for the Board Members on the Draft Budget for Fiscal Year 2022-2023.

DRAFT BUDGET

- Draft Budget is an estimate based on information available at this time.
- Review of information to begin discussion and planning for next fiscal year. Not required to be approved or adopted by the Board of Education. The Tentative Budget is to be adopted in May and the Working Budget to be adopted in September.

REVENUE

- SEEK funding:
No New forecasts from KDE on SEEK Funding at this time.
Budget reflects no change in our current SEEK, Capital Outlay, or FSPK Building fund levels.

- District Carry Forward:

Current projection shows carry forward of
\$9,906,535

Decrease of \$2,359,245

SEEK TREND

Graph 2008 – 2022

CONTINGENCY TREND

Graph 2008– 2022

EXPENDITURES

- Staffing of schools follows the staffing formula approved by the Board of Education
 - Salary Increase 3%, plus step increase for all staff = \$1,509,368 + \$94,030 benefits increase = \$1,603,398 total increase for raise
- Funds are budgeted for replacement Bus cycle purchases
- Technology Cycle Replacement purchases are budgeted in the ESSER grant funds, not General Fund
- KTRS current rate 3% (no change at this time)
- CERS current rate 30.18% (regulation has imposed an annual 12% increase to the rate)
- Contingency 9.467% (\$5,950,188)

CAPITAL OUTLAY & FSPK BUILDING FUNDS

- Capital Outlay budget: \$789,057
- FSPK Budget: \$3,613,882
- Debt Payments FY21: \$2,575,323
- Balance to be used for Facilities Plan Projects: \$1,038,559

SPECIAL REVENUE

- No budgets are included in the Draft for Special Revenue funds – which include all State and Federal grant programs
 - It is too early at this point to estimate how much grant funding will be received for FY23

PROPRIETARY FUNDS

- Proprietary Funds include Food Service and Daycare Funds
- The budgets for these funds are copies of the current operating budgets for FY22.

MARTIN LUTHER KING, JR. ELEMENTARY IMPROVEMENT PLAN

Ms. Carrie Caples, Principal, MLK, Jr. Elementary School, was present to give the Board an update on their Improvement Plan (a copy of which is attached to the minutes.)

Ms. Caples began her presentation by going over their mission, vision, and goals. She also reviewed their 2021-2022 Scorecard and explained to the Board their KPREP Winter Scrimmage. They will continue to focus on their 40/40/20 school-wide assessment goal and Ms. Caples reviewed their instructional shifts to make that goal a reality. Ms. Caples answered any questions from the Board and will continue to provide updates to them throughout the school year.

COMMITTEE REPORTS

Mr. Moore is on the PBIS committee and stated the next meeting is January 27. Mrs. Stevenson and Mr. Elam have been completing walk-throughs and will work on classroom management strategies to review on January 27.

Mr. Clark spoke to State Representative Myron Dossett who also informed Mr. Clark of the favorable public education budget increases including SEEK funding, funding all-day Kindergarten, fully funding TRS and providing FYRSC will additional funding.

#132 DISCUSSION/
APPROVAL
REVISION TO
SUBSTITUTE
SALARY
SCHEDULE

Motion by Mr. Walker, second by Mr. Moore, to approve the Revision to Substitute Salary Schedule (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Walker, Mr. Moore, Ms. Mumford Brame,
Mr. Clark

Voting No: NONE

#133 DISCUSSION/
APPROVAL
SCHOOL
SECURITY
FUNDS
REQUEST
#3 IN THE
AMOUNT OF
\$5,452.00

Motion by Ms. Mumford Brame, second by Mr. Moore, to approve the School Security Funds Request #3 in the Amount of \$5,452.00 (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Ms. Mumford Brame, Mr. Moore, Mr. Walker,
Mr. Clark

Voting No: NONE

- #134 DISCUSSION/
APPROVAL
SCHOOL
FACILITIES
CONSTRUCTION
COMMISSION
OFFER OF
ASSISTANCE
IN THE
AMOUNT OF
\$103,515.00
- Motion by Ms. Mumford Brame, second by Mr. Walker, to Approve the School Facilities Construction Commission Offer of Assistance in the Amount of \$103,515.00 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Mumford Brame, Mr. Walker, Mr. Moore, Mr. Clark
- Voting No: NONE
- #135 DISCUSSION/
APPROVAL
INVOICE
FROM
HAFER
ARCHITECTS
IN THE
AMOUNT OF
\$303,000.00
FOR THE
NEW HIGH
SCHOOL
CONSOLIDATION
PROJECT
- Motion by Mr. Walker, second by Ms. Mumford Brame, to Approve the Invoice from Hafer Architects in the Amount of \$303,000.00 for the High School Consolidation Project (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Walker, Ms. Mumford Brame, Mr. Moore, Mr. Clark
- Voting No: NONE
- #136 DISCUSSION/
APPROVAL
CONTRACT
WITH FORD
NEXT
GENERATION
LEARNING
FOR PHASE 2:
ENVISION
CAREER
ACADEMY
TRANSFORMATION
- Motion by Mr. Walker, second by Ms. Mumford Brame, to approve the Contract with Ford Next Generation Learning for Phase 2: Envision Career Academy Transformation (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Walker, Ms. Mumford Brame, Mr. Moore, Mr. Clark
- Voting No: NONE

- #137 DISCUSSION/
APPROVAL
TO DECLARE
APPROXI-
MATELY 26
ACRES ON
COUNTRY
CLUB LANE
NEAR
LAFAYETTE
ROAD
SURPLUS
PROPERTY
- Motion by Mr. Walker, second by Ms. Mumford Brame, to approve to Declare Approximately 26 Acres on County Club Lane near Lafayette Road Surplus Property.
- Voting Yes: Mr. Walker, Ms. Mumford Brame, Mr. Moore,
Mr. Clark
- Voting No: NONE
- #138 DISCUSSION/
APPROVAL
REVISED
BG-1 FOR
LAND
LOCATED AT
FORT CAMPBELL
BOULEVARD (AT
THE INTERSECTION
WITH LOVERS
LANE) HOPKINSVILLE,
KENTUCKY
- Motion by Mr. Moore, second by Ms. Mumford Brame, to approve the Revised BG-1 for Land Located at Fort Campbell Boulevard (at the intersection with Lovers Lane) Hopkinsville, Kentucky (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Moore, Ms. Mumford Brame, Mr. Walker,
Mr. Clark
- Voting No: NONE
- #139 DISCUSSION/
APPROVAL
REVISED
BG-1 FOR
CONSTRUCTION
OF CONSOLI-
DATED HIGH
SCHOOL/LOCAL
VOCATIONAL
EDUCATION
CENTER
- Motion by Mr. Moore, second by Ms. Mumford Brame, to approve the Revised BG-1 for Construction of Consolidated High School/Local Vocational Education Center (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Moore, Ms. Mumford Brame, Mr. Walker,
Mr. Clark
- Voting No: NONE

- #140 DISCUSSION/
APPROVAL
BG-2 FOR
HIGH SCHOOL
CONSOLIDATION
PROJECT
- Motion by Ms. Mumford Brame, second by Mr. Moore, to approve the BG-2 for High School Consolidation Project (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Mumford Brame, Mr. Moore, Mr. Walker, Mr. Clark
- Voting No: NONE
- #141 DISCUSSION/
APPROVAL
BG-3 FOR
HIGH SCHOOL
CONSOLIDATION
PROJECT
- Motion by Mr. Moore, second by Ms. Mumford Brame, to approve the BG-3 for High School Consolidation Project (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Moore, Ms. Mumford Brame, Mr. Walker, Mr. Clark
- Voting No: NONE
- #142 DISCUSSION/
APPROVAL
CRIME
PREVENTION
THROUGH
ENVIRONMENTAL
DESIGN CPTED
PRINCIPLES
CHECKLIST FOR
KENTUCKY
PUBLIC
SCHOOLS
- Motion by Ms. Mumford Brame, second by Mr. Moore, to approve the Crime Prevention through Environmental Design CPTED Principles Checklist for Kentucky Public Schools (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Mumford Brame, Mr. Moore, Mr. Walker, Mr. Clark
- Voting No: NONE
- #143 DISCUSSION/
APPROVAL
DESIGN
DEVELOPMENT
FOR THE
HIGH SCHOOL
CONSOLIDATION
PROJECT
- Motion by Ms. Mumford Brame, second by Mr. Moore, to approve the Design Development for the High School Consolidation Project (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Mumford Brame, Mr. Moore, Mr. Walker, Mr. Clark
- Voting No: NONE

- #144 DISCUSSION/
APPROVAL
SITE GRADING
BID PACKAGE
- Motion by Mr. Moore, second by Ms. Mumford Brame, to approve the Site Grading Bid Package (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Moore, Ms. Mumford Brame, Mr. Walker
Mr. Clark

Voting No: NONE

- #145 CONSENT
AGENDA
- Motion by Mr. Walker, second by Mr. Moore, to approve the following Consent Agenda:

(all exhibits are attached to the minutes)

- A) Financial Matters:
1. Approval of Monthly Financial Reports and Authorize Payment of Bills
 2. Other
- B) Approval of Minutes of Special Board Meeting held on December 16, 2021; Regular Board Meeting held on December 16, 2021; Special Called Board Meeting held on January 6, 2022; and Board Retreat held on January 12, 2022
- C) Approval School Related Trip Requests
- D) Approval School Related Fund Raiser Requests
- E) Approval Shortened School Week Request
- F) Approval Shortened School Week Request
- G) Approval Schools 2021-2022 Comprehensive School Improvement Plans
- H) Approval Summer Lunch Program at Christian County Middle School and Appointment of Penny Holt as Program Administrator
- I) Acknowledgment Receipt of Month Five (5) Attendance
- J) Acknowledgement Receipt of Personnel Matters/Reports
- K) Approval Superintendent Contracted Day Calendar
- L) Approval Revision of Board Policy 08.1131 Alternative Credit Options - First Reading
- M) Approval Revision of Board Policy 08.221 Grading - First Reading
- N) Approval Revision of Board Policy 08.113 Graduation Requirements - First Reading

- O) Establish Next Special Board Meeting/Workshop for February 3, 2022 and Regular Board Meeting for February 17, 2022, 6:00 P.M. in the Board Room at the Central Office
- P) Other

Voting Yes: Mr. Walker, Mr. Moore, Ms. Mumford Brame, Mr. Clark

Voting No: NONE

INDIVIDUAL BOARD MEMBER AND SUPERINTENDENT COMMENTS AND CONCERNS

MR. WALKER

Mr. Walker thanked all staff for their hard work and dedication. He believes there are no right or wrong answers in how to navigate through this pandemic, but he does believe in-person learning is the best for our students.

MR. CLARK

Mr. Clark thanked the schools for their gifts of appreciation for School Board Appreciation Month. He thanked Mr. Bentzel and his team for leading them through this difficult time that will hopefully pass soon. He congratulated the HHS Tiger Basketball team and Coach Babb as they are off to a good season. He also congratulated Coach Miles and his CCHS team - doing a great job.

MR. MOORE

Mr. Moore thanked parents for their patience during the pandemic and this new variant. He thanked Mr. Bentzel and all staff for working hard to keep students in-person.

MS. MUMFORD BRAME

Ms. Mumford Brame urged parents to keep their students at home if they are not feeling well. You can work with your student's school to complete work online or on paper. She also thanked the parents for their patience and support.

MR. BENTZEL

Mr. Bentzel thanked Gary Keeton with Kentucky Farm Bureau for being our "ALL IN" sponsor for this month. He also thanked parents for their patience and hopefully Monday we will get back into the rhythm of in-person instruction and remain that way for the rest of the 2nd semester. Mr. Bentzel thanked board members for their hard work and dedication to CCPS. He welcomed everyone to attend the State of the Schools breakfast on Tuesday, January 25th at 7:30 a.m. at the Bruce Convention Center. He will be discussing the progress and future of CCPS.

#146 CLOSED
SESSION

Motion by Mr. Walker, second by Mr. Moore, to enter into Closed Session for the Purpose of Discussion Related to the Sale or Acquisition of Real Property KRS 61.180(a)(b) at 7:49 P.M.

Voting Yes: Mr. Walker, Mr. Moore, Ms. Mumford Brame,
Mr. Clark

Voting No: NONE

#147 EXIT
CLOSED
SESSION

Motion by Mr. Moore, second by Mr. Walker, to exit Closed Session (8:05 P.M.)

Voting Yes: Mr. Moore, Mr. Walker, Ms. Mumford Brame,
Mr. Clark

#148 ADJOURN

Motion by Mr. Walker, second by Mr. Moore, to adjourn (8:05 P.M.)

Voting Yes: Mr. Walker, Mr. Moore, Ms. Mumford Brame,
Mr. Clark

Voting No: NONE

APPROVED CHAIRPERSON _____

APPROVED SECRETARY _____