



NEW: Submitted:
02/16/2022 02/15/2022

JOB TITLE:	DIRECTOR CAREER ACADEMIES
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	IV, GRADE 12
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	0
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES

Assists the Assistant Superintendent of High Schools to organize, manage, and lead the high school career academies initiative (Academies of Louisville) by providing expertise to the district and properly researching, establishing plans, and overseeing implementation plans related to the Academies of Louisville (AOL) a K-12 career and technical education and transition readiness program, with an emphasis on high schools. Works to develop, foster, and sustain business and community partnerships that support the Academies of Louisville.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Manages, monitors, and improves AoFL programming using current, relevant research
Provides expertise and support for principals, District staff, academy coaches, and others in planning and implementing academies and small learning communities
Conducts and/or coordinates on-site school visits to assess level of National Standards of Practice (NSOP) implementation in order to provide recommendations and further support to Assistant Superintendents, administrators, and school teams
Develops a deep institutional knowledge of high school transformation and fosters sustainability through developing actionable plans and conducting national-level research of academies and small learning communities, including community input
Guides Academies of Louisville expansion at schools, including pathway selection and building modification
Oversees and tracks Academy business and community partnerships and communicates for the continuous improvement of the District's transition plans
Leads the community guiding team and work groups
Serves as primary District liaison with GLI and Kentuckiana Works
Convenes community partner/community events to inform and garner support for AoL
Monitors workforce needs and initiates activities to meet those identified needs in order to support schools and students
Leads development and promotion of AoFL schools as national models/HUB sites
Oversees the preparation and administration of new grant applications
Ensures the systematic implementation of the National Standards of Practice (NSOP) with fidelity in Academy schools
Oversees AoFL branding and communication internally and in the community
Ensures ongoing professional development aligned to the National Standards of Practice (NSOP) is provided to all schools
Leads and monitors work designed to increase equitable access, opportunities, and outcomes for minority and gender equity in academies
Collaborates with District communications team on monthly events and to increase brand recognition

Collaborates with Director of Program Service Plans (PSP) on equipment, supplies, and support for Academies
Collaborates with High School zone leadership team for principal leadership development and support
Oversees Academy Ambassador program
Supervises and supports the implementation of the Middle Schools EXPLORE academies
Cooperates with Principals and/or other organizational units to implement common goals and objectives
Prepares required and special reports as requested
Develops the operating budget for the organizational unit and assures that all functions operate within the appropriated allotment
Supports the High Schools Assistant Superintendent in preparing presentations on K-12 College and Career Readiness progress to the Board of Education, the Superintendent of Schools, and other stakeholder groups
Chairs and/or participates on committees and task forces as assigned
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Evaluates staff as assigned
Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, reaching, carrying, or pushing or pulling of light objects. Employee will, at times, be asked to drive to events and community activities.

MINIMUM QUALIFICATIONS

Master's Degree or higher with Kentucky Certification in Administration (Principal Certification) or Instructional Leadership

Five (5) years of successful experience in transition readiness, CTE education, and/or the career academy model

Experience leading school turnaround and improving student outcomes

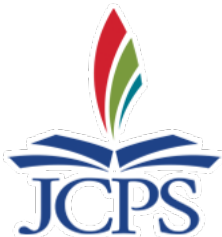
Effective communication skills

DESIRABLE QUALIFICATIONS

Experience with the career academy model

Experience in a diverse workplace

Successful experience working with community and/or business partners



NEW: 02/16/2022 Submitted: 02/15/2022

JOB TITLE:	JEFFERSON COUNTY LEADERSHIP ACADEMY MENTOR/COACH
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	STIPEND - \$2000
WORK YEAR:	20 hours per year per principal
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CERT

SCOPE OF RESPONSIBILITIES

Provides assistance and professional growth support to prospective or new Principals, which includes training and mentoring in the use of state and national Principal Leadership Standards, School Accreditation Standards, Equity-Centered Leadership practices, and JCPS Six Systems and Three Pillars

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Engages in Professional Leadership and Development professional development sessions to prepare for effective mentoring

Visits schools to observe instructional practices and suggest growth steps for administrators

Provides opportunities for new administrators to increase their understanding of best practices for school administrators

Assists administrators with equity centered and data-driven decision making.

Participates and assists with the Principal Selection Process and Leadership Development Programs

Performs other duties as required by the program

Completes all trainings and other compliance requirements as assigned and by the designated deadline

PHYSICAL DEMANDS

The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, reaching, with the ability to lift, carry, push, or pull light weights.

MINIMUM QUALIFICATIONS

Master's degree from an accredited college or university in Educational Leadership and/or Kentucky certification in K-12 Principalship

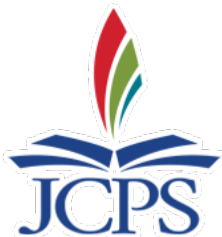
A minimum of 5 years of experience as a school principal

Effective communication skills

DESIRABLE QUALIFICATIONS

Demonstrated experience with struggling students, motivating staff, equity practices.

Experience in a diverse workplace



NEW: 02/16/2022 Submitted: 02/15/2022

JOB TITLE:	JEFFERSON COUNTY LEADERSHIP ACADEMY PROGRAM FACULTY
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	Step 1 - \$2000 per semester for coursework Step 2 - \$3000 per year for curriculum development Step 3 - \$5000 per year for curriculum development and instruction
WORK YEAR:	AS APPROVED BY THE BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CERT

SCOPE OF RESPONSIBILITIES

Teaches assigned coursework in accordance with learning objectives developed by the Leadership and Professional Development Department. Utilizes a variety of instructional strategies to engage and support aspiring principals to prepare them for the principalship.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

Meets with the Director of Leadership and Professional Development to ascertain the goals for the coursework
Presents prepared materials, schedules, and supervises activities
Evaluates student performance in accordance with the program goals
Communicates with program participants outside of program sessions, when necessary
Completes all trainings and other compliance requirements as assigned and by the designated deadline

PHYSICAL DEMANDS

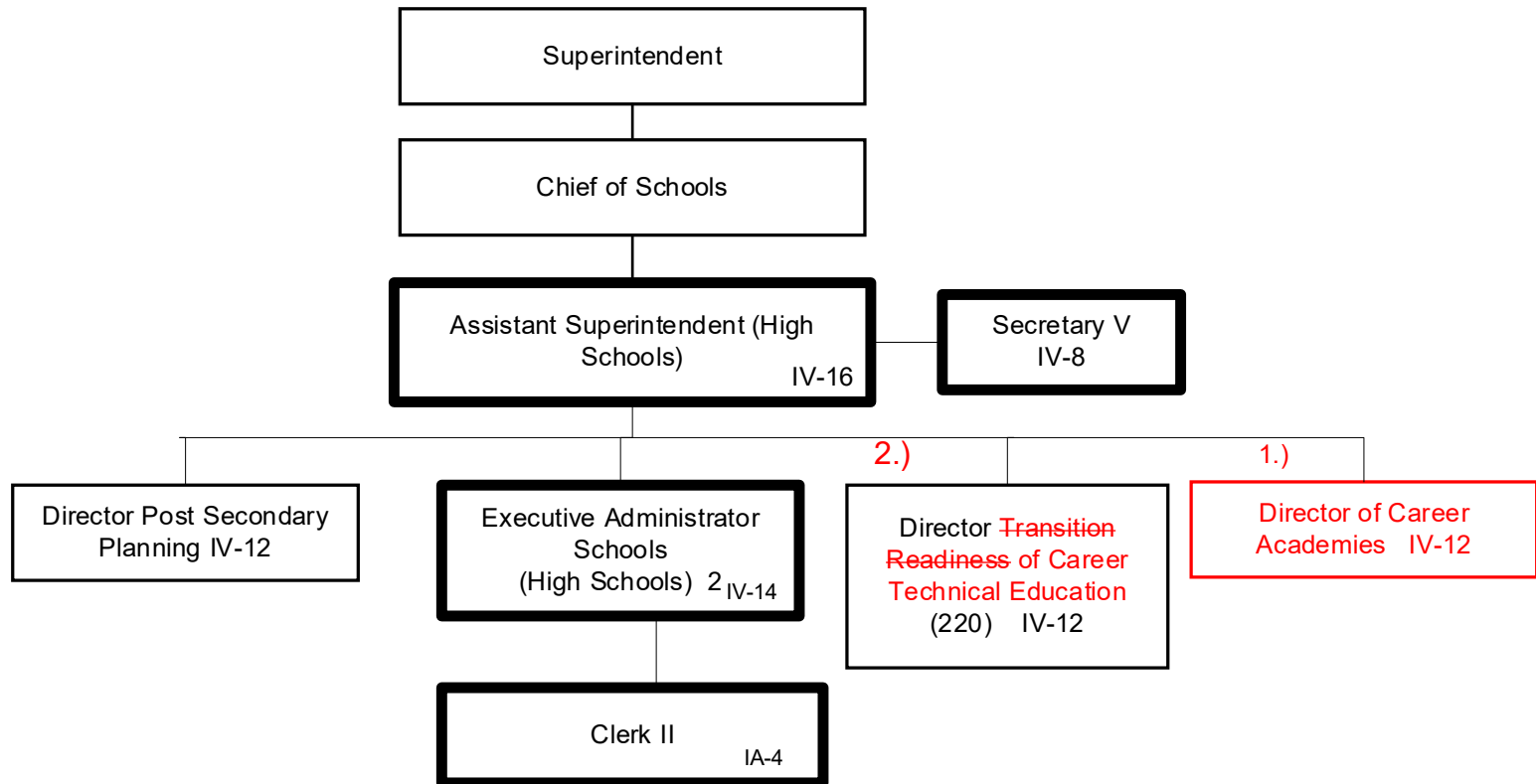
The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work, at times requires bending squatting, reaching, with the ability to lift, carry, push, or pull light weights.

MINIMUM QUALIFICATIONS

Master's Degree or higher with Kentucky Certification in Administration (Principal Certification)
5 years of experience as a Principal

DESIRABLE QUALIFICATIONS

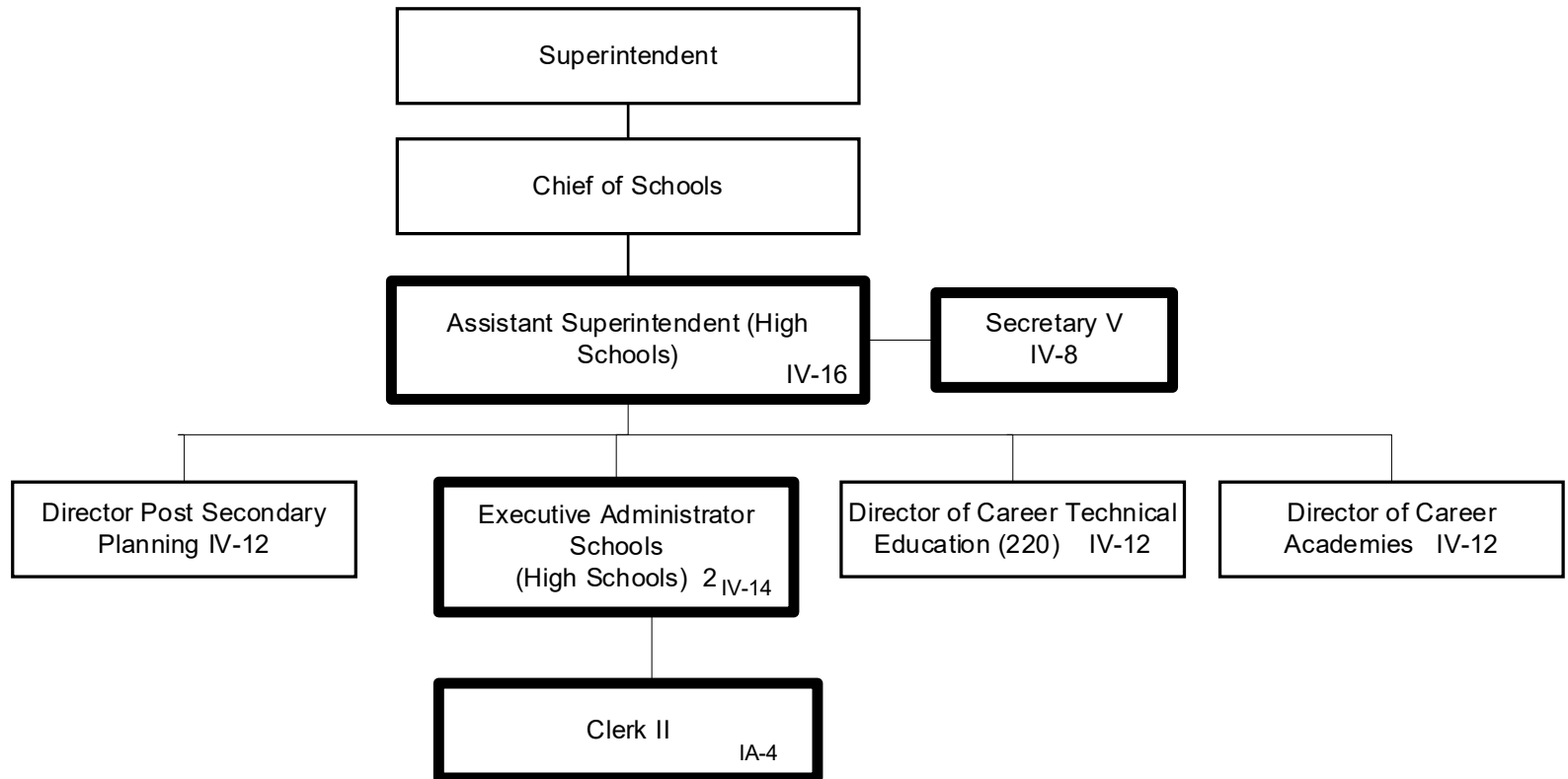
Demonstrated experience with struggling students, motivating staff, equity practices.
Experience in a diverse workplace



- 1.) Add new position of Director of Career Academies
2.) Update title to Director of Career Technical Education

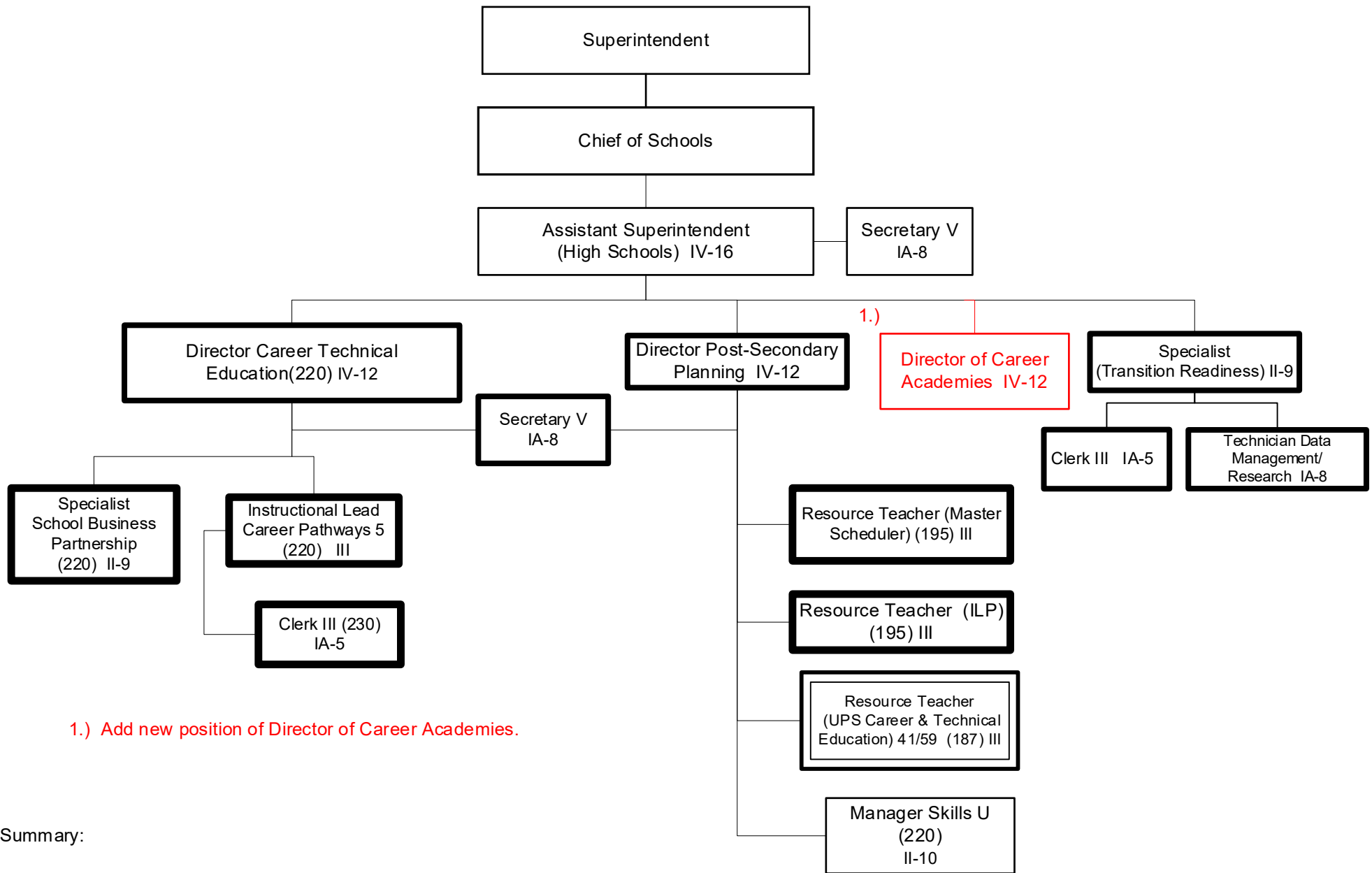
Summary:

General Fund Positions: 5 6
Categorical Fund Positions: 0



Summary:

General Fund Positions: 6
 Categorical Fund Positions: 0



Summary:

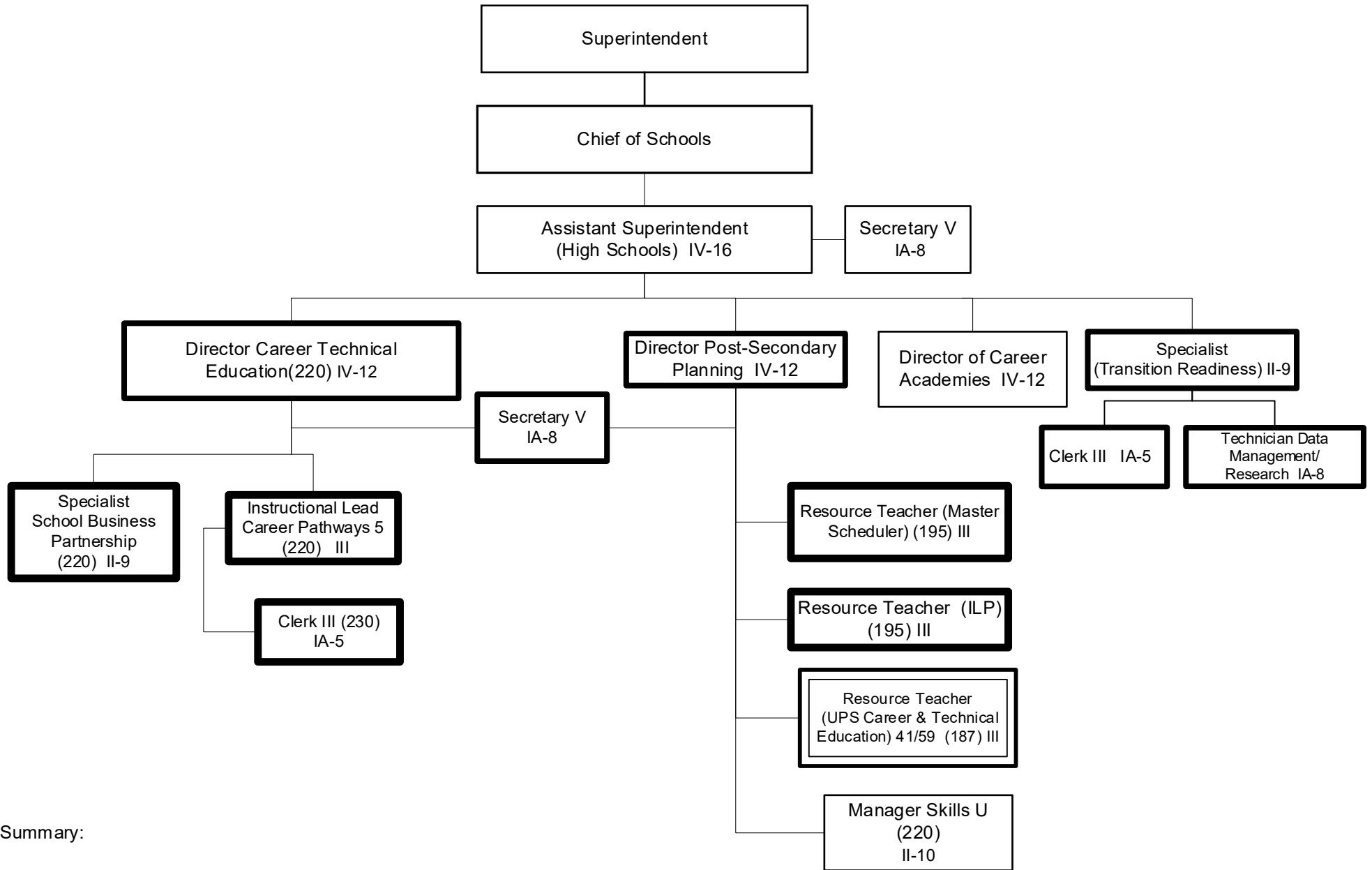
General Fund Positions: ~~15~~- 16

Categorical Fund Positions: 1

D-7

Submitted ~~10/05/2021~~ 02/15/2022

Effective ~~10/06/2021~~ 02/16/2022



Summary:

General Fund Positions: 16

Categorical Fund Positions: 1

D-7

Submitted 02/15/2022

Effective 02/16/2022