



Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF  
EDUCATION**

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY  
41017

TELEPHONE: (859) 344-8888 / FAX: (859) 344-1531

WEBSITE: [www.kenton.kyschools.us](http://www.kenton.kyschools.us)

Dr. Henry Webb, Superintendent of Schools

**KCSD ISSUE PAPER**

**DATE:**

September 3, 2019

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve Agreement with Boone County Schools for the Ignite Food Service Process for the 2019-20 school year.

**APPLICABLE BOARD POLICY:**

Legal Status of the Board 01.1

**HISTORY/BACKGROUND:**

Kenton County students may choose to complete a free and reduced household application form. Kenton County will process the application and Boone County will use that determination to claim meals at the free, reduced, or full paid rate.

**FISCAL/BUDGETARY IMPACT:**

Any meal charges remaining at the end of the year will be paid by Kenton County.

**RECOMMENDATION:**

Approval of Ignite Food Service Process Agreement for the 2019-20 school year.

**CONTACT PERSON:**

Elizabeth Hord

Principal

District Administrator

Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

**Kenton County Board of Education**

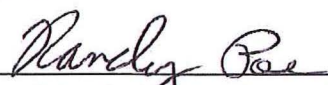
Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Carla Egan Shannon Herold Jessica Jehn

"The Kenton County Board of Education provides *Equal Education & Employment Opportunities.*"


**Ignite Food Service Process Agreement 2019-20**  
**Between Boone County Schools, Kenton County Schools and Walton-Verona**  
**Independent Schools**

- 1) All students will fill out Free and Reduced Forms from their home district.
  - a. Boone will be complete on-line applications through daily processing.
  - b. All counties involved will accept applications through their process and will provide the information to Boone County Food Services within 3 business days of approval following the USDA guidelines.
  - c. Boone County Food Service will conduct a confirmation review of all applications from other districts involved.
  - d. Benefit approved will be effective on date of receipt of application by home district.
  - e. Applications will be processed within 3 business days upon receipt in the Boone County Food Service office.
- 2) Boone County is responsible for all program operations
  - a. Boone County will claim all meals served to students at Ignite.
  - b. No meals will be claimed by other districts for students enrolled in Ignite.
  - c. Boone County Food Service policies and procedures will be followed by Ignite.
- 3) Ignite Food Service will communicate with students from all Counties and Director of Food Service on collection of student charges.
  - a. Any charges remaining at the end of the year will be collected or reimbursed by the respective "home" District Office of the student.
  - b. All reasonable attempts will be made by Boone County Food Services throughout the school year to collect charges.
- 4) Special Dietary Needs forms will be available at Ignite and also in each county and can be shared with Boone County Food Service for providing appropriate services for students.

Signed:

  
Superintendent Boone County Schools

9/3/18  
Date

  
FS Director Boone County Schools

9/3/19  
Date

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Superintendent Kenton County Schools

\_\_\_\_\_  
Date

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FS Director Kenton County Schools

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Date

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Superintendent Walton-Verona Ind. Schools

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Date

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FS Director Walton-Verona Ind. Schools

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Date