



Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF
EDUCATION**

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY

41017

TELEPHONE: (859) 344-8888 / FAX: (859) 344-1531

WEBSITE: www.kenton.kyschools.us

Dr. Henry Webb, Superintendent of Schools

KCSD ISSUE PAPER

DATE:

07/25/2019

AGENDA ITEM (ACTION ITEM):

Consider/Approve contract with receptions for Twenhofel Middle School spring sports banquet on 02/18/2020

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board

HISTORY/BACKGROUND:

The past years, our spring athletes have been provided a sports banquet at Receptions to honor their achievements. At the banquet, students and family members will receive dinner, shirt, and small trophy to acknowledge their work ethic during the season. It is a celebration of our athletes.

FISCAL/BUDGETARY IMPACT:

\$4000. Athletic

RECOMMENDATION:

Approval of the contract with Receptions for Twenhofel Middle School spring sports banquet on 02/18/2020

CONTACT PERSON:

Shannon Gross/Allison Ponzer


Principal


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

Kenton County Board of Education

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Carla Egan Shannon Herold Jessica Jehn
"The Kenton County Board of Education provides *Equal Education & Employment Opportunities.*"

Receptions, Inc.
1379 Donaldson Hwy
Erlanger, Ky. 41018
859-746-2700

Sales / Catering Contract

Client/Organization Twenhofel Middle School	Event Date 2/18/2020 (Tue)	Booked 7/12/2019 10:13:59 AM	Revised 7/12/2019 10:13:59 AM	Event # E36670
Address 11800 Taylor Mill Rd, Independence, KY 41051		Booking Contact Allison Ponzer	Sales Rep Lizzy Wray	Guests 352 (Act)

Thank you for selecting Receptions. Please sign and return this contract with your deposit within 24 hours. We Do NOT accept tentative holds. Deposits are necessary to secure dates and are Non-Refundable in the event of cancellation. Sales Tax, Service Charge and Applicable Room Charge Will Be Applied to ALL Invoices.

VENUE

Description	Start	End	Serving	Banquet Room	Setup Style
Dinner Buffet	6:00 pm	10:00 pm	NA	Boone/Kenton	Banquet

Food/Service Items

Food/Service Items	Price	Qty	Total
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Special Dinner Package @ \$9.75 per person
Package includes: Chicken Parmesan, Mostaccioli with Meat Sauce,
Buttered Parsley Potatoes, Southern Style Green Beans,
Tossed salad with assorted dressings, Rolls & Butter,
beverage of coffee, water, tea and sodas.
Client may bring in their own sheet cakes or dessert.
Client must guarantee a minimum of 300 Adult Guest
or Reception with Pro-rate as a room charge.
24% Service Charge and \$195 Room Charge Will Be Added To Final Invoice.
Client is tax exempt with proper proof of paper work.

Room Chg	\$195.00
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Comments

\$200 Deposit is due with signed contract
Final guest count is due no less than 7 days prior to event
Final payment is due by night of event * Please no personal checks*

Terms and Conditions

The amount of your deposit is \$_____ Date_____

The terms of your contract are PAYMENT PRIOR TO EVENT

I have read the above terms & conditions on the reverse side of this page. I agree with the terms & conditions.

Client or Authorized Representative_____ Date_____