**Board Memo**

**DATE:** 2/10/2022

**AGENDA ITEM DETAILS:**

**School/Department**

District Office/ Superintendent Office

**Product Vendor or Grant Issuer**

NCERT

**Product or Grant Name**

NCERT Conference

**Date/Term (Beginning and End Dates/Year)**

March 22-25, 2022

**APPLICABLE BOARD POLICY:**

N/A

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

NCERT Conference travel expenses for Superintendent Matt Turner in the amount of $494.00. This conference is held in San Antonio on March 22nd-25th, 2022.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$494.00

**Funding Source**

Board and Superintendent

**\*If more than one funding source, list below along with amount or percent for each source**

Click or tap here to enter text.

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

Click or tap here to enter text.

**RECOMMENDATION:**

That the Board approve the NCERT Conference Travel expenses for Superintendent Matt Turner, as presented.

**CONTACT PERSON: (submitter)**

Matt Turner, Superintendent