

Woodland Elementary School
November Regularly Scheduled SBDM Meeting
November 17, 2021

Members Present: Dawn Tarquinio, Beverly Weatherington, Casey Boblitt, Barbara Cornett, and Freddie Murphy. *Member Absent:* Kimberly Khadoo. *Recording Secretary:* Ashley Brus. *Guests:* none.

Call to order at 5:00 p.m.

1. Opening Business

- a. Welcome- Mrs. Tarquinio welcomed all attendees to the November Monthly SBDM Meeting.
- b. November Agenda Approval- A motion was made to approve the November agenda by *Barbara Cornett* and seconded by *Beverly Weatherington*. The council members agreed unanimously with the motion to approve the November agenda.
- c. October Regular Meeting Minutes- A motion was made by *Beverly Weatherington* to approve the October Regular Meeting Minutes and seconded by *Casey Boblitt*. The council members agreed unanimously with the motion to approve the October Regular Meeting Minutes.
- d. Good News Reports- Hardin County Schools is in our third or fourth week of mask wearing being optional. Additionally, COVID shots are now being offered to students and staff will be offered their booster shots on Friday. Mrs. Weatherington shared that she is excited to start the Discovery Ed training tomorrow. Mr. Murphy shared that he is on the district report card team and that he has heard a lot of comparisons between how other school report cards are set up to how Woodland's are and there have been many positive comments about how Woodland has done there's.
- e. Public Comment- none

2. Student Achievement

- a. Accelerating Learning- The council reviewed the Woodland Data Tracker. On the phonological awareness and phonics workmat, first grade PA has shown a 9% growth in the first nine weeks. Phonics growth is up 2%. In the area of sight word growth, Mrs. Tarquinio shared that we need to be more intentional with our sight words focus as this area has less growth than the others. PA in second grade has a 26% growth. Additionally, 78% of second graders have mastered all of the kindergarten and first grade skills and phonics in second grade up 15%. 27% have mastered all continuum skills kindergarten through second grade. 2nd grade sight words show an 8% growth.

- b. Assessing Student Achievement- Mrs. Tarquinio shared with the council the current iReady data which shows the current on grade level percentages for each grade level in the areas of reading and math. In the area of math, 5% of 1st grade students, 10% of 2nd graders, 3% of third graders, 9% of fourth graders and 10% of fifth graders at Woodland are on grade level. In the area of reading, 6% of 1st grade students, 12% of 2nd graders, 38% of third graders, 22% of fourth graders and 19% of fifth graders at Woodland are on grade level. Current percentages show that Woodland's students across grade levels are below the district percentages and this is commensurate with the academic deficits of the other elementary schools within the north end of the district.

3. School Improvement Planning

a. Monthly Review

- i. **November** - 1st - School dismissed; 16th - November PBIS Team meeting; 17th - Soar Awards, SBDM Meeting; 18th - HCS Board Meeting; 19th - November Birthday Celebration; 24th-26th - School Dismissed; 30th - 2nd Midterm ends
- ii. **December** - 10th - Progress Reports go home; 14th - PBIS meeting; 15th - Soar Awards, December SBDM meeting; 16th - HCS Board Meeting; 17th - December birthday celebration; 20th-January 3rd - Winter Break
- iii. **January** - 3rd - Staff returns from Winter Break; 4th - students return from Winter Break; 5th-25th - iReady Diagnostic Window; 14th - 2nd quarter ends, fluency testing results due; 17th - no school; 21st - report cards go home; 19th January SBDM meeting; 20th HCS Board meeting; 24th-27th RACE sample collected by ISD; 28th - January birthday celebration

- b. Comprehensive School Improvement Plan- Mrs. Tarquinio shared with the council that the next items for review on the Comprehensive School Improvement Plan are the Professional Development Plan, the School Improvement Plan where the objectives and activities that go along with goals will be created and the Executive Summary. These plans are due January 1st. ; Mrs. Tarquinio shared that she is going to attend a session this coming Monday to get the background info for these next steps. The council will have to approve these by our December meeting so that they can be approved by the board before sending them to KDE. The council will review these at next month's regularly scheduled meeting. Mrs. Tarquinio shared she was getting ready to send out a professional development survey to the staff to determine the needs for next school year. Mrs. Tarquinio shared the Characteristics of High Quality Professional Learning document with the council. Two components of the document that stand out are supports collaboration typically in job embedded context and provides coaching and

expert support. Mrs. Tarquinio shared that Gena Jefferies is assisting our teachers with their OG instruction as a district instructional coach.

- c. Social and Emotional Leadership and Learning- Mrs. Tarquinio shared with the council that research is showing a need for social/emotional leadership and learning and KDE is embracing it. The research states that social emotional learning that is practiced regularly closes achievement gaps. Mrs. Tarquinio shared that at Woodland we support this belief by implementing targeted training such as body safety, the daily cup system (green, yellow, red), behavior core and community building time in each classroom which supports meeting our students' emotional needs. Additionally, we are currently working to incorporate this belief into our school mission and vision.

4. Budget Report

- a. October Schedule of Balances- Mrs. Tarquinio provided the council members with a copy of the October Schedule of Balances. A motion to approve the October Schedule of Balances was made by *Barbara Cornett* and seconded by *Freddie Murphy*. The council members agreed unanimously with the motion to approve the October Schedule of Balances.

5. Committee Reports

- a. October Accident Reports- The council reviewed the October Accident Report.
- b. November PBIS Team Minutes- The council reviewed the PBIS team minutes from the November monthly team meeting.
- c. Vision/Mission Work- Mrs. Tarquinio shared a vision and mission document with the council of the work that was done by the staff to revise and revamp our school's vision and mission statements. Mrs. Tarquinio suggested including the term "annually" in our revised vision statement as we want our kids to show this achievement each year. Mrs. Weatherington shared that she agreed with the suggestion. Mrs. Tarquinio then shared the document from the staff team that worked on suggestions for unveiling the revised vision and mission statements.

6. Bylaw/Policy Review/Readings/Adoption

- a. Policies to Review
 - i. Program Appraisal- The council was provided an electronic copy of the Program Appraisal Policy for review. The council did not have any questions or suggestions for revision. Mrs. Tarquinio printed the policy, signed and dated it to document that it was reviewed by the council.

- ii. Technology Use- The council was provided an electronic copy of the Technology Use policy for review. The council did not have any questions or suggestions for revision. Mrs. Tarquinio printed the policy, signed and dated it to document that it was reviewed by the council.

7. New Business

- a. Personnel Hirings- We have hired Cheryl Barbee for the open 4th grade teacher position and Calvin Smith for the open second shift custodian position. We still have an open 21st Century Grant Coordinator position and 4th grade special education teacher position.
- b. 5th Grade Student Proposal- Mrs. Green did a writing activity for the council in which the student wrote a proposal for why they should be allowed to wear pajamas to school everyday. Mrs. Tarquinio presented some of the writings and the council discussed the points made by the students as well as the possible pros and cons. Mrs. Tarquinio recorded the comments and questions from the council that will go back to the students. For example, “How do we know you won’t fall asleep in class since you’re so comfy?” “How does wearing pajamas everyday help to prepare you for the workforce?” “How will it affect your behavior?” “How will it prepare you for middle school?” Mrs. Weatherington suggested having a 5th grade student as a spokesperson attend a council meeting to answer these questions on behalf of their grade level peers.

8. Ongoing Learning

- a. Major Roles of School Boards and Councils- Mrs. Tarquinio shared a graphic from KASC that lays out the major roles of a school board versus a school council.
- b. Impact KY Working Conditions Survey- Mrs. Weatherington sent out an email with access codes and so far the response data is conflicting regarding the number of participants who have completed the survey. One source states that we have 32 responses and another states 13 responses. The window is still open for participants to complete the survey. Mrs. Weatherington shared that she has sent out a reminder email to encourage participation as this is an opportunity for our staff to have their voice heard.

9. Upcoming Deadlines

- a. November 1 - January 1 - Phase III Improvement Planning
- b. Mid-November through December - Impact KY working conditions survey for educators
- c. CRDC- The civil rights data collection window opens next month. Data from Infinite Campus will be pulled and placed in a national database for federal review.

10. Adjournment- A motion was made by *Beverly Weatherington* to adjourn the meeting and seconded by *Freddie Murphy*. The meeting was adjourned at 6:25 p.m.