



Keokuk Community School District | It's about ALL kids.

Issue Paper

DATE:

January 25, 2022

AGENDA ITEM (ACTION ITEM):

Consider/Approve Contract between Dixie Heights High School and Ophelia and Friends, LLC. In the spring of 2022, Dixie Heights will be performing Beauty and the Beast as our most current drama production. The contract will cover props that will be needed for use in the production (including the rose, replica weapons, steins, and various other props).

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board

HISTORY/BACKGROUND:

Each year the Dixie Drama Department produces and performs a variety of shows including, but not limited to, first run Broadway shows. In the spring of 2022, Dixie Drama will be performing Beauty and the Beast. As part of the production, Dixie will need to use various props (the rose, steins, replica weapons, and assorted others) provided by Ophelia and Friends, LLC. The replica weapon that will be used is a non-firing replica (modeled on a flintlock style) which cannot be loaded with live ammunition or blanks. In addition to those features, the barrel of the replica weapon will have a metal block inside of it. When the replica weapon is not in use it will be locked in our SRO's office in a locked box.

FISCAL/BUDGETARY IMPACT:

All expenses and monies collected for the show will be paid from the Dixie Drama Department. Expenses will include the rights to the show, props, costumes, sets, lighting, makeup, advertising, etc. Proceeds from ticket sales will benefit the Dixie Drama Department.

RECOMMENDATION:

Approval to Approval of the Dixie Drama Department to contract with Ophelia and Friends, LLC for the purpose of renting necessary props as part of the production. Agreement will also include storage of replica weapons and further detail in regards to the non-firing replica weapons.

CONTACT PERSON:

Alex Koenig/Teresa Catchen

Principal/Administrator

District Administrator

Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda. Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

Ophelia and Friends, LLC.
PropRentalsNY.com

Billing and Warehouse Address:

2184 Pond Road Unit A3
Ronkonkoma, NY 11779

Voice - 516-459-0106

Fax - 631-676-2305

Email - John@PropRentalsNY.com

Rental Terms and Conditions

- You understand that *Ophelia and Friends, LLC.* is not responsible for any accidents or injuries caused or indirectly related in the use of any rented item, and is released of any legal action that might be a result.
- You are renting props and are expected to return them. Prices are for a specific period of time. If you do not return any items, rental rates will continue to accrue until you or your representative return the items or they are declared lost.
- You will not paint, distress or otherwise modify any item without express permission from *Ophelia and Friends, LLC.*
- The items are rented with the strict understanding that the titles thereto remain that of *Ophelia and Friends, LLC.* and are subject to return upon demand. You are responsible for making sure the props are returned on time. *Ophelia and Friends, LLC.* is not required to notify or remind you that you have props out.
- If you don't return an item, you will be charged the full replacement cost of the item as determined by *Ophelia and Friends, LLC.*
- If you damage or destroy an item, you will be charged a repair or replacement fee, to be determined by *Ophelia and Friends, LLC.* This repair fee will be in addition to the rental cost and may be charged to the credit card we have on file, unless other arrangements are made at the time of return.
- If any items need to be cleaned (tape residue, wax, dirt, etc.), you will be charged a cleaning fee, to be determined by *Ophelia and Friends, LLC.* This cleaning fee will be in addition to the rental f
- The minimum order is \$50.00 plus applicable tax, delivery, etc.
- Returned checks are subject to a \$25.00 additional charge.
- Once this contract and the quote are signed off on by the renter, props are locked in for you and we will refuse rentals to other groups. THEREFORE, THERE ARE NO CANCELATIONS ON SPECIFIC ITEMS OR REFUNDS.

I, _____, on behalf of _____

Hereby understand and agree to the terms set forth by the above Rental Agreement. I am at least 18 years old and authorized to make decisions on behalf of the person or company I represent.

Signature: _____ Date: _____

OPHELIA AND FRIENDS, LLC.

www.PropRentalsNY.com

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IMPORTANT INFORMATION! REGARDING REPLICA GUNS OR NON-GUN WEAPONS

Caution: Replica Guns and other Non-Gun Weapons are for stage, film or television use ONLY and can NOT be legally taken out of the theatre, sound stage or filming area.

If this weapon is removed from the area being used for artistic production, the person who possesses it may be arrested!

It is the responsibility of the production company to file appropriate permits, if required, with city, village or town authorities for the use of Replica Guns and Non-Gun Weapons.

John Shorter
Owner and Manager

I _____ have read the information above regarding this Replica Gun and/or Non- Gun Weapon and understand the consequences associated with its removal from the theatre, sound stage or filming area.

Signature

Group Name

Date

Ophelia and Friends, LLC.

PropRentalsNY.com
2184 Pond Road Unit A3
Ronkonkoma, NY 11779

The 18th Century Blunderbuss Gun Replica quoted by my company to Alex Koenig at *Dixie Heights School*, for *Beauty and the Beast*, is a non-firing replica. It is modeled on a flintlock style. You can NOT load live ammunition or blanks into the gun. In addition, the barrel has a metal block inside of it.

Sincerely,

John Shorter

Owner/Manager
Ophelia and Friends, LLC.
January 26, 2022