



Kenton County School District | It's about ALL kids.

THE KENTON COUNTY BOARD OF EDUCATION

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY 41017

TELEPHONE: (859) 344-8888 / FAX: (859) 344-1531

WEBSITE: www.kenton.kyschools.us

Dr. Henry Webb, Superintendent of Schools

KCSD ISSUE PAPER

DATE:

1/24/2022

AGENDA ITEM (ACTION ITEM):

Consider/Approve contract with Coney Island and Scott High School to provide the venue and food service for our 2022 prom on May 14, 2022.

APPLICABLE BOARD POLICY:

01.1 Legal Status of Board

HISTORY/BACKGROUND:

Scott High School would like to hold their 2022 prom at Coney Island on May 14, 2022.

FISCAL/BUDGETARY IMPACT:

\$9,165.00 Students purchase tickets for prom at \$50. Money will be deposited into the Class of 2022 school activity account and venue will be paid for from this account.

RECOMMENDATION:

Approval of contract with Coney Island as venue and food service for Scott High School 2022 prom on May 14, 2022.

CONTACT PERSON:

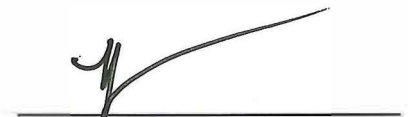
Megan Snow, Class Sponsor



Principal/Administrator



District Administrator



Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.



EVENT CONTRACT

Coney Island
 6201 Kellogg Ave.
 Cincinnati, OH 45230
 Email: groupsales@coneyislandpark.com
 Phone: (513)232-6701

| | | | | |
|--|--------------------------------------|--------------------------------|--------------------------------|-------------------|
| Client/Organization Scott High School Prom | Event Date 5/14/2022 (Sat) | Telephone (859) 356-3146 | Email megan.snow@kenton.kys | Event # E00669 |
| Address 5400 Old Taylor Mill Rd. | | Booking Contact Snow, Megan | Site Contact Snow, Megan | Pln Guests 350 |
| City, St/Prov Postal Taylor mill, Kentucky 41015- | Party Name Scott High School Prom | Sales Rep Katy Mark | Theme MP/New | |

DEPOSIT IS DUE 4 WEEKS PRIOR TO EVENT. PRICING BASED ON MINIMUM GUEST COUNT OF 350. FINAL PRICING WILL BE BASED ON GUARANTEED COUNT WHICH IS DUE 14 DAYS PRIOR TO EVENT DATE. ACTUAL BILLING FOR GUESTS AGES 8+ WILL BE BASED ON THE GUARANTEE NUMBER OR THE SCANNED/COUNTED NUMBER OF TICKETS, WHICHEVER IS HIGHER. THE BILLING FOR GUESTS AGES 2-7 WILL BE BASED ON THE SCANNED/COUNTED NUMBER OF TICKETS.

FOOD/SERVICE ITEMS

| Food/Service Items | Price | Qty |
|---|----------|-----|
| Rental Fee for Moonlite Pavilion | 1,500.00 | 1 |
| The Summer Sizzler Southern Fried Chicken and Quarter Pound Cheeseburgers, along with your choice of three side dish items | 16.95 | 350 |
| BEVERAGES (includes soft drinks and water) | 4.95 | 350 |
| Deposit Due - \$1500 and tax exempt | | |

| | | | |
|---------------|----------|---------|----------|
| Subtotal | 9,165.00 | Paid | 0.00 |
| Taxes (7%) | 0.00 | Balance | 9,165.00 |
| Serv Chg (0%) | 0.00 | | |
| Total Value | 9,165.00 | | |

CONEY ISLAND POLICIES

CANCELLATION POLICIES:

- *Notice of Cancellation received within 151+ Days of Event: Group forfeits deposit or may use deposit towards purchase of Sunlite Water Adventure admission tickets.*
- *Notice of Cancellation received within 150 -91 Days of Event: Group will be charged 75% of the admission package for the anticipated attendance number.*
- *Notice of Cancellation received within 90 Days of Event: Group will be charged 100% of the admission package for the anticipated attendance number.*
- *Should Covid19 lead to the need to cancel the event, the deposit will be paid back in full or client may choose to postpone their event and the deposit will be allocated towards the postponed event date if done 12 days prior to event -*

Coney Island will mail a bill within fourteen days after your event. Payment must be made in full within 30 days of receipt of invoice. If

payment is not made within this time, a finance charge will be assessed at the rate of 1.5% per month on any unpaid balance. In no event will interest exceed 18% per annum, or if lesser, the maximum rate permitted by law.

FOOD POLICIES

- Coney Island prohibits the use of outside caterers and the serving of bulk food (this includes snacks and desserts).
- No grilling or glass containers permitted on Coney Island property.
- All menus must be received 15 days prior to the event date.
- Serving times for meals are based on group size:
 - 35-50 guests = 1/2 hour serving time
 - 51-500 guests = 1 hour serving time
 - 501-1500 guests = 1 1/2 hour serving time
 - 1501+ guests = 2 hour serving time
- Alcoholic beverages may be served for a maximum of 6 hours.
- Ohio state law prohibits individuals from bringing alcoholic beverages into the park and the sale of alcoholic beverages to anyone under the legal age.
- **The guaranteed attendance number must be received no later than 14 days prior to your event. If not received, your anticipated number will become your guaranteed number.**
- All charges are based on guaranteed number, or actual number of persons in your group based on scanned/counted tickets, whichever is greatest. _____ (initial here).
- Final shelter assignments are made five days before your event based on your guaranteed number. If you have a preference for a particular shelter, please know we will do our very best to accommodate your request!

PARK POLICIES:

- To offer you the best rates and for your convenience, parking is INCLUDED in your package.
- Parker's Picnic Grove and Sunlite Water Adventure Pool Tents operating hours are 11 am-6 pm.
- For the safety of our guests, please plan to have your vehicle removed from the picnic grove no later than 10:30 am.
- For a fun and upbeat atmosphere, family-friendly music will be projected throughout the picnic grove.
- Bands, Disc Jockeys and boom boxes are prohibited at group picnics.
- In order to best serve our picnic guests, each person in your group must wear a wristband that will be provided by your Coney Island Account Executive.
- Prices subject to change without notice.
- No refunds allowed.
- In the event of severe inclement weather that impedes your event due to pool/rides closures, etc., your Coney Island Account Executive will provide you with tickets to give to your guests so that they may return to enjoy the park at their convenience. Terms and restrictions apply.
- Sports equipment such as corn hole bags, balls, etc. provided by Coney Island to your group that are not returned at the end of your event will be added to the final invoice.

I have read the above contract and agree to the terms and conditions as well as any terms and conditions on any contract addendum's which I may sign.

Chairperson Signature: _____

Date: _____

Snow, Megan
Scott High School Prom

megan.snow@kenton.kyschools.us

Account Executive Signature: _____

Date: _____

Katy Mark
Coney Island