



January 18, 2022

Martin Pollio
Superintendent
Jefferson County Public Schools - Kentucky
3332 Newburg Road
Louisville, Kentucky 40218

Dear Martin,

Share Our Strength's No Kid Hungry Campaign is pleased to award a grant of **\$5,000.00** to **Jefferson County Public Schools - Kentucky** (Grantee). The purpose of this grant is to support your critical work to end childhood hunger, as described in your proposal, which is attached for your convenience. Please note this grant is generously funded by Kellogg, who may recognize their support in internal and/or external communications.

Please note:

- We want to ensure you receive email communications about your grant. To make sure you receive our messages, please whitelist grantshelpdesk@strength.org. Ask your IT administrator if you need assistance with this.
- Funding will be dispersed via an electronic funds transfer. You must be able to provide your banking information (below) in order for your organization to receive award funding. Paper checks will not be issued. Please contact grantshelpdesk@strength.org if you have any questions.

Agreement Period

This Agreement ("Agreement") shall align with the start and end dates listed in your application, if applicable, or begin on the date of this agreement and end one-year after the start date, unless earlier terminated hereunder or such period is extended by written agreement of both parties ("Agreement Period").

Use of Grant Funds

Grant funds may be used only for the budget items outlined in your proposal. Funds must be spent before the end of the grant Agreement Period. Grant funds may NOT be used to support lobbying. Prohibited lobbying includes direct or grassroots lobbying communications that reflect a view of support or opposition on a specific legislative proposal. Any unused funds at the end of the grant Agreement Period must be returned to Share Our Strength. Budget changes may be requested in advance, in writing, to Share Our Strength by emailing grantshelpdesk@strength.org with your organization's name and specific budget request.

Reporting Requirements

By accepting these grant funds, Grantee agrees to provide us with four quarterly reports and one final narrative report throughout your grant period accessible via the No Kid Hungry Online Grants Portal at <https://nokidhungrygrants.force.com>. Share Our Strength reserves the right to use data, research, publications, and stories submitted via reporting on this Agreement. The applicant has listed a Point of Contact in your organization as the contact responsible for reporting; they will receive reminders to

complete reporting and are required to do so. If your organization wishes to change the reporting contact, please email GrantsHelpDesk@strength.org with organization and updated contact information.

Site Visits and Publicity Efforts

As a condition of this grant, Grantee agrees to collaborate with Share Our Strength on in-person or virtual site visits and/or publicity efforts relating to this grant, by either Share Our Strength or any additional funders of this grant noted in this Agreement. Please note that all such in-person or virtual site visits or publicity efforts will be coordinated in advance and with consideration of being inclusive to your organization, and in accordance with your organization's availability and schedule.

To promote the great work your organization is doing, Share Our Strength reserves the right to include the name, location, and website of your organization on our No Kid Hungry Grants Map, along with a description of how your No Kid Hungry grant(s) will be used.

Commitment to Anti-Discrimination and Diversity

Share Our Strength has a zero-tolerance policy toward all forms of unlawful discrimination and harassment by or towards staff and volunteers, including but not limited to sexual harassment, and no form of unlawful discrimination by or towards any employee, member, volunteer, or other person in our workplace or jobsites will be tolerated. It is our belief that every person shall be treated fairly and with respect regardless of such things as race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, veteran status, age, or socio-economic status. Grantee acknowledges and agrees that it shall comply with all applicable federal and state laws prohibiting discrimination and/or harassment in its programs, activities, hiring or employment practices and within all activities conducted under this grant and partnership agreement.

Changes in Programming and Tax-Exempt

Please immediately notify your Share Our Strength program or grant contact of any change in your public charity status or if you encounter challenges or delays starting your program on time, meeting the goals or objectives outlined in this Agreement, or spending the grant funds before the end of the grant Agreement Period. This grant is contingent on Grantee's ability to implement the goals or objectives as outlined in this Agreement. Grantees who are no longer tax-exempt or are unable to implement their grant are required to notify Share Our Strength and return the full grant amount or remaining unspent grant funds at Share Our Strength's discretion.

Compliance with Laws

Grantee represents that it will perform its obligations hereunder in full compliance with all applicable federal, state and local laws and regulations.

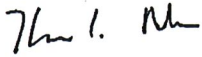
Termination of Grant

If Share Our Strength determines, in its sole reasonable opinion, that Grantee is unable to meet the goals or objectives of the grant, or has violated or failed to carry out any provision of this Agreement, Share Our Strength, may, in addition to any other legal remedies it may have, terminate the Agreement and demand the return of all or part of the grant funds, including, without limitation, grant funds expended by Grantee for purposes other than those set forth in this Agreement. If so requested, Grantee shall return all such grant funds to Share Our Strength within thirty (30) days of receiving a termination notice from Share Our Strength.

If you have questions about any of the conditions described in this letter, or about your grant in general, please contact Liz Evancho, Director of Grants Administration, at eevancho@strength.org.

I offer you my thanks for your daily efforts to end childhood hunger. Share Our Strength is pleased to support your important work and looks forward to hearing about your progress.

Sincerely,



Tom Nelson
President & CEO

ACH (Bank to Bank) Grant Deposit Information

Please fill-in the banking information below to receive your grant funds via direct bank deposit to your school district or organization. We cannot process any grant payments with missing fields or blank signature.

BANK NAME: _____

BANK ADDRESS: _____

(9) DIGIT ROUTING NUMBER: _____

DEPOSITOR ACCOUNT NAME: _____

DEPOSITOR ACCOUNT NUMBER: _____

TYPE OF ACCOUNT: _____

The information being collected on this form will be used by Share Our Strength to securely transmit payment data, by electronic means, to your organization's financial institution. By checking this box, you agree that the above ACH payment information listed is accurate and that you are an authorized representative of your organization permitted to share this ACH payment information.

Authorizing Signature

Signing the below indicates your agreement to all grant requirements and authorizes a bank transfer of the grant amount stated in this letter.

Signature: _____

Date: _____

Print Name: _____

Title: _____

Organization Name or School District: _____



School Nutrition Program Application
Jefferson County Public Schools - Kentucky

Submitted By: Andrea Wright
Submission Date: 10/29/2021

INTRODUCTION

School Nutrition Grant Opportunity:

The No Kid Hungry School Nutrition Grant Opportunity will provide funding to school districts to enable districts and schools to maximize the child nutrition programs and other emergency food programs and resources to ensure children and families have access to healthy meals at school and at home.

No Kid Hungry knows that school districts play an essential role in ensuring students receive nutritious meals to learn, grow and thrive to reach their full potential. These flexible grants will allow school districts across the country to respond to the growing needs and emerging opportunities to provide meals and resources to kids and families.

Eligibility Priorities

Equity Priority:

The coronavirus pandemic has exacerbated long-standing systemic health, social and economic inequities, disproportionately impacting racial and ethnic minority groups. To ensure we are supporting individuals and communities most impacted, we will prioritize grant funds to school districts serving majority-minority communities, including immigrant populations. We will also provide funds to rural communities where schools face unique challenges in addressing hunger.

Economic and COVID-19 Impact:

Grant funds will also be provided to communities experiencing economic hardship and having existing or increasingly high COVID-19 infection rates. In determining economic impact, No Kid Hungry will review data points to include: free and reduced eligible students, unemployment rates, child food insecurity rates, and the social vulnerability index score.

Ability to Serve Kids Today and in the Future:

Taking into consideration equity, economic hardship and COVID-19 impact factors, funds will be prioritized to support school districts with a strong and sustainable plan for maximizing participation in the child nutrition programs and/or leveraging other programs to combat food insecurity such as emergency food programs and student and family outreach and enrollment. Applications should address both the immediate need for supporting students and alleviating hunger as well address long-term sustainability of programming.

Use of Funds

As school districts face significant challenges maintaining and expanding meal programs in this uncertain environment, funds are intended to support school districts in having the adaptability to meet the changing needs of students and families. Grant funding is available for school districts to leverage a variety of strategies to increase meals served and support kids and families in this new operating environment, including:

- Ensuring maximum student participation and improving meal quality in federal nutrition programs like Breakfast, Lunch, Afterschool Meals and Snacks, and the Fresh Fruit and Vegetable Program as well as the Summer Food Service Program or Seamless Summer Option as needed during emergency school closures
- Offering universal breakfast and lunch (served at no cost to all students), including Community Eligibility Provision implementation
- Promoting awareness of meal availability to students and families, especially for free and reduced-price eligible students
- Providing meals during weekends and out-of-school time through backpack programs and school pantries
- Promoting SNAP, WIC and Pandemic-EBT programs and supporting enrollment

Examples of how funding may be used include:

- Meal service supplies and equipment needed to implement new models for serving breakfast, lunch, and afterschool meals and snacks including: grab and go carts, insulated coolers/warmers, packaging equipment and supplies, refrigerators, and retrofitting existing equipment to meet new needs
- Costs of hiring additional staff positions to meet increased demand as a result of COVID-19 or provide additional services like meal delivery
- Transportation costs associated with meal delivery such as refrigerated trucks or fuel
- New costs associated with COVID-19 preparedness like no-touch point of service machines, hand washing stations, PPE equipment and cleaning supplies
- Non-reimbursable food costs for school food pantries, backpack programs or adult meals
- Program outreach, enrollment assistance and marketing costs
- Additional expenses as needed

We understand that meal service plans in SY20-21 may vary and change throughout the school year. Please submit your application with your current thinking for how your school district plans to operate meal service throughout the year and any potential emergency service plans. If you are awarded funds, you will be required to submit quarterly progress reports that accurately describe your school meals implementation and other meal programs, as well as changes in participation and meal service delivery as they adjust to the evolving operating environment.

Corporate Funding

Grants may be funded through corporate partners working with Share Our Strength. You will be notified upon receipt of the grant award if a corporate partner is sponsoring the grant award.

Submitting Your Application

Be sure to input all required answers and save frequently as you are inputting information. Complete the application when all information is entered by clicking on "Review Your Answers" and then "Submit Your Answer."

Technical Assistance

Technical or portal-related: GrantsHelpDesk@strength.org.

APPLICANT DETAILS

Food Service Director

Are you the Food Service Director of your School District?

No

Terina (interim) Edington

terina.edington@jefferson.kyschools.us

(502) 485-7909

Superintendent

Are you the Superintendent of your School District?

No

Martin Pollio

marty.pollio@jefferson.kyschools.us

(502) 485-3251

HISTORIC SCHOOL MEALS PARTICIPATION

How many total schools were in your district in SY2019-20?

147

What was your total district enrollment in October 2019?

95,127

Which of the following programs, if any, were offered by your district during SY2019-20, including any emergency meals related to COVID-19? Please select all that apply.

WIC outreach or services; Food skills and/or nutrition education; CACFP child day care meals/snacks; Universal breakfast (served at no cost to all students); Universal school lunch (served at no cost to all students); School Pantry; Weekend Backpack Program; Fresh Fruit and Vegetable Program; Farm to School; Afterschool meals/snacks; Summer Meals (served at no cost to all participants)

Did you serve meals during school closures related to COVID-19?

How many total meals did your district serve from COVID-19 related shut down to the start of the new school year?

How did the number of meals served across all programs in SY2019-20 compare to the number of meals served in SY2018-19?

Fewer (a decrease of 25-49 percent)

CEP

Did your school district participate in CEP in SY2019-20?

Yes

Did all schools participate in CEP in SY2019-20?

No

How many schools in the district participated in CEP?

138

How was CEP implemented throughout the district?

Via multiple school groupings and/or individual schools operating CEP

Of the schools that participated in CEP in FY2019-20, what was their combined enrollment in October 2019?

86,050

Of the schools that participated in CEP, what was their average identified student percentage (ISP) for SY2019-20?

59.00 %

Of the schools that did NOT participate in CEP, please provide the total number free and reduced eligible students in your district in October 2019?

Number of Students Eligible for Free Meals

2,093

Number of Students Eligible for Reduced Meals

299

Breakfast & Lunch

How many days did you serve school lunch in October 2019? Please report the highest number if service days varied across schools

21

How many meals by reimbursement type were served in October 2019? For CEP and Provision 2 schools, please list all meals as "Free".

Free Breakfast Meals	Reduced Breakfast Meals	Paid Breakfast Meals
365,696	0	0
Free Lunch Meals	Reduced Lunch Meals	Paid Lunch Meals
366,896	0	0

Did you serve NSLP/CACFP? If yes, please answer the below questions concerning NSLP/CACFP. If no, please enter 0.

Number of schools that participated in CACFP/NSLP Afterschool snacks or suppers in October 2019.

118

Please provide the number of NSLP/CACFP Afterschool Snacks served in SY2019-2020.

2,500,000

Please provide the number of CACFP Afterschool Suppers served in SY2019-2020.

0

CURRENT NUTRITION PARTICIPATION

How many total schools are currently in your district?

147

What is your current total district enrollment for the 2020-2021 school year?

95,138

What is your district's planned school schedule or learning plan? Select all that apply.

Selected Remote Learning or Virtual Academies (ex. some or most students learn in person, but students have the option to continue remote learning)

How have recent school closure impacted your Food and Nutrition Service budget? How has this impacted your approach to your current budget?

The pandemic has greatly impacted our financial budget. For the first time, since I have been employed in the department (since 2010) our Food and Nutrition Service operating fund balance was in the negative. Historically, our Food and Nutrition Services department has had a 3 month operating balance. Over the past few years the OFB has declined. This is due to several reasons including indirect costs now being collected by the district. Then when the pandemic hit and our participation numbers declined, our budget was dramatically affected.

When the USDA allowed us to claim meals under SFSP and the district started receiving some stimulus funds, we began seeing a little bit of relief. We are slowly making our way back to a positive fund balance. With the USDA allowing us to follow SSO program this school year, we are hoping this number continues to rise.

CEP

Will your school district participate in CEP in the 2020-2021 school year?

Yes

Will all schools in your district participate in CEP in SY2020-21?

No

How many schools in the district currently participate in CEP?

138

How is CEP currently implemented throughout the district?

Via multiple school groupings and/or individual schools operating CEP

Of the schools that currently participate in CEP, what was their combined enrollment?

81,890

Of the schools that currently participate in CEP, what is their average identified student percentage (ISP)?

59.00 %

Of the schools that do NOT currently participate in CEP, please provide the total number free and reduced eligible students in your district?

Number of Students Eligible for Free Meals

2,584

Number of Students Eligible for Reduced Meals

472

Which of the following programs, if any, are currently offered by your district or do you plan to offer during the current school year? Please select all that apply.

WIC outreach or services; Food skills and/or nutrition education; CACFP child day care meals/snacks; Universal breakfast (served at no cost to all students); Universal school lunch (served at no cost to all students); Weekend Backpack Program; Fresh Fruit and Vegetable Program; Farm to School; School Breakfast (operated a free/reduced/paid structure); School Lunch (operated a free/reduced/paid structure); Afterschool meals/snacks; Summer Meals (served at no cost to all participants)

Please describe the social distancing strategies you plan to leverage in the upcoming school year for school meals programs in your district?

Assigned seating; Staggered and/or extended meal service; Use of disposable utensils; Regulate flow of entry and exit for students using floor markings/signs; Addition of easily accessible handwashing stations; Elimination of salad bar/self-serve area; Face coverings required when not eating

School Breakfast

When will breakfast be offered? (select all that apply)

Before the first instructional bell;10-15 minutes into the first period

When will breakfast be allowed to be eaten by students (select all that apply)

Before the first instructional bell;10-15 minutes into the first period

In which of the following locations, if any, will breakfast be served or made available? (select all that apply)

Cafeteria;Entryway;Gymnasium;Hallway;Classroom

In which of the following locations, if any, will breakfast be eaten by students? (select all that apply)

Cafeteria;Gymnasium;Playground/Outdoor Area;Classroom

Projected average daily participation of school breakfast participation across the entire district in the upcoming school year.

35,000

School Lunch

In which of the following locations, if any, will lunch be served or made available? (select all that apply)

Cafeteria;Classroom

In which of the following locations, if any, will lunch be eaten by students? (select all that apply)

Cafeteria;Gymnasium;Playground/Outdoor Area;Classroom

Projected average daily participation of school lunch participation across the entire district in the upcoming school year.

50,000

Meal Service

Who will be responsible for serving meals to students? (select all that apply)

Cafeteria Staff; Teachers

Distance Learning

If students are participating in distance learning, what meal options will be available on days they are learning from home? (select all that apply.)

Walk-up distribution; Drive-thru or curbside distribution

Emergency Relief

With schools being shut down or having different learning plans, actions to minimize community hunger has been severely challenged. What strategies are you implementing in your district to ensure that you are feeding and supporting the neediest students and families in your community?

School and Community Nutrition Services (SCNS) provided meals and services throughout the pandemic starting only 3 days after schools shut down. Curbside distribution expanded to 120 sites and mobile routes throughout all regions of the county. During NTI, SCNS distributed meals at schools, learning hubs, and community neighborhoods. Multiple days' worth of meals and snacks were provided to students and community members 18 years of age and younger. Cooking and safety instructions along with various nutrition education fliers were provided with the meals. In addition, some sites distributed boxes of fresh produce through the Fresh Fruit and Vegetable Grant Program. When school returned to In-Person Learning, SCNS worked with school administrators to provide the best methods for meal service to ensure quality meals were distributed in a safe manner. We continue to provide meals in school as well as curbside for our virtual learners.

How does your thinking about racial equity inform how you develop and implement your programs?

Please provide us any additional details regarding how your school meals strategies have changed in SY2020-21 from last school year. For example, how do your school meals strategies differ by school or grade? How will your plans for shift if COVID-19 cases increase? Do you plan to continue offering meals if there are unanticipated school closures?

JCPS SCNS department did not shut down throughout the 2020-21 pandemic and there are no plans to do so. If cases rise and closures once again occur, we have plans to reopen more curbside sites for distribution as well as opening back up our mobile routes and community hubs.

Marketing Tactics

Which of the following marketing tactics, if any, is your district planning to implement this year? Please select all that apply.

Incentivize participation (e.g. prizes for a certain number of visits); Host events throughout the year (e.g., taste tests, themed breakfasts, etc.); Have school staff asking if children ate breakfast and encouraging them to get a school breakfast; e-newsletters; Social Media; Encourage teachers, administrators, coaches and other staff to promote meals; Announce the availability of school meals using the PA system; Post flyers or information about school meals availability throughout the school; Provide information on the school meals on the website or social media outlets; Send a letter or flyer about school meals directly to parents

AFTERSCHOOL MEALS / SNACKS

How many afterschool supper or snack sites is your organization planning to sponsor this upcoming year?

Projected Supper only site(s)

80

Projected Snack Only Site(s)

40

Projected Supper and Snack site(s)

0

Please provide the projected total snacks your district will serve in SY2020-21?

198,000

Please provide the projected total suppers your district will serve in SY2020-21.

250,000

This upcoming year, how many days will your organization serve afterschool suppers or snacks? If your organization has more than one site serving afterschool suppers or snacks and their days of operation will vary, please enter the maximum number of operating days.

187

SNAP / WIC OUTREACH OR SERVICES

Please describe the outreach strategies you are planning to use to increase access to SNAP and WIC?

WEEKEND BACKPACK PROGRAM

Please provide the number of students projected to participate in the backpack program in the SY2020-21?

5,500

USE OF GRANT FUNDS

In this section, No Kid Hungry would like to learn more about the programming that will be impacted specifically by No Kid Hungry grant funding.

Provide a concise description of the project you are proposing. (2-3 sentences maximum)

The grant funds would be utilized to purchase equipment that will allow for ease of service to a school that provides breakfast in 3 different areas of the school building. Being able to serve students in remote areas of the school to maintain safe social distancing has been a challenge. The funds would greatly benefit this school to purchase appropriate equipment to reach more students and make this a more efficient process. As well, several schools have a Breakfast in the Classroom program and insulated bags and hot/cold supplies are needed to maintain those programs. Equipment would also be beneficial for our curbside distribution for our virtual students as well as summer programs.

Which of the following programs will No Kid Hungry funding be used to support?

Universal breakfast (served at no cost to all students); Summer Meals (served at no cost to all participants)

Please provide 1-2 primary objectives for this program area, and how your grant funds will help support these objectives. Well written objectives will be specific, measurable, achievable, relevant and time-specific.

Objective 1:

To increase student participation for breakfast by 10% or more during SY 2021-22.

Objective 2:

To ensure the quality of meals are maintained at all grab-and-go stations, kiosks, and classrooms.

Please list all schools in the district that will be impacted by these grant funds.

Cochrane Elementary
Johnsontown Elementary

Which of the following, if any, are challenges your district is facing? For each, please describe the actions your organization will take to address the challenge. To help with accountability, please also identify a person/leader by title in charge of addressing the challenge.

Challenge 1:

Lack of equipment

How challenge will be addressed:

Cochrane Elementary has 3 breakfast stations to help maintain social distancing since COVID pandemic. Currently, they use various kitchen carts they may have available, as well as, containers to ice down milk and various pans to hold other items. If we can provide them with rolling Cambro Flex carts this will make the situations so much easier for the staff as well as help with service and presentation of food. The flex cart holds many different containers that will allow the staff to hold food items safely. Hot and cold packs that fit inside the containers will help to maintain proper temperatures to keep food safe. Any additional funds would be used to help replenish Breakfast in the Classroom hot/cold bags and/or supplies.

POC in charge (Title):

Andrea Wright, Coordinator of Nutrition Initiatives and Gretchen Boyd, Coordinator of Equipment and Food Safety

Challenge 2:

Meal delivery

How challenge will be addressed:

Delivery of breakfast to various parts of school buildings and to classrooms has become a challenge for all of our schools. Due to COVID safety protocols and the need for maintaining social distancing, schools have had to spread out meal service to classrooms, gymnasiums, hallways and entrances. JCPS has had numerous Breakfast in the Classroom sites in place for the past 8 years and have always promoted various alternative breakfast models. Having standard operating procedures already in place made this emergency situation for all schools a little easier to put in place. However, the cost of the equipment to do this well is often out of our budget.

POC in charge (Title):

Andrea Wright, Coordinator of Nutrition Initiatives and Gretchen Boyd, Coordinator of Equipment and Food Safety

Challenge 3:

Staff hiring challenges/inability to fill open positions

How challenge will be addressed:

Staff shortages is an issue for many currently. By supplying schools with proper equipment will help to ease some of the tasks at hand for this shift in service models.

POC in charge (Title):

Andrea Wright, Coordinator of Nutrition Initiatives and Gretchen Boyd, Coordinator of Equipment and Food Safety

BUDGET

1. **Category:** Grab and Go Carts

Budget Request Description: The Cambro Flex Cart with camshelving on casters will be used to provide all the meal components. Along with the carts, cambro plastic food pans, various sizes, will be purchased to display all the various food items in a safe and efficient manner. Ice packs and hot plates may be needed to maintain food temps during transport and service.

Estimated Cost of Item: \$3,000.00

Purpose of Cost of Category: Both offsetting existing expenses as well as funding new expenses

2. **Category:** Insulated Coolers or Warmers

Budget Request Description: Additional insulated bags will be needed for other schools delivering meals to the classrooms.

Estimated Cost of Item: \$700.00

Purpose of Cost of Category: Both offsetting existing expenses as well as funding new expenses

3. **Category:** Other, please specify

Budget Request Description: Menu boards with frames for required postings to fit on the flex cart.

Estimated Cost of Item: \$1,000.00

Purpose of Cost of Category: Both offsetting existing expenses as well as funding new expenses

4. **Category:** Program outreach (flyers, banners, ads, etc.)

Budget Request Description: Fliers, posters, and other promotional materials will be used to promote breakfast.

Estimated Cost of Item: \$100.00

Purpose of Cost of Category: Offsetting existing expenses

5. **Category:** Other, please specify

Budget Request Description: District indirect costs

Estimated Cost of Item: \$200.00

Purpose of Cost of Category: Funding new costs

6. Category:

Budget Request Description:

Estimated Cost of Item:

Purpose of Cost of Category:

7. Category:

Budget Request Description:

Estimated Cost of Item:

Purpose of Cost of Category:

8. Category:

Budget Request Description:

Estimated Cost of Item:

Purpose of Cost of Category:

9. Category:

Budget Request Description:

Estimated Cost of Item:

Purpose of Cost of Category:

Budget Request Total: \$5,000.00

APPLICATION TEAM

Contact	Primary Role
Becky Crump	Reviewer
Ashley Byrum	Reviewer
Andrea Wright	Applicant