



Bullitt County Public Schools

1040 Highway 44 East
Shepherdsville, Kentucky 40165

Phone: 502-869-8000
Fax: 502-543-3608
www.bullittschools.org

TO: Jesse Bacon, Superintendent *JB*
FROM: Lisa Lewis, Director of Finance *LLewis*
DATE: January 12, 2022
RE: Long-term substitute

I request approval to provide compensation to one employee who worked in a classified position with a long-term status. The employee worked at Mt. Washington Middle School for 20 consecutive days as an ISAP/Tutor which is considered a classified position. The employee was provided with incorrect information regarding the compensation for a long-term classified position. The current salary schedule addresses certified long-term positions. Our district does not provide long-term compensation for any classified position. This request is a one-time approval for this particular situation.

If you would like to obtain additional information concerning this issue, please let me know.