



# Bullitt County Public Schools

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## MEMO

Date: January 11, 2022

To: Jesse Bacon Superintendent *JB*

From: Jackie Roth, Family Resource Youth Service Center Director

Re: Family Resource Youth Service Center Assurance Certification

Please find for your review and approval the Bullitt County Family Resource Centers Assurance Certification for the 2022 – 2023 and 2023 – 2024 school years. The continuation program plans for the FRCs and YSCs will address the core components as mandated in legislation (KRS156.496).

### Family Resource Center Core Components include:

- Full-time preschool child care for children two and three years of age; referrals where daycare is in place.
- After school child care for children ages four through twelve, with the child care being full-time during the summer and on other days when school is not in session; referrals where daycare is in place.
- Families in Training, which shall consist of an integrated approach to home visits, group meetings and monitoring child development for new and expectant parents.
- Family literacy services as described in KRS 158.360\*\* or a similar program designed to provide opportunities for parents and children to learn together and promote lifelong learning.
- Health services or referrals to health services, or both.

### Youth Service Center Core Components include:

- Referrals to health and social services.
- Career exploration and development.
- Summer and part-time job development for high school students.
- Substance abuse education and counseling.
- Family crisis and mental health counseling.

The School District Assurance Certification requires the signature of the Superintendent and the Board Chairperson. The form will be submitted with each continuation program plan.

Equal Education and Employment Institution

**Family Resource and Youth Services Centers  
School District  
Assurance Certification  
2022-2024**

I certify that, to the best of my knowledge, the information submitted as documentation for Family Resource and Youth Services Center Continuation Program Plan is correct and complete. The school district has authorized me as its representative to obligate this school district to conduct any ensuing program or activity in accordance with all applicable Federal and State laws and regulations and the following program assurances:

- Compliance with all FRYSC-related statutes and any policies or procedures set forth by the Cabinet for Health and Family Services through its Contract with the school district;
- District Contact/Designee representation at required FRYSC meetings designed specifically for these individuals;
- The center Advisory Council must have a shared role in the hiring of the center coordinator by recommending an applicant to the SBDM if one is in place and/or the Superintendent;
- Student and family records will be kept following the guidelines set forth in the FRYSC School Administrators Guidebook;
- Each Center will maintain written documentation verifying:
  - The development of Action Component Plans for each core and optional component provided by the center (with evidence of collaboration with other school district programs);
  - Current needs assessment data that supports programs and activities included in the center's Action Components;
  - An active Advisory Council as outlined in the Contract; and
  - Center staff has access to Infinite Campus
  - Center staff receives monthly detailed MUNIS reports and/or desktop access to MUNIS.

It is understood that the submission of this certification and accompanying center budget constitutes an offer, and if accepted by the Cabinet for Health and Family Services or negotiated to acceptance, a contract will form a binding agreement.

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School District

\_\_\_\_\_  
Board Item No. & Date

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Education Chairperson Signature

\_\_\_\_\_  
Date

