**TO:** Hardin County Board of Education

**FROM:** Teresa Morgan, Superintendent

**DATE:** January 20, 2022

**SUBJECT:** Request for the Bluegrass Middle School History Club to travel to Washington, D.C. using a commercial carrier for cost-efficiency.

FACTS:

The 8th Grade History Club Sponsors of Bluegrass Middle School are requesting permission to take eligible members of the History Club on a trip to Washington, D.C. during Spring Break (April 1-6, 2022) at a cost between $880.00 and $1100 per student, dependent on the number of students attending.

Bluegrass Middle School instituted a Washington, D.C. trip seven years ago. The History Club sponsors and administration have outlined a trip that would provide an educational experience, as well as, an opportunity that some students may not have the chance to experience again. We will contract with private carrier for motor coach transportation as it is more cost-efficient.

* *Classes Participating:*

The Field Trip will be offered to members of the History Club.

***Payment Schedule:***

* **$880 - $1100 PER PERSON (Room OCCUPANCY of FOUR)**
* **$100.00 per person deposit due on or before November 30, 2021**
* **$225.00 per person first payment due December 15, 2021**
* **$225.00 per person second payment due January 19, 2021**
* **$225.00 per person third payment due February 16, 2022**
* **$105.00 to $325.00 per person final payment due March 16, 2022**

*Student Cost Includes:* The $880.00- $1100.00 per person covers all transportation and meal costs, admission/donation fees at required sites, and lodging at 4 students per room.

*Cancellation Policy: All registration fees and* deposits are ***refundable*** except for $50 per student.

**Recommendation:** I recommend that the Hardin County Board of Education approve the request for the

 BGMS History Club to travel to Washington, D.C. from April 1 - 6, 2022, via commercial

 carrier for cost-efficiency.

**Recommended Motion:** I move that the Hardin County Board of Education approve the request for the

 BGMS History Club to travel to Washington, D.C. from April 1 - 6, 2022, via

 commercial carrier for cost-efficiency.