

**Lincoln Trail Elementary School**  
**Site Base Decision-Making Council**

**December 13, 2021**

**Meeting Minutes**

Billy Coffey, chairperson, of the Lincoln Trail Elementary Site Base Decision- Making Council to order on December 13, 2021 at 2:49 pm. Council members present were Susan Duvall, Jenny Hack, Mallory Prahll and Emily Robbins. Special guests in attendance were LTES Assistant Principal, Kelly Miller and Mary Rose Stewart.

**Motion 22-17** Emily Robbins made the motion to approve the meeting agenda and Jenny Hack seconded. Motion Carried. Emily Robbins made the motion to approve the November meetings minutes. Mallory Prahll seconded the motion. **Motion 22-18** Carried.

**Good News Report-** LTES Boys and Girls Basketball teams are undefeated.

With covid cases and direct contacts on the rise we have been able to continue in-person instruction. Teachers are doing a phenomenal job in getting the work packets together for those students who are in quarantine. PTA, and parent member Jenny Hack announced that the Texas RoadHouse gift card fundraiser was the highest grossing ever!

**Reports/ Budgets-** The council reviewed the School Enrolment, Accident and PBIS Reports for the month of November. The council also reviewed the school's Student Activity Budget report for the month of November.

**Review/Approval-** The council reviewed the updated CSIP for the 2021-22 school year. Emily Robbins made the motion to approve. Mallory Prahll seconded the motion. **Motion 22-19** carried.

**New Business-** Mr. Coffey announced the hiring of STEAM Pre-School certified position to Danielle Thomas and the STEAM Pre school classified position hire of Melissa Johnson. It was also announced that Retired teacher Rose Brown, will be filling in for 2nd grade Alana Edwards position for the remainder of the school year. Ms. Edwards has retired.

**Adjournment 22-**Susan Duvall made the motion to adjourn. Emily Robbins seconded the motion. Motion **22-20** Carried. Meeting ended at 3:20pm.