

November 16, 2021

Mindy Morrow, SNS (653293) Garrard County SD 324 W Maple Ave Lancaster, KY 40444-1171

Dear Mindy,

Congratulations! You have successfully passed the School Nutrition Association's (SNA) Credentialing Exam and are now a School Nutrition Specialist (SNS). You are joining over 1,500 of your colleagues that have achieved this nationally recognized designation which demonstrates professional achievement in the four learning areas of USDA Professional Standards for school nutrition personnel.

Enclosed you will find a new certificate and card indicating that your SNS credential is valid for three years. Additionally, this exam has been approved by the Commission on Dietetic Registration (CDR) as a certification and provides 75 CPEUs for cycles ending through 2024 and 40 CPEUs thereafter. RDNs and NDTRs should email <u>certsns@schoolnutrition.org</u> to request a CPE certificate. Please include your CDR identification number with your request.

You must continue your professional development by completing 45 continuing education units (CEUs) during the next three years. SNA encourages you to maintain 15 CEUs each year to assist with meeting both the credentialing requirements and USDA professional standards annual training requirements. We also recommend keeping a file with your CEUs and collecting documentation in one place to simplify your next renewal. It is your responsibility to track and maintain your CEU documentation. You are only required to submit CEU documentation to SNA if you are randomly selected for audit.

Download the Professional Standards Training Tracker and SNS Pin Order Form by visiting SNA's website at <u>www.schoolnutrition.org</u>. Click on *My Account* to login with your username and password, click on Member Record, and select Member Credentialing Record.

To earn CEUs online, visit the Learning Center on the SNA website to find the latest live and on-demand webinars, and much more.

The annual credentialing maintenance fee (\$70 for members and \$175 for non-members) will continue to be billed annually on your anniversary date. Approximately three months prior to your SNS expiration date, SNA will send you a renewal application form.

Once again I would like to congratulate you on your personal and professional achievement!

Please contact our Certificate & Credentialing Staff at (800) 877-8822 or email <u>certsns@schoolnutrition.org</u> if you have any questions.

Sincerely,

Beth Wallace

Beth Wallace, MBA, SNS SNA President

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