

Helmwood Heights SBDM

12-10-21

- I. Call to Order 3:23, present: Aaron Howell, Allie Yates, Alisha Campbell, Jessica Whitlock, Liz Looten
- II. Approval of the Agenda approved on motion/2nd by Whitlock/Campbell
- III. Approval of November's Minutes approved on motion/2nd by Whitlock/Yates
- IV. Good News Report
  - A. Donation - Got a sponsor for field day/field trip tshirts for all students
  - B. Student of the Month - Isabella Napier - recognized at Board mtg last night
  - C. STLP - students presented their projects, waiting to hear results
  - D. Texas Roadhouse - Estimated profit \$2000 - actual profit was \$2300, rolled into school activity fund
  - E. Picture money profit - \$886.75, deposited into school activity fund
- V. Budget
  - A. ESS - will continue to fund after school through March
  - B. Title 1 - \$1736 to spend by September 2022 in G, I money will cover salaries to the end of the year
  - C. Section 6
    1. Adjustment to fund - increased by \$2310 due to attendance, added to contingency in Section 6
    2. \$50 to Leslie Addison - providing online services for Helmwood students, approved on motion/2nd by Yates/Looten
  - D. School Activity Funds
- VI. School Improvement Planning
  - A. Cecilia Valley Math Visit Report - big take away was more time into core content classes - 60-75 minutes if possible, will be looking at master schedule to see what adjustments need to be/can be made
  - B. CSIP Update - discussed 2023 goals and 5 year plan for improvement
- VII. Personnel Actions
  - A. Sarah Larkin - resigned effective January 1st, 2021 as a 4th grade teacher
  - B. Mrs. Beth Kremzar, hired as 4th grade teacher - consult was held via email in order to make the decision quickly
  - C. Open position - Instructional Assistant - have one applicant, maybe one other? Aaron will handle interviews, hoping to hire to start after winter break
- VIII. Bylaw or Policy Review
  - A. Curriculum - reviewed and approved
- IX. Old Business
  - A. None
- X. New Business
  - A. None
- XI. Upcoming Deadlines
  - A. CSIP, Executive Summary, PD Plan - Due Jan. 1st - Aaron will complete over break
  - B. Impact Survey - Due Dec. 17th - Liz will send reminder email to teachers
- XII. Adjournment adjourned at 3:55 on motion/2nd by Whitlock/Campbell