

Architect Selection Process

- **When?**

If a project exceeds \$500,000

- **Why?**

Open up “Qualifications Based Selection

“Latest and Greatest” Information

- **How?**

Advertise and RFP Process

Seeking and Evaluating Proposals

- Minimum- Advertise in Local Paper
- Contact at least (3) firms directly
- Solicit “Requests for Proposals”
- Evaluate “Proposals” by Local Team
- CONTACT REFERENCES

Interview Process

- **Select 2/4 firms to be “Interviewed”**
- **Give two weeks notice**
- **30/45 min. presentation- 15 min. Q&A**