



NON-TRADITIONAL PROGRAM (NTI) GUIDANCE 2021-2022 SCHOOL YEAR

- **There is no longer a separate Non-Traditional Instruction (NTI) Program application.** Per revisions to [701 KAR 7:150](#), you will now apply to the NTI program through the Comprehensive District Improvement Plan (CDIP) process. Phase Four of the CDIP process includes the *Continuation of Learning Plan (CLP)*, which is a new diagnostic to be completed at the district level and replaces the separate Non-Traditional Instruction Program Application. This diagnostic will support the district in designing and implementing a plan for a continuation of learning during times when nontraditional instruction may need to be implemented in order to prevent a loss of learning. This diagnostic is due **May 1** and will describe the plan for the following school year. Reference the [Comprehensive District Improvement Planning website](#) for additional information and to locate the link to login to [eProve](#) to complete the CLP.
- Please remember that the NTI program reverts to its intended purpose and rules in the 2021-2022 school year. The purpose of NTI prior to the pandemic was to ensure that learning continued during short-term (up to ten days) school closures. It was intended to reduce learning loss in those situations. While we are fortunate that we were able to modify it for use during the pandemic, we all look forward to it returning to its original purpose.
- For the 2021-2022 and per [KRS 158.070](#) (9), “the commissioner of education may grant up to the equivalent of **ten (10)** student attendance days for school districts that have a non-traditional instruction plan approved by the commissioner of education on days when the school district is closed for health or safety reasons. The district's plan shall indicate how the non-traditional instruction process shall be a continuation of learning that is occurring on regular student attendance days. Instructional delivery methods, including the use of technology, shall be clearly delineated in the plan.” **THERE WILL NOT BE UNLIMITED DAYS IN 2021-2022.**
- The NTI program has always been intended to be a safety net. Even with approval, no district is required to use the program. Receiving approval simply allows the district to take advantage of the opportunity to use it. For this reason, each district should consider completing the CDIP *Continuation of Learning* diagnostic. It is highly unlikely that a district will be given an “emergency” opportunity as given in the 2019-2020 school year.

- NTI is only for use on days when you close the entire district school for health or safety reasons. NTI is not utilized for virtual or hybrid students and it cannot (with very limited exceptions) be pre-approved. An NTI days will occur for health or safety reasons and the district subsequently requests approval for them to be counted as student attendance days. Districts do not build NTI days into the school calendars.
- 2020-2021 NTI Student and Teacher Participation will be collected from Infinite Campus. Guidance for the recording of participation for NTI days is being developed and will be provided prior to the start of the 2020-2021 school year.

Kippenbrock, Ken - Executive Director of Human Resources and Operations, Covington Schools

From: Kippenbrock, Ken - Executive Director of Human Resources and Operations, Covington Schools
Sent: Monday, January 10, 2022 9:52 AM
To: Magner, Tony - Principal, Holmes High School; Turnick, Angela - Principal, Holmes High School
Cc: Egan, Becky - Secretary, Central Office; Vancini, Dawn - Administrative Assistant, Certified Human Resources, Central Office; Payne, Aisha - Administrative Assistant, Classified Human Resources, Central Office; Alter, Scott - Assistant Superintendent, Covington Schools; Burtschy, Annette - Finance Director; Garrison, Alvin - Superintendent, Covington Schools; Grein, Bill - District Assessment Coordinator; Lindberg, Sherry - Elementary Director, DistrictWide, ISC; Vance, Debra - Director, Communications and Equity; Wilkerson, Janice - Assistant Superintendent, Covington Schools
Subject: FW: NTI Question

All

Mr. Magner and Ms. Turnick reached out to let me know that due to spread concerns and the high number of teachers, IAs, and Coaches out with Covid-19 they were allowing staff that reports directly to them to work from home during NTI. As you know JEB, TLC, HMS and the Elementary Principals decided that it was best for their students that healthy staff report to school during NTI days and that staff may be approved to work from home on a case by case basis by their principals.

Transportation, custodial maintenance, and nutrition services staff will also report to work sites if healthy.

Principals Magner and Turnick were concerned with a copy of a law floating around that stated staff must report to school on NTI days.

I am familiar with the statute they are referring to. It appears to have been tied to the additional extended virtual days that were granted in 2020-2021 school year due to Covid. Thus, it sunset and we are using traditional NTI days.

To make certain, I reached out to the KDE contact for NTI days and received the below response.

Thanks all.

Ken Kippenbrock
Executive Director
Human Resources and Operations
District Safety
859-392-1015

From: [Kissinger, Steven - Division of Innovation](#)
Sent: Friday, January 7, 2022 2:20 PM

To: [Kippenbrock, Ken - Executive Director of Human Resources and Operations, Covington Schools](#)

Subject: RE: NTI Question

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Ken,

If a school takes a traditional NTI day, it goes back to whatever the district put in their plan during the CDIP process. If you allocated teachers to be, they should be there, if not, they don't. The difference is if the day was taken for COVID day from the previous legislature, then teachers had to report. I believe that sunset on Dec 31 but is being discussed currently in committees. I hope this helps. Let me know if you have any further questions.

Steven Kissinger

Program Consultant

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From: Kippenbrock, Ken - Executive Director of Human Resources and Operations, Covington Schools

<ken.kippenbrock@covington.kyschools.us>

Sent: Friday, January 7, 2022 1:56 PM

To: Kissinger, Steven - Division of Innovation <steven.kissinger@education.ky.gov>

Subject: NTI Question

Mr. Kissinger

I seem to remember reading that by state regulation teachers and staff reported to school on NTI days.

I cannot find anything about that in the documents I am reading.

Has that changed? Or did I just imagine it?

Thanks