**Board Memo**

**DATE:** 1/4/2022

**AGENDA ITEM DETAILS:**

**School/Department**

Human Resources

**Product Vendor or Grant Issuer**

N/A

**Product or Grant Name**

Creation of one Districtwide pole vault coach paid from the general fund to serve all high schools’ Boys and Girls track programs and approval of the corresponding job description.

**Date/Term (Beginning and End Dates/Year)**

02/15/2022

**APPLICABLE BOARD POLICY:**

03.2141 Nonteaching Coaches and Assistant Coaches; 03.22 Compensation and Benefits; 03.221 Salaries

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

Due to increased student demand for pole vaulting during spring track season, the District requests the creation of one pole vault coach position to serve all high school track programs and to be funded from the General Fund. The position is proposed with a 6% index to mirror other specialty coaching positions, such as Bowling, Golf, and Tennis. The District will start with one pole vault coach position for the entire district, and should demand continue to increase, we will consider adding a position per high school. The recent renovation of all high school athletic fields included the addition of a pole vault pit, therefore practices and competitions could be held at each facility.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

Estimated at $2,468 per year. (6% index on step 0 of the Rank III salary schedule)

**Funding Source**

General Fund

 **\*If more than one funding source, list below along with amount or percent for each source**

N/A

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

N/A

**RECOMMENDATION:**

It is recommended the Board approve the creation of one Districtwide pole vault coach, and job description, paid from the general fund to serve all high schools’ Boys and Girls track programs, as presented .

**CONTACT PERSON: (submitter)**

Eric McArtor, Chief Operations Officer; Matthew Rigg, Director of Human Resources