

**BULLITT COUNTY PUBLIC SCHOOLS
1040 HIGHWAY 44 EAST
SHEPHERDSVILLE, KY 40165**

REGULAR MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION

**December 13, 2021
5:00 PM**

MINUTES OF RECORD

The Bullitt County Board of Education met at the Frank R. Hatfield Administrative Center, 1040 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 PM on December 13, 2021, with the following members present:

Attendance Taken at 5:00 PM:

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|--------------------------------|-------------------------|-------------------------|
| (1) Ms. Linda Belcher (Absent) | (2) Mrs. Nita Neal | (3) Mrs. Debby Atherton |
| (4) Mrs. Lisa Hodges | (5) Mr. Darrell Coleman | |

CALL TO ORDER

Board Chairperson Debby Atherton called the December 13, 2021, regular meeting of the Bullitt County Board of Education to order at 5:00 p.m.

ADOPT THE AGENDA with the following changes:

1. Add to Consent Items - Construction Items - Four (4) Change Orders for the OMES Construction Project
2. Add to Consent Items - Contracts - Green Dot MOA by The Center for Women & Families for BEHS YSC
3. Add to Consent Items - External Support Organization Disassociation - RES PTA
4. Add to New Business - 7.(d.) Early Graduation Requests - Four (4) additional requests

2021-223- Motion made by Darrell Coleman, seconded by Lisa Hodges, to adopt the agenda as amended. Four members, Debby Atherton, Darrell Coleman, Nita Neal, and Lisa Hodges, voted YES.

PRESENTATIONS

- Board Vice-Chair Darrell Coleman led the audience in The Pledge of Allegiance and reviewed the Board Team Commitments.
- Communications Director Kali Ervin reminded anyone wishing to address the Board to please register now.
- Congratulations to the North Bullitt High School Bowling Team. This team of ten students made it back-to-back state final fours and advanced to the Sweet 16 of Nationals, earning a national ranking of 15th.

Three individual boys** on the team also ended the season ranked in the top 100 in the nation.

Raven Blocker**	Ryan Daugherty**	Theo Riddle	Garrett Wilkins**
Ian Bruss	Kaeley Dearing	Charles Sneegas	
Alex Compton	Dylan Lewis	Dakota Waskom	

- Mrs. Cate Noble Ward of Studio Kremer Architects gave a construction update on the New East End Elementary School (OMES).

COMMUNICATIONS

Audience Comments

(None)

Superintendent's Report

(None)

Other Items from the Board

(None)

CONSENT ITEMS

2021-224- Motion made by Lisa Hodges, seconded by Nita Neal, to approve Consent Items as amended, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on December 6th, 2021, which is available online. Four members, Debby Atherton, Darrell Coleman, Nita Neal, and Lisa Hodges, voted YES.

Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 5
3. AP Check Reconciliation Register
4. Paid Invoice Report

Bids- Permission to Accept Bid – District Website Provider – Apptegy

Requests for Proposals for District Web Integration were opened at 2 p.m. on Monday, November 29, 2021 at the Central Office. The District received three proposals. Proposals were reviewed and scored. Apptegy earned the most points. Requested was approval to accept the bid from Apptegy in the amount of \$53,025, and enter into a contract as the new website provider/communications platform for the district, beginning July 1, 2022. Eric Farris reviewed the contract.

Travel

* All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP #</u>
BCHS	Varsity Cheer	2/10-15/22	Cheer Competition @ Walt Disney World Resort	Orlando, FL	-0-	Airline	12128
CGES	5th Grade	4/22/22	Fort Harrod	Harrodsburg, KY	\$30	Jefferson Transportation	12178
HMS	Discovery School 6th Grade	2/9/22	Kentucky Science Center	Louisville	\$17	Miller Transportation	12174
	Discovery School 7th Grade	2/9/22	PULSE (KY Science Center)	Louisville	\$17	Miller Transportation	12172

	Discovery School 8th Grade	2/9/22 2/16/22	Challenger (KY Science Center) IdeaFestival	Louisville Bowling Green, KY	\$12 \$35	Miller Transportation	12173 12175
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Minutes

November 22, 2021 - Monthly Meeting

Construction Items

1. C.O. #9, OMES Construction Project - Circuits for Shutters

Presented was Change Order #9 in the amount of \$1,169.82, for the Old Mill Construction Project. During the shop drawing review of the storm shelter shutters, the manufacturer informed Redlee Construction & Development, Inc. that dedicated circuits are required at each shutter. Based on the electrical load at each shutter motor, circuits were designed such that one could serve two shutters. With the requirements from the manufacturer and the need for additional safety factors at the storm shelter, it was recommended to the Board that the manufacturer's requirement be followed in the interest of life safety considerations. This changes the contract with Redlee Construction & Development, Inc. from \$12,688,966.38 to \$12,690,136.20.

2. C.O. #10, OMES Construction Project - Chase Wall to Cover Piping

Presented was Change Order #10, in the amount of \$1,137.35, for a gypsum board chase wall to be installed to obscure a six-inch diameter pipe that can be viewed from the cafeteria seating area. The piping is too large to run in the wall cavity, which is ICF construction. This will change the contract with Redlee Construction & Development, Inc. from \$12,690,136.20 to \$12,691,273.55.

3. C.O. #20, BLMS Renovation – Metal Expansion Joint Covers

Prior to closing out the contract and recommendation of final payment application, SKA/BCPS needed EH Construction to provide a change order for the metal expansion joint covers that were not installed at the roof. These expansion joints are covered under roof notes "R4" and "R12" on the roof plan, drawing A1.3. The expansion joints as described in the construction documents were installed with a spray foam covering the joints, which is an acceptable installation method per the manufacturer and will maintain the roof warranty. In lieu of cutting out the roofing already placed to install the joint covers, BCPS requested a trade in scope. Additional joints were added above the existing classroom wing to address areas where leaks had occurred since the roof installation. In addition to the added joints, the roofing contractor also provided additional coating in Area A classroom wing. The cost of this change order is \$0.00; therefore, the contract with EH Construction LLC is not changed from \$9,558,968.56.

4. C.O. #11, OMES Construction Project – Kitchen Redesign Overhead & Profit Increase

Presented was Change Order #11 for the New Old Mill Elementary School Construction Project in the amount of \$1,010.31. This Change Order is to reflect the Overhead and Profit increase handled under the General Construction contract due to the kitchen redesign as requested by BCPS Food Service department. Material cost are handled via a Change Order to the DPO 21904037 Blue Mountain Co. Documentation is provided under RFP#14 (see attachment). This changes Redlee Construction & Development, Inc.'s contract from \$12,691,273.55 to \$12,692,283.86.

5. C.O. #12, OMES Construction Project - Playground

Change Order #12, in the amount of \$12,381.20, is for the New Old Mill Elementary School Construction Project. The Bullitt County Board of Education requested changes to the playground to

address public comment from a parent of an Old Mill Elementary student for inclusive play needs at the new playground. The design team and district worked with the playground equipment vendor to address the special needs request to provide more inclusive opportunities at the main school playground. As a result, five pieces in the original submittal were omitted and a large sensory dome piece was added to the inclusive play opportunities. This changes Redlee Construction & Development, Inc.'s contract from \$12,692,283.86 to \$12,704,665.06.

6. C.O.#1, OMES Construction Project – Blue Mountain Co. Kitchen Equipment

This Change Order #1, in the amount of \$6,735.40, is for Blue Mountain Co. PO 21904037, the supplier for the kitchen equipment for the New Old Mill Elementary School Construction Project. BCPS Food Service met with C&T Design to review the kitchen plans and confirm scope on November 3, 2021. From that meeting FRP#14 was generated to account for revisions to the kitchen to better align with daily food service at the new elementary school. This Change Order accounts for the equipment cost as related to the material Direct Purchase Order. General Contractor Overhead and Profit will be tabulated under a separate change order request. This changes Blue Mountain Co.'s PO amount from \$284,672.40 to \$291,407.80.

7. C.O.#1, OMES Construction Project – Recreation Insites, LLC - Playground Equipment

Change Order #1, in the amount of \$44,208.00, is for the Direct Purchase Order for Recreation Insites, LLC PO 219804017 for the New Old Mill Elementary School Construction Project. This Change Order is for the changes to the playground to provide more inclusive opportunities for special needs students at the main school playground. At a future date, the Old Mill Elementary School PTO will donate \$20,000.00 toward the addition of the sensory dome. This changes Recreational Insites, LLC's Purchase Order #21904017 from \$79,456.00 to \$123,664.00.

Human Resources

1. Leaves of Absence Requests

Alura Maulden - Bus Driver - Transportation - Ms. Maulden requested her previously approved leave without pay be extended from February 16th to April 20th, 2022. She has used all FMLA and accrued leave time.

Madison Miller - Teacher - Bullitt East High School - Ms. Miller requested leave without pay for the dates of December 2nd and 3rd, December 9th and 10th and December 16th and 17th, 2021. She is using FMLA.

Tara Mitchell - Bus Driver - Transportation - Ms. Mitchell requested her leave without pay be extended from ending November 5th, 2021 until January 3rd, 2022. She has used all available accrued leave time.

2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **November 2021** through **December 2021** were submitted for the Board's information and inclusion in the minutes of this meeting.

Contracts

1. BEHS Prom - Kentucky Derby Museum

Presented was a contract with the Kentucky Derby Museum for the Bullitt East High School Senior Prom on March 26, 2022. The dance will last from 8 p.m. until midnight. Funds will come from students purchasing tickets to attend the event. All COVID guidelines will be followed. The contract was reviewed by Buckman, Farris & Mills Law Office.

2. Green Dot MOA by The Center for Women & Families for BEHS YSC

This Memorandum of Agreement with the Center for Women and Families for Bullitt East High School's Youth Service Center will provide the Green Dot Program. This is a prevention education program to reduce the incidence of power-based personal violence that will create gradual social and cultural change. This MOA is going through the Youth Service Center and was reviewed by Eric Farris.

Permission to Accept Donations/Grant Funding

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
Brooks Elementary School	Kona Ice	Donation	Check for General Supplies	\$250.00
Hebron Middle School Jake Mitchell	Peter Marsh Foundation	Grant	Check for Music Education Supplies	\$1,000.00
Bernheim Middle School - Archery	Amy Black	Donation	Check for Archery Team to help with travel and supplies	\$250.00
North Bullitt High School - JROTC	John and Christine Rosson	Donation	Check for JROTC events and competitions	\$600.00
MWES/PGE Family Resource Center	Nel S. Morrison Charitable Trust	Grant	For FRC student and family needs	\$2,500.00
Cedar Grove Elementary School - Rebecca Dennis	Donors Choose	Donation	Supplies for center stations for free art choices	\$396.00
Old Mill / Crossroads FRC	KET Early Childhood Education	Donation	Donating a Workshop series for family literacy for families with 3-5 year olds not enrolled in school	\$2,500.00
Bullitt East High School FFA	KY FFA Foundation	Donation	Check for Ag Tag funds for FFA	\$776.67
Shepherdsville Elementary FRC	KET Early Childhood Education	Donation	Donation for a self-paced Sensational Science Camp Summer Camp	\$3,000.00
Cedar Grove Elementary Archery Team	All About Cleaning and More	Donation	Check for uniforms and supplies	\$250.00
Brooks Elementary School	The Benevity Community Impact Fund	Donation	Check for general supplies	\$549.61
Brooks Elementary School	Brooks Elementary PTA	Donation	Check for Playground	\$1,939.75
Eastside Middle School Tiffany Walker	Donors Choose	Donation	Merchandise, to purchase a year subscription to Drone Blocks	\$625.00

Use of District Property Requests – BES by Little Flock Baptist Church School

Brooks Elementary School requested permission to allow Little Flock Baptist Church School to use their facility on Saturdays beginning January 22, 2022 to March 12, 2022 from 11 a.m. to 5 p.m. for playing basketball games. The appropriate paperwork was submitted.

Shortened School Day Requests - 2022-14 & 2022-20

Parents have requested a modified attendance schedule for their students with disabilities: Students 2022-14 and 2022-20. These students are identified by number in order to maintain confidentiality. There is documentation of medical necessity for the modified schedule, and the modified schedule has been recommended for approval by the Admissions and Release Committee (ARC). Full documentation is on file in the office of the Director of Special Education.

External Support Organization Disassociation – RES PTA

Roby Elementary School would like to disassociate with the Roby Elementary PTA. This disassociation is due to violations of Redbook rules and regulations. Requested was authorization to disassociate.

UNFINISHED BUSINESS

Proposed 2022-2023 School Calendar Option

As per KRS 158.070 (2)(b)(c)(d), the School Calendar Committee, after seeking feedback from school district employees, parents, and community members, presents a school calendar option to the Board. The calendar option complies with state laws and regulations and considers the economic impact of the school calendar on the community and state.

2021- 225- Motion made by Nita Neal, seconded by Darrell Coleman, to approve the proposed 2022-2023 School Calendar as presented. Four members, Debby Atherton, Darrell Coleman, Nita Neal, and Lisa Hodges, voted YES.

NEW BUSINESS

2021-2022 Nutrition and Physical Activity Report and AHG Report / Public Hearing

In December 2016, Bullitt County Public Schools partnered with The Alliance for a Healthier Generation (AHG) as part of a Wellness Initiative to help create and sustain healthier school environments. In addition, the AHG is using an additional index called the RISE Index to help measure the effectiveness of creating such environments. The RISE Index is the Resilience in School Environments (RISE) Initiative, which empowers schools to create safe and supportive learning environments by developing policies and practices that improve the social-emotional health of all students and staff. A key benefit in this collaboration is the opportunity to use the Alliance's assessment tools as an addition to the Nutrition and Physical Activity Report in the evaluation and recommendations related to KRS 158.856 and to the Healthy Hunger Free Kids Act of 2010.

Presented were the preliminary reports from the Alliance for a Healthier Generation for the 2021-2022 Nutrition & Physical Activity Report. This report was for review and posted for public comment.

For review and public comment only. No action by the Board was required at this time. No comments were made by the public.

Additional Cook/Baker at MWMS

School Nutrition Services Director Todd Crumbacker requested approval for one additional cook/baker for Mt. Washington Middle School. This position will be four hours a day. Also requested is that the position be posted immediately. Due to the USDA allowing schools to serve free meals to all students, there is an increase in meal participation in many schools, especially the non-CEP schools. MWMS is one of the schools that have benefited greatly from the flexibility of serving free meals. This position is guaranteed for the remainder of the 21-22 school year; a labor analysis will be completed monthly to determine if this position will be needed for the 22-23 school year. The current "Meals Per Labor Hour" analysis (MPLH) supports the addition of this staff member. Funding will come from Fund 51: School Nutrition Services.

2021-226- Motion made by Darrell Coleman, seconded by Nita Neal, to approve the additional Cook/Baker position for MWMS as presented. Four members, Debby Atherton, Darrell Coleman, Nita Neal, and Lisa Hodges, voted YES.

Adult Meal Price Formula Approval

In order to maintain compliance with USDA regulations, the Department of School Nutrition Service must adhere to a specific formula, which provides guidance on establishing adult meal prices. According to FNS 782-5, the department is currently non-compliant with this regulation; the reasoning being that USDA is providing federal reimbursement at the SFSP rate, as opposed to the NSLP rate. The reasoning that the USDA is providing the SFSP rate during the school year is to help offset the cost of COVID-19 related expenses. The USDA has never provided the SFSP rate during the course of a school year, until COVID-19 became relevant; therefore, action is required at this time.

SNS Director Todd Crumbacker requested approval of the USDA established formula to be used in the establishment of adult meal pricing moving forward. By approving the formula, this allows the department flexibility in adjusting adult meal prices based upon the school meal program being conducted. Included is the "Adult Meal Price Calculator," along with policy FNS 782-5 in order to help understand the formula that we must adhere to for establishing adult meal prices. In addition, included is the latest communication from KDE regarding an increase in adult meal prices for the 21-22 school year.

2021-227- Motion made by Lisa Hodges, seconded by Nita Neal, to approve the Adult Meal Price formula as presented. Four members, Debby Atherton, Darrell Coleman, Nita Neal, and Lisa Hodges, voted YES.

Early Graduation Requests

Six students requested early graduation and have met, or will shortly meet, all graduation requirements.

- Jamie White - BAC/BCHS
- Ethan Smith - ROC/BCH
- Kenadi Huckabee - BCHS
- Nathan Browner - BCHS
- Sidney Smith - BCHS
- Aubrey Jordan – BCHS

2021-228- Motion made by Darrell Coleman, seconded by Nita Neal, to approve the early graduation requests for Jamie White, Ethan Smith, Kenadi Huckabee, Nathan Browner, Sidney Smith, and Aubrey Jordan as amended. Four members, Debby Atherton, Darrell Coleman, Nita Neal, and Lisa Hodges, voted YES.

District Facility Plan Amendment

Chief Operations Officer Tom Brillhart requested the Board's approval to move forward with reassembling the Local Planning Committee for an amendment to the current District Facility Plan. He has been in contact with the Kentucky Department of Education regarding the approval of the Local Planning Committee and the Amendment.

2021-229- Motion made by Nita Neal, seconded by Darrell Coleman, to approve the request to reassemble the Local Planning Committee in order to amend the District Facility Plan. Four members, Debby Atherton, Darrell Coleman, Nita Neal, and Lisa Hodges, voted YES.

2022-2023 Curriculum Guide Handbook

Presented was an updated Curriculum Guide Handbook for the 2022-2023 school year. The changes were reviewed by High School Principals, CCR Coaches, CTE Assistant Principals and Counselors. This document continues to be electronic and is accessible for high school students via Access 24 Chromebooks. Hard copies are available per request. BCPS Policy 08.113 states that all curriculum guides will be board approved each year. This is a working document for student scheduling and informational purposes. Major changes are included in Career Pathway Offering, Transition Readiness, and the Graduation Policy.

2021-230- Motion made by Lisa Hodges, seconded by Nita Neal, to approve the 2022-2023 Curriculum Guide Handbook as presented. Four members, Debby Atherton, Darrell Coleman, Nita Neal, and Lisa Hodges, voted YES.

EXECUTIVE SESSION

2021-231- Motion made by Nita Neal, seconded by Lisa Hodges, to recess regular session and enter Executive Session as authorized by KRS 156.557(6)(c) for preliminary discussions related to the evaluation of the Superintendent by the Board or between the Board and Superintendent prior to the summative evaluation. Four members, Debby Atherton, Darrell Coleman, Nita Neal, and Lisa Hodges, voted YES.

RECONVENE REGULAR SESSION

2021-232- Motion made by Lisa Hodges, seconded by Darrell Coleman, to exit executive session and resume regular session. Four members, Debby Atherton, Darrell Coleman, Nita Neal, and Lisa Hodges, voted YES. No action was taken in executive session.

ADJOURNMENT

2021-233- Motion made by Darrell Coleman, seconded by Nita Neal, to adjourn at 5:45 p.m. Four members, Debby Atherton, Darrell Coleman, Nita Neal, and Lisa Hodges, voted YES.

CHAIRPERSON

SECRETARY