



Kenton County School District | It's about ALL kids.

# Issue Paper

**DATE:**

12/15/2021

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve the disposition of district equipment as surplus in accordance with the attached spreadsheet; offer the items for sale to the public using a sealed bid process, award items to the highest/best bidder(s), complete the sale and properly dispose of any items not sold through this process.

**APPLICABLE BOARD POLICY:**

Fiscal Management – Disposal of School Property 04.8

**HISTORY/BACKGROUND:**

The district requests that previously purchased equipment, that is no longer needed, be dispositioned as surplus and sold to the public through a sealed bid process.

**FISCAL/BUDGETARY IMPACT:**

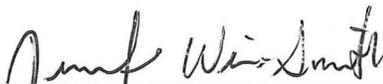
None

**RECOMMENDATION:**

Approval to dispose of district equipment as surplus in accordance with the attached spreadsheet; offer the items for sale to the public using a sealed bid process, award items to the highest/best bidder(s), complete the sale and properly dispose of any items not sold through this process.

**CONTACT PERSON:**

Jennifer Weis-Smith

  
Principal/Administrator

  
District Administrator

  
Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda. Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.

THE KENTON COUNTY SCHOOL DISTRICT  
PROPOSED SURPLUS EQUIPMENT LIST



SURPLUS REQUEST FORM

Quantity	Category	Asset Tag No.	Item Description	Make/Model No.	Serial No.	Condition	School/Building	Location of Item
2	Furniture	12345	4-Drawer Vertical File Cabinet, Black	HON 310	123456789	Fair	Scott High School	Science Department
37	Furniture		Round tables			Fair	River Ridge Elementary	CRAYON AREA 100 FLOOR
7	Furniture		Wooden Cubbies			Fair	River Ridge Elementary	CRAYON AREA 100 FLOOR
13	Furniture		Bookcases			Fair	River Ridge Elementary	CRAYON AREA 100 FLOOR
37	Furniture		Conference Room Chairs			Fair	River Ridge Elementary	CRAYON AREA 100 FLOOR
17	Furniture		File Cabinets			Fair	River Ridge Elementary	CRAYON AREA 100 FLOOR
1	Furniture		Kiln			Fair	River Ridge Elementary	CRAYON AREA 100 FLOOR
24	Furniture		Rectangle Tables			Fair	River Ridge Elementary	CRAYON AREA 100 FLOOR
195	Furniture		Large Student Chairs			Fair	River Ridge Elementary	CRAYON AREA 100 FLOOR
60	Furniture		Medium Student Chairs			Fair	River Ridge Elementary	CRAYON AREA 100 FLOOR
189	Furniture		Small Student Chairs			Fair	River Ridge Elementary	CRAYON AREA 100 FLOOR
28	Athletic Equipment		Sports Banners			Fair	Scott High School	GYM
29	Books		Ven Conmigo Spanish 1			Poor	Turkey Foot Middle School	Room 1115
18	Books		Avancemo Spanish 1		ISBN-978-0-547-87191	Damaged	Turkey Foot Middle School	Room 1115
1	Athletic Equipment		External Speaker			Unknown	Scott High School	Pool Area
1	Athletic Equipment		Colorado Timing System Console			Unknown	Scott High School	Pool Area
1	Athletic Equipment		Colorado Timing System Starter			Unknown	Scott High School	Pool Area
1	Athletic Equipment		Hayward Super II Pump Vacuum with Attachments			Fair	Scott High School	Pool Area
1	Athletic Equipment		Shephard's Hook with Pole			Good	Scott High School	Pool Area
1	Athletic Equipment		1m Diving Platform (board not included)			Fair	Scott High School	Pool Area
2	Athletic Equipment		Aluminum Bleacher			Good	Scott High School	Pool Area
6	Athletic Equipment		Single Seat Row Bleacher			Good	Scott High School	Pool Area
5	Athletic Equipment		25yd Lane Line			Good	Scott High School	Pool Area
1	Athletic Equipment		Lane Line Holder Reel			Poor	Scott High School	Pool Area
1	Furniture		Table			Fair	Scott High School	Pool Area