



Treasurer's Report December 15, 2021

Mrs. Ramona Malone, Chair
Dr. Julie Smith-Morrow, Vice-Chair
Mrs. Melissa Sheffel, Member
Mr. Aaron Sutherland, Member
Ms. Sylvia Covington, Member
Mr. Tony Watts, Superintendent

Bank Reconciliation

- November 2021

Invoices

- November 2021

Credit Card

- November 2021

Administrator Expense Report

- November 2021

Tuition Reimbursement

- November 2021

Financial Report

- November 2021
 - o Given the changes with ESSER guidance and salaries that were moved back to GF, the financial report will not be in balance. Revisions to the budget will be completed and submitted in January along with the FY23 Draft Budget.

ESSER Funds

- Updates on remaining funds for ESSER II and ARP ESSER through 11.30.21

Systems Work Update

- Clean-up of old project dates in MUNIS
- Begin work on inactivating old accounts/projects in MUNIS
- Updated forms
- Implement Time & Attendance
- Athletics spending plan completed & moved to correct accounts
- Implement MUNIS workflow within finance office
- EFT's for Employee Reimbursements
- Review of old accounts/streamline coding
- Establish new month-end procedures

Respectfully submitted,

Jennifer Hoover