

**ESTILL COUNTY BOARD OF EDUCATION
RECORD OF BOARD PROCEEDINGS
(MINUTES)**

Regular Board Meeting

November 18, 2021, 6:00 PM

Estill County Board Room as well as being held via teleconference.

253 Main Street

Irvine, Kentucky 40336

Present Board Member

Ms. Donna Isfort

Ms. Shiela Samples

Ms. Tammy Hardy

Ms. Carrie Smallwood

Mr. Bryan Covey

Visitors Present: Stephen Willis, Toni-Garrett Hall, Jeremy Simpson, Charlotte O'Bryan, Tonya Isaacs, Donald Norton, Rebecca Lee, Beth Campbell, Bill Lynch, Opal Witt, James Witt, Charlotte Arvin, Amanda Bryant, and Peter Fisher.

I. Call to Order

Chairperson Ms. Donna Isfort called the meeting to order at 6:06 P.M.

A. Welcome/Pledge

Chairperson Ms. Donna Isfort thanked everyone for coming and led the Pledge of Allegiance

B. Reminder to Sign In

C. Revisions

No revisions at this time.

II. Recognitions

A. Mountain Movers

Certified Mountain Mover Kristy Floyd

Kristy is a National Board Certified teacher who has been employed with the Estill County School District for 13 years. She teaches 5th grade at West Irvine and has also taught 2nd grade at Estill Springs.

Classified Mountain Mover Bill Lynch

Bill has been an employee of the Estill County School District since 2003. He began his career as a bus aide and now works in the maintenance department and also fills in at custodial positions throughout the district as needed.

Community Mountain Mover Estill County Lions Club

Estill County Lions are among some 3.5 million Lions in over 25,000 Lions Clubs in 205 countries around the globe. Within the guidelines of LCI, we have broadened our main mission to primarily help the people of Estill County. Estill Lions offer free or low-cost prescription glasses for the needy and free reading glasses at several locations, including the Library. Estill Lions are partners with Estill County schools, offering support such as free vision screening, reading to preschoolers (halted due to Covid) and working with Family Resource personnel in the Estill Schools. During the flooding last spring, Lions contacted Mike Flynn and, with his help, selected several

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families (a total of 41 people, including many children) to support, using a \$5,000 grant from LCIF (Lions Club International Fund). Partnering with Leggett and Platt, Lions helped provide beds, mattresses, bedding, and clothing, and household goods for these families.

The club offers a \$500 needs-based scholarship to an Estill senior each year. We help Kiwanis with the bell ringing for the Salvation Army for one weekend at Christmas time. Lions also support Helping Hands and provide hygiene kits to various agencies. Those mentioned above are just a few of the local actions taken by Estill Lions. Our district recently recognized them as being the second most active club in Eastern Kentucky.

III. Facilities/Construction Updates

A. ATC

1. Update

Mr. Peter Fisher from Ross Tarrant Architects gave an update on the ATC building. The ATC building is nearly completed, with a few punch lists needing to be completed. Replacement ACT flooring began today and should be done after Thanksgiving Break

2. Approve Pay Application #27

Order #14642 - Motion Passed: The invoices and requests for payment comprising Pay Estimate 27 for the Estill County ATC project. The total amount requested is \$61,636.00, passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

3. Approve Change Order 4-1-1 Lee Building Products

Order #14643 - Motion Passed: A motion to approve Change Order 4-1-1 issued to credit (\$1,205.85) from Lee Building Products purchase order to Owner Construction Contingency per KDE guidelines related to the unused purchase order balances passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

B. Estill High School Renovation Phase 7

1. Update

Peter Fisher with Ross Tarrant Architects gave an update on the High School Renovation Phase 7.

Phase 1: Baseball/Softball Complex is moving along. Utility work is being done, and storm pipes are being installed. Retaining wall work should be completed this week.

Phase 2: The removal of the topsoil on the football field has begun. Removal of the hillside & bleacher demolition has already started. The greenhouse has been demolished. Tennis Courts are completed, and they will be ready for play this spring.

2. Approve Pay application #2

Order #14644 - Motion Passed: Approval of pay application #2 for \$618,042.06 passed with a motion by Mr. Bryan Covey and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

C. West Irvine Air Quality Upgrades: ESSER II

1. Consideration/Approval of Pay Application #1 (Final) for the West Irvine Intermediate School ESSER II HVAC Upgrades project BG# 21-244.

Order #14645 - Motion Passed: Approval of the Pay Application #1 for \$188,774.00 for the West Irvine Intermediate School ESSER II HVAC Upgrades project BG #21-244 passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

2. Consideration/Approval of BG4 for the West Irvine Intermediate School ESSER II HVAC Upgrades project, BG# 21-244.

Order #14646 - Motion Passed: Approval of the BG 4 West Irvine Intermediate ESSER II/HVAC Upgrades passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

D. Estill County High School ARP ESSER HVAC Controls Project

1. Consideration/Approval of Construction Documents

Order #14647 - Motion Passed: High School ARP Esser HVAC Control Project approval of construction documents passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

E. Estill Co. High School ARP ESSER Stadium Restroom Renovation project

1. Consideration/Approval of initial BG1 for the Estill Co. High School ARP ESSER Stadium Restroom Renovation project

Order #14648 - Motion Passed: Approval of initial BG 1 for the Estill Co High School ARP ESSER stadium restroom renovation project passed with a motion by Mr. Bryan Covey and a second by Ms. Carrie Smallwood.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

F. Future Projects

1. Consideration/Approval of Owner/Architect Agreements

- a. South Irvine Early Childhood Center ARP ESSER Renovation project, BG# 22-176
- b. Estill County Middle School ARP ESSER Renovation project, BG# 22-175
- c. Estill Springs Elementary School ARP ESSER Phase 2 Renovations & Addition, BG# 22-207
- d. District Central Storage Building Demolition project, BG# 22-208
- e. Estill Co. High School ARP ESSER Stadium Restroom Renovation, BG# 22-243

Order #14649 - Motion Passed: Approval of the Owner/Architect Agreement for the above projects passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

IV. Action Items

A. Food Service Adult Meal Pricing Increase

Order #14650 - Motion Passed: Approval of adult meal pricing increase based on the information from KDE. Adult breakfast price increased to \$2.75, and adult lunch price is \$4.60 passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

3 Yeas - 2 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	No
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	No

V. Consent Items

Order #14651 - Motion Passed: The approval of the following consent items was passed with a motion by Ms. Carrie Smallwood and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

A. Approve Board Minutes October 21, 2021

B. Approve Treasurer's Report and Payment of Bills

C. Estill County Schools FY2022 KETS 1st Offer of Assistance

D. Emergency Teachers Certification

E. Declare Bus Surplus

F. KSBA's First Degree Scholarships

G. BASS team approval of out of state trip.

VI. Superintendent Report

A. Notification of Personnel Actions (See Insert)

B. School Update: Enrollment, Attendance, etc... Our enrollment and attendance are in line with what other districts are experiencing.

C. Finance/HR Systems Work

The finance and HR department has been working on developing systems for Finance and Human Resource Departments. The ultimate goal will be bi-monthly pay periods on the 15th and the 30th. More to come as they continue to work toward this goal.

D. School Funding Task Force Update: School Funding recommendation for FY 23/24

E. COVID-19 Mitigation Strategies is on the District website. We will continue to wear masks as long as we are in the orange.

VII. Board Forum

Ms. Shiela Samples asked the Board to take a moment of silence for the past school employees that had passed away during the past few days.

The Board would also like to take this time to congratulate the band on a great season.

VIII. Public Comments no public comment at this time.

IX. Adjourn

Order #14652 - Motion Passed: Meeting to adjourn at 7:05 P.M. passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

5 Yeas - 0 Nays

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

Jeff Saylor, Secretary

Donna Isfort, Chairperson

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