

Woodland Elementary School
October Regularly Scheduled SBDM Meeting
October 27, 2021

Members Present: Dawn Tarquinio, Beverly Weatherington, Barbara Cornett, and Kimberly Khadoo.

Member Absent: Casey Boblitt and Freddie Murphy. *Recording Secretary:* Ashley Brus. *Guests:* none.

Call to order 5:02 p.m.

1. Opening Business

- a. Welcome- Mrs. Tarquinio as the council chairperson welcomed the meeting participants to include the council members and any guests.
- b. October Agenda Approval- A motion was made to approve the October agenda by *Beverly Weatherington* and seconded by *Barbara Cornett*. The council members agreed unanimously with the motion to approve the October agenda.
- c. September Regular Meeting Minutes- A motion was made by *Barbara Cornett* to approve the September Regular Meeting Minutes and seconded by *Kimberly Khadoo*. The council members agreed unanimously with the motion to approve the September Regular Meeting Minutes.
- d. Good News Reports- We have a lot of people that are sharing very positive information about what is happening in their classrooms as well as looking forward to winter iReady data for student growth. KKids is off to a great start. Yesterday they completed over a hundred goodie bags for medical staff at Baptist Health. The group officers have been selected and the first field trip to see the Kiwanis Club is being planned. Two grade levels were able to go on field trips this year so far. Second grade went to the pumpkin patch and fourth grade went to Squire Boone Caverns. Coreena King, our music teacher, has been asked to perform the African drums with some of our 5th graders for our school board.
- e. Public Comment- none

2. Student Achievement

- a. Accelerating Learning- Mrs. Tarquinio shared a copy of the Woodland Data Tracker with the council. The council reviewed the initial baseline data that has been collected and entered to include the level of mastery with grade level skills such as phonics, phonological awareness, and sight words. Additional data includes iReady assessment data, fluency, fast fact, and KSA (formerly KPREP) data.

- b. Assessing Student Achievement- Currently, Woodland is below the average of the district, but commensurate with schools within the surrounding area. The council discussed possible reasons for the outcomes which included lack of exposure to instruction due to COVID and a new testing format.

3. School Improvement Planning

a. Monthly Review

- i. **October** - 1st - Fire Safety Day; 4th-8th - Fall Break; 11th - no school; 18th-22nd - Silverleaf visits; 21st - HCS Board meeting; 22nd - last day of 1st quarter; 29th - 1st quarter report cards go home
 - ii. **November** - 1st - School dismissed; 16th - November PBIS Team meeting; 17th - Soar Awards, SBDM Meeting; 18th - HCS Board Meeting; 19th - November Birthday Celebration; 24th-26th - School Dismissed; 30th - 2nd Midterm ends
 - iii. **December** - 10th - Progress Reports go home; 14th - PBIS meeting; 15th - Soar Awards, December SBDM meeting; 16th - HCS Board Meeting; 17th - December birthday celebration; 20th-January 3rd - Winter Break
- b. Comprehensive School Improvement Plan- Mrs. Tarquinio provided the council with an electronic copy of the Phase 2: School Assurances which is due to be submitted by November 1st. Two of the three components are complete that need to be submitted. Mrs. Tarquinio presented and explained the components of the document. Included are district mandated items that we must assure are provided. After the November submission, this document will be uploaded to our school website. Mrs. Tarquinio then shared and presented Phase 2: Safety Report which includes safety assurances. Mrs. Tarquinio shared that we don't post or attach a copy of our safety plan for public viewing due to the need for confidentiality of our procedures. The final component, the Needs Assessment in conjunction with the FRC Needs Assessment, is being completed and is utilized to create the goals and benchmarks of our CSIP.

4. Budget Report

- a. September Schedule of Balances- Mrs. Tarquinio provided the council members with a copy of the September Schedule of Balances. A motion to approve the September Schedule of Balances was made by *Beverly Weatherington* and seconded by *Barbara Cornett*. The council members agreed unanimously with the motion to approve the September Schedule of Balances.

5. Committee Reports

- a. September Accident Reports- The council reviewed the September Accident Report.
- b. PBIS Team Minutes- The council reviewed the PBIS team minutes from the October meeting. Mrs. Tarquinio shared that we have a lot of students that are always doing the right thing and that is why we have implemented the harmony tickets to recognize and reward these students. Mrs. Tarquinio shared concern for the lack of participation from all grade levels. Mrs. Khadoo inquired into why third grade seems to be lacking in participation. Our kids are struggling emotionally right now and it is extremely important for us to be recognizing the positives. Mrs. Tarquinio stated she would share the council's concerns with the teachers tomorrow at PLCs.

6. Bylaw/Policy Review/Readings/Adoption

- a. Policy to review: Writing Policy- Mrs. Tarquinio shared and presented the current writing policy with the council. Mrs. Tarquinio brought attention to a needed addition to the policy in which the appropriate action team (Student Learning Action Team) needed to be listed as the revising committee. Other than that, the policy remains appropriate.

7. New Business

- a. Personnel Hirings- Our 5th grade collaboration position has been filled by Eric Thacker and Ismael John has been hired as a behavioral para educator. We still have a 4th grade teacher position, 21st Century Grant Coordinator and custodian position to fill.

8. Ongoing Learning

- a. Minority Membership on the SBDM Council- Mrs. Tarquinio shared that the SBDM rule states with 8% or more minority students enrolled, the council should have at least one minority member. With our current council members, we have met this requirement.
- b. Social and Emotional Wellness for Students and Staff- Mrs. Tarquinio shared with the council that KDE has a compassion resilience toolkit. This kit has some activities for resilience, compassion and positive psychology. Woodland's basis for social emotional instruction is through Harmony (previously named Sanford Harmony). Mrs. Tarquinio is going to ask Mrs. Keeler (guidance counselor) and Mrs. Hardin (FRC coordinator) to review the KDE toolkit for developmentally appropriate components to utilize in our social/emotional learning.
- c. Impact Kentucky Working Conditions Survey- This survey is going to be shared in mid-November and will run until mid-December. This is the second survey that our staff does regarding their input on their working conditions. All Kentucky schools are asked to participate in this survey. Hardin County Schools employees completed the Studer survey last spring. Studer compares school by school in the district, while Impact KY

compares school by school throughout the state. Mrs. Tarquinio shared the SBDM conditions survey results with the council. It was asked for the council to discuss the area of growth. Mrs. Khadoo shared that the Google Meets have been great for the council to continue their regularly scheduled meetings, but it takes away from the connectivity between the members. The council agreed to meet in person next month.

- d. Veterans Day Requirement- All schools are required to recognize Veterans Day in one instructional period. The current plan for Woodland is to have two of our 5th grade students who are military children interview a staff member who is also a Veteran. Our MFLAC is working with these students and HCTV is going to record the interview so that it can be shown to our students on Veterans Day.

9. Upcoming Deadlines

- a. October 1-November 1 - Phase 2 of School Improvement Planning
 - i. Needs Assessment for Schools- Discussed above.
 - ii. School Assurances- Discussed above.
 - iii. School Safety Report- Discussed above.
- b. November 1 - Member training verification- Mrs. Khadoo shared her certificate of completion for her new member training. All council members are now trained.
- c. Mid-November through December - Impact KY working conditions survey for educators
- d. November 11 - Veterans Day

10. Adjournment- A motion was made by *Freddie Murphy* to adjourn the meeting and seconded by *Beverly Weatherington*. The meeting was adjourned at 6:12 p.m.