

FIELD TRIP REQUEST FORM

Name of School: Larry A. Ryle High School

Date of Field Trip: 4/23/2022 to 4/26/22

Days of School Missed: 2

Location of Field Trip: Atlanta, GA

Grade Level and Number of Students Attending: 9-12 10

Number of Chaperones Attending: 1

What form of transportation will be used?* Be Specific. Common Carrier ▼

Have field trip rules been explained to the students and chaperones? YES ☒ NO ☐

Are there students being denied the right to attend due to finances? YES ☐ NO ☒

Does this trip comply with Title IX equity issues? YES ☒ NO ☐

Brief Description (Be specific regarding educational purpose):

DECA International Competition

Please check the appropriate box:

☐

To be used for 1 (one) day trips using school bus or private automobile.*
NEEDS PRINCIPAL APPROVAL ONLY. PLEASE SEND ALL FORMS TO DISTRICT OFFICE.

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To be used for overnight trips, trips of more than one instructional day and Co-curricular/
Extracurricular trips.
TO BE APPROVED BY THE ASSISTANT SUPERINTENDENT.

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To be used for trips taken by common carrier.
TO BE APPROVED BY THE BOARD OF EDUCATION.

*may fly.
may
drive depends
on prices*

NOTE: FOR BOARD APPROVAL, THIS REQUEST SHOULD BE SUBMITTED TO THE SUPERINTENDENT'S OFFICE BY NOON AT LEAST (11) WORKING DAYS PRIOR TO THE NEXT BOARD MEETING.

Sponsor Signature: *Gaschnelle*

Principal Signature: *[Signature]* Date Approved: _____

DISTRICT OFFICE USE ONLY

Approved by: _____ Date: _____

* Drivers of private automobiles need to complete the Auto Insurance Affidavit Form.

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