I.imagine U - 28 Week Participating School Contract Agreement

Participating School: Ryle High School

School Year: 2021 - 2022

I.imagine Mission and Goals:

i.imagine provides educational programs that spark students' imagination to see the world through a new lens, using photography to empower them to find their souls and tell their stories. We reach our students, in grades 6-12, through afterschool programs, summer camps and community projects.

Students learn the fundamentals and artistry of photography, including science, technology, engineering, art and math. They also gain a deeper ability to connect emotionally to themselves and others, as they tell their own stories through photographs. By discussing the passion behind famous photographers' work and relating this to social issues facing today's teens, students learn that their own photographs define a moment in time that matters. Students gain confidence from knowing that their images are unique because they themselves are unique.

The goal of i.imagine is to inspire and teach as many students as possible, regardless of their ability to pay for our programs. Our long-term business plan is to scale our organizational capacity to increase the number of paid programs we provide in local schools, which will support an increasing number of unpaid/scholarship programs for schools in low-income districts.

Students that come out of i.imagine U will have a deep understanding of the technical aspects of how to take great photos in a variety of settings, as well as how to tell stories through photographs.

THIS AGREEMENT made as of the **8th** day of **July, 2021**, between i.imagine, a corporation incorporated under the laws of the State of Ohio, and having its principal place of business at 306 Greenup Street, Covington Kentucky; and Ryle High School of Union Ketucky WHEREAS the participating school desires to obtain the benefit of the services of i.imagine's i.imagine U 28-week after school program, and the participating school desires to render such services on the terms and conditions set forth. IN CONSIDERATION of the promises and other good and valuable consideration (the sufficiency and receipt of which are hereby acknowledged) the parties agree as follows:

Program Sessions:

- 28 sessions between September and May, scheduled for the same day and time of the week.

- Classes meet one day per week, after school, for one hour.
- 1 lead instructor dedicated to the class at the participating school.
- Depending on availability and class time, 1 college intern to assist the lead instructor. (attendance may vary).
- DSLR camera kits will be distributed to each student in need.
- Google Drive folder for each student in which photos and digital materials to be shared between each student, the i.imagine instructor, and school liaison.

Program Leaders

- Program Leaders meet with, and are regularly observed, by the Executive Director to ensure proper execution of the program.
- Each program leader is selected and interviewed by multiple i.imagine Board.
- The selection process of our leaders includes reviewing the leader for the following abilities:
    - Provide engaging lessons to students
    - Provide technical and artistic photography skills
    - Practice strong classroom management
    - Good judgement in building strong social emotional relationships with students

Student Enrollment and Recruitment:

- i.imagine will work with School Sponsor to recruit students to enroll in i.imagine U; up to 20 students per class.
- i.imagine will work with the school to streamline the enrollment process for students if any funds are requested by the school.
- The i.imagine U Roster will be maintained along with program attendance records for participating students and available to sponsor and administrators upon their request.

Each session will include:

- 1 lesson plan from i.imagine's uniquely designed curriculum directory.
- Class discussion on relevant social issues facing the students linked to the photography lesson.
- Hands on, applied learning.

Each public exhibition will include:

- A minimum of one 11x14 archival quality print per student. Students get to keep prints at the conclusion of the exhibition.
- Grand opening reception planned, organized, and presented by i.imagine. Reception will be located at the location of the exhibit, including light refreshments and 20 minute presentation by i.imagine executive director, lead instructor, and intern.
- Press release, social media, and email advertising campaign highlighting your school and students. Advertising will include tags, hashtags, school logo, and school name where appropriate.

Field Trips:

- Cost for transportation is covered by i.imagine.
- After school for a maximum of five hours, including travel time.

- Locations will be selected based on student input and availability.
- Planned and facilitated by i.imagine.
- Required - signed i.imagine field trip permission slip per attending student in addition to the school's program or field trip policy.

Class cancellation policy

- If i.imagine lead instructor cannot attend a regularly scheduled class session, one of two options will be available:
    - I.imagine will make every effort to provide a substitute lead instructor, which will be a trained employee/instructor of i.imagine.
    - Lead instructor will reschedule missed class, based on availability of participating students.

Class Communication:

- Email, authorized internal network (Google Classroom), Bloomz, i.imagine website based private classroom network.
- School morning and afternoon announcements when necessary.
- Students will be encouraged to follow i.imagine Instagram, Facebook, and Twitter.

Camera Kits:

- Each kit is valued at approximately $200 and consists of:
    - Camera bag
    - Camera body
    - Camera lens
    - Memory card
    - Battery
    - Battery charger
    - Neck strap
- Camera kits are allocated to students in September and returned at the conclusion of 28 sessions (typically beginning of May prior to testing).
- We expect normal wear and tear, as we expect that our students use their cameras regularly.
- Any permanent damage beyond normal wear and tear will require repair or replacement at the student's expense.
- Any missing components to the list above are expected to be replaced at the student's expense.

Safety:

- i.imagine is fully insured and protected.
- We conduct background checks on all of our program leaders for our students safety in addition to any background check required by the school.

Requirements from participating school:

- Dedicated class space for weekly meetings with projector access.
- Morning/afternoon announcements when needed.

- Secured location to store a small collection of studio photography equipment.
- A club sponsor/liaison that is available if needed, during class sessions.
- Computer access (computer lab and/or student school laptop), preferably with access to Adobe Creative Cloud/Photoshop..

Payment and Invoice Procedures:

- Full payment or partial payment of the agreed upon amount of $10,075.00 will be paid by the participating school.
- The participating school will have two options for billing.
    - Single installment invoice billed in September of the program year.
    - Two installments where the school is invoiced for half of the program in September ($5,037.50) and the remainder ($5,037.50) in January.

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(Signature of School District Representative) Date

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[Signature of Participating School Principal) Date

Shannon Eggleston

Shannon Eggleston (Jul 8, 2021 19:54 EDT)

Jul 8, 2021

[Signature of i.imagine Executive Director] Date

306 Greenup Street, Covington Kentucky 41011 (859) 801-1045