



Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

November 18, 2021

AGENDA ITEM (ACTION ITEM):

Consider/Approve External Support/Booster Organizations Approval for 2021-22 year for the following group: Beechgrove Elementary PTA

APPLICABLE BOARD POLICY:

Policy 04.312 School Activity Funds

HISTORY/BACKGROUND:

Each year the Superintendent shall report to the Board when booster organizations have been informed of the requirements from the Accounting Procedures for Kentucky School Activity Funds. External Support/Booster Organizations are adult/parent organizations established to promote school programs or compliment student groups or activities, (i.e. PTA, PTO, Booster Organizations, etc). An External Support/Booster Organization's purpose may be to support a student group or program at a particular school or programs at various schools. Even though an External Support/Booster Organization works very closely with the District, it is a separate entity and is responsible for adherence to IRS guidelines and Title IX regulations. All organization listed have completed the required paperwork and has been reviewed by district designee.

FISCAL/BUDGETARY IMPACT:

None

RECOMMENDATION:

Approval to External Support/Booster Organizations for 2021-22 year for the following group: Beechgrove Elementary PTA

CONTACT PERSON:

Matt Wilhoite

Principal/Administrator

District Administrator

Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

KENTON COUNTY SCHOOL DISTRICT EXTERNAL SUPPORT GROUP APPLICATION

SCHOOL YEAR: 2021-2022

Official Name of External Support/Booster Organization: Beechgrove Elementary PTA
Approval Applied for by: Jessica Brumker

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws
- ☒ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
- ☒ List of Officers (Employees of KCSD are ineligible to be Treasurer.)
- ☒ Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the
Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom
of this form.)

(Required) Bank Account - Name of Bank: Huntington

(Required) Federal Employer Identification Number (FEIN) 61-1156570

State Sales Tax-Exempt Number: A14300 Please attach 501C3 tax exempt letter to this application
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)

Does the organization have a charitable gaming license? Y/N Y

What gradelevels/clubs/sports will this group support? PreK - 5th
FRE, BOWLING

By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds.

Signature Jessica Brumker President
Signature _____ Vice President
Signature [Signature] Treasurer
Signature [Signature] Secretary
Signature _____ Bookkeeper

Principal's Signature [Signature]
If group supports more that one school ALL principals need to sign

Superintendent/Designee [Signature]

Board Meeting Date: 12/6/21