**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

**November 2021**

Below are personnel actions taken since the last meeting of the Board of Education:

1. **Accepted the resignation and/or retirement of the following employees:**

 ***District:***

 ***Certified:***

Elizabethtown High:

* Patrick Black, Teacher retirement, effective Jan. 1, 2022

 ***Classified:***

 District:

* Kelly Garcia, district nurse, effective Nov. 1, 2021

 TK Stone Middle:

* Kimbra Gabhart, Instructional Assistant

 Helmwood Heights Elementary:

* Nancy Kean, effective Nov 22, 2021

 Extra Service:

* Kaleena Thompson, Band designer
* Bridgett Stinson, ESS Coordinator for Helmwood Heights Elementary

**2. Approved the employment of the following individuals, effective for the 2020-2021 school year:**

 ***Certified***

 District:

* George Penniington, Homebound Teacher
* Jon Parsons, Homebound Teacher
* Kajeana Thomas, Homebound Teacher
* Julain Mudd, Substitute

 Helmwood Heights Elementary:

 ***Classified***

District:

 Nutrition Services:

* Trina Marcum, Cafeteria Monitor, Morningside Elementary
* Jo Misner, Cafeteria Monitor, Morningside Elementary

 Panther Place:

* Shyrra Cephas, Panther Place Worker

***Extra Service Duty***

 TK Stone Middle School:

* Jonathan Lynn, Beta Club Sponsor
* Terry Jones, Panther Online Learning Teacher
* Kathryn Hubbard, Beta Club Co-Sponsor
* Jessica Vasquez, Bus Monitor

**4. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2021- 2022 school year:**

**5. Approved the transfer of the following employees for the 2021-2022 school year:**

Alisha Campbell transferred from Panther Place to Instructional Assistant for the district.

**6. Approved the reassignment of the following employees for the 2021-2022 school**

 **Year:**

**7. Approved increase/decrease in employment for the following employees and corresponding increase in salary for the 2021-2022 school year:**

**8. Approved the following leave requests as submitted by the following employees:**

EIS Central Office

* Jennifer Burnham, P.D. Coordinator, requesting FMLA extended to January 10, 2022.

Panther Academy

* Stephanie Taylor, Teacher – Requesting Family and Medical Leave of Absence

November 23, 202 to December 7, 2021.