

ROBERT EHMET HAYES & ASSOCIATES, PLLC

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ARCHITECTS

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November 5, 2021

VIA EMAIL and USPS

TO: Mr. Chad Molley, Superintendent  
Erlanger Elsmere Independent Schools

RE: Erlanger-Elsmere Schools – Network Cabling  
BG #19-267/ REH #127-221

Mr. Molley,

Enclosed are three copies of Certificate of Substantial Completion for referenced Project. Please review the certificate and refer to Page 1 of the form which directs review of insurance requirements and coverage by the Owner's and Contractor's counsels.

If the certificate meets with your approval, please execute all three copies and return all copies to our office. A fully executed copy will be returned to you.

If you have any questions in this regard, please call.

Sincerely,



Ehmet Hayes

EH:bam



# AIA® Document G704® – 2017

## Certificate of Substantial Completion

**PROJECT:** *(name and address)*  
Erlanger-Elsmere Schools - Network  
Cabling  
Tichenor Middle School, Howell  
Elementary, Central Office  
REH #127-221 / BG #19-267

**CONTRACT INFORMATION:**  
Contract For: Total Project  
Date: March 12, 2021

**CERTIFICATE INFORMATION:**  
Certificate Number: 001  
Date: November 5, 2021

**OWNER:** *(name and address)*  
Erlanger-Elsmere Board of Education  
500 Graves Avenue  
Erlanger, Kentucky 41018

**ARCHITECT:** *(name and address)*  
Robert Ehmet Hayes & Associates, PLLC  
2512 Dixie Highway  
Fort Mitchell, Kentucky 41017

**CONTRACTOR:** *(name and address)*  
Glenwood Electric Inc.  
12250 Chandler Drive  
Walton, Kentucky 41094

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

*(Identify the Work, or portion thereof, that is substantially complete.)*

Robert Ehmet Hayes &  
Associates, PLLC

**ARCHITECT** *(Firm Name)*

**SIGNATURE**

Ehmet Hayes,  
Architect

**PRINTED NAME AND TITLE**

November 1, 2021

**DATE OF SUBSTANTIAL COMPLETION**

### WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

*(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*

### WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

*(Identify the list of Work to be completed or corrected.)*

Punch lists for correction have been issued to all parties.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$0

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

*(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)*

Commencing on the date set forth above, Owner assumes responsibility for security, maintenance, utilities, damage to the work, Owner's liability, property insurance, and all other insurance required by the Owner. Contractor and Owner shall maintain all insurance required of them by the Contract.

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Glenwood Electric Inc.

**CONTRACTOR** (*Firm Name*)

Erlanger-Elsmere Board of Education

**OWNER** (*Firm Name*)

SIGNATURE

PRINTED NAME AND TITLE

DATE

SIGNATURE

PRINTED NAME AND TITLE

DATE