ITEM #: VIII C DATE: November 2, 2021
TOPIC/TITLE: Travel Requests
PRESENTER: Danny Adkins
ORIGIN:
<ul> <li>□ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)</li> <li>□ ACTION REQUESTED AT THIS MEETING</li> <li>□ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL</li> <li>□ ACTION REQUESTED AT FUTURE MEETING: (DATE)</li> <li>□ BOARD REVIEW REQUIRED BY</li> </ul>
<ul><li>STATE OR FEDERAL LAW OR REGULATION</li><li>BOARD OF EDUCATION POLICY</li><li>OTHER:</li></ul>
PREVIOUS REVIEW, DISCUSSION OR ACTION:
<ul><li>□ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION</li><li>□ PREVIOUS REVIEW OR ACTION</li></ul>
DATE: ACTION:
BACKGROUND INFORMATION:
As per Board policy the attached travel requests must be approved by the Board.
SUMMARY OF MAJOR ELEMENTS:
Attached: WCMS Choir/Chaperones (Aronoff Center, Cincinati OH, 4/21/22); WCHS Marching Band/Chaperones (Disney World-Orlando, FL, 12/28/22 - 1/3/23); WCHS Baseball Team/Coaches (Tampa, FI 3/27/22 - 4/1/22; WCHS FFA (FFA Mission Conference, Eastern Kentucky University, 1/28-29/22).
IMPACT ON RESOURCES: Please see attached documentation.
TIMETABLE FOR FURTHER REVIEW OR ACTION:
SUPERINTENDENT'S RECOMMENDATION: 7 Recommended Not Recommended

<b>ITEM #:</b> 1 X C <b>DATE:</b> November 1, 2021
<b>TOPIC/TITLE:</b> Travel Request/WCMS Choir and Chaperones/Aronoff Center/Cincinnati, Ohio/April 21, 2022
PRESENTER: Ryan Asher
ORIGIN:
<ul> <li>□ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)</li> <li>□ ACTION REQUESTED AT THIS MEETING</li> <li>□ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL</li> <li>□ ACTION REQUESTED AT FUTURE MEETING: (DATE)</li> <li>□ BOARD REVIEW REQUIRED BY</li> </ul>
<ul><li>STATE OR FEDERAL LAW OR REGULATION</li><li>BOARD OF EDUCATION POLICY</li><li>OTHER:</li></ul>
PREVIOUS REVIEW, DISCUSSION OR ACTION:
<ul><li>NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION</li><li>PREVIOUS REVIEW OR ACTION</li></ul>
DATE: ACTION:
BACKGROUND INFORMATION:
Per Board policy - prior approval required for overnight and out of state travel.
SUMMARY OF MAJOR ELEMENTS:
Request Board approval for the WCMS Choir students and chaperones to attend a live performance of Frozen the Broadway Musical to be held at the Aronoff Center in Cincinnati, Ohio, on April 21, 2022.
IMPACT ON RESOURCES:
TIMETABLE FOR FURTHER REVIEW OR ACTION:
SUPERINTENDENT'S RECOMMENDATION: Recommended    Not Recommended

### WOODFORD COUNTY SCHOOLS OUT OF STATE OR OVERNIGHT TRAVEL REQUEST

INDIVIDUAL/STAFF REQUESTING	Alyssa Sturgill
TRIP:	WCMS Choir Program
DATES OF TRIP:	4-21-22
TRIP TO:	ABONOFF Center, Cincinnati, DH
METHOD OF TRANSPORTATION:	Bus
ACCOMMODATIONS:	*
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Students will be attending a live performance of Fredenthe Broadway Musical. Students will see examples of working actors, Singers, & musicians.
CONFERENCE AGENDA: SEE ATTACHMENT	- Leave WCMS - Attend show FAT lunch en Route - Meturn to WCMS
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	1 School Approximately 100 students STAFF
TOTAL ESTIMATED COST:	\$ 41.00 \$ 10.00
COST INCLUDES:	Student ticinet +411.00 Lunch +410.00
FUNDING SOURCE:	, Student Funded, School account for bus
FUND MANAGER RECOMMENDATION:	☑ Recommended ⊆ Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	Recommended     □ Not Recommended     V     V     □
SUPERINTENDENT RECOMMENDATION:	☐ Not Recommended

ITEM #: 1 X C DATE: October 29, 2021			
<b>TOPIC/TITLE:</b> Travel Request/WCHS Marching Band and Chaperones/Disney World-Orlando, Florida/December 28, 2022 - January 3, 2023			
PRESENTER: Ryan Asher			
ORIGIN:			
<ul> <li>□ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)</li> <li>□ ACTION REQUESTED AT THIS MEETING</li> <li>□ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL</li> <li>□ ACTION REQUESTED AT FUTURE MEETING: (DATE)</li> <li>□ BOARD REVIEW REQUIRED BY</li> </ul>			
<ul><li>STATE OR FEDERAL LAW OR REGULATION</li><li>BOARD OF EDUCATION POLICY</li><li>OTHER:</li></ul>			
PREVIOUS REVIEW, DISCUSSION OR ACTION:			
<ul><li>NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION</li><li>□ PREVIOUS REVIEW OR ACTION</li></ul>			
DATE: ACTION:			
BACKGROUND INFORMATION:			
Per Board policy - prior approval required for overnight and out of state travel.			
SUMMARY OF MAJOR ELEMENTS:			
Request Board approval for the WCHS Marching Band and chaperones to perform at Disney World in Orlando, Florida, on December 28, 2022, through January 3, 2023 per the attached request.			
IMPACT ON RESOURCES:			
TIMETABLE FOR FURTHER REVIEW OR ACTION:			
SUPERINTENDENT'S RECOMMENDATION: Recommended   Not Recommended			
- Day holy			

# SCHOOL RELATED STUDENT TRIP REQUEST FORM

GROUP REQUESTING TRIP:	Woodford County HS Marching Band
DATES OF TRIP:	December 28, 2022 - January 3, 2023
TRIP TO:	Orlando, FL
METHOD OF TRANSPORTATION:	Charter Buses
ACCOMMODATIONS:	SpringHill Suites Orlando/Kissimmee 4991 Calypso Cay Way Kissimmee, FL 34746 (Tentative)
EDUCATIONAL OBJECTIVE AND CURRICULUM OBJECTIVE:	Marching band performance at Magic Kingdom/Epcot/Universal (TBD)
TRIP HIGHLIGHTS:	-Disney World: Animal Kingdom, Epcot, Hollywood Studios, Magic Kingdom (including performance) -Universal Studios
NUMBER OF STUDENTS PREDICTED TO PARTICIPATE:	70-80
NUMBER OF CHAPERONES:	12-20
NAME OF INDIVIDUAL	Michael Collins
<b>DISPENSING MEDICATIONS:</b>	Kelsey Collins
TOTAL ESTIMATED COST:	\$95,000
COST INCLUDES:	Transportation, lodging, accomodations, admission to theme parks, all meals
COST TO EACH STUDENT:	\$1200 (estimate - based on prior and anticipated Disney/Universal pricing)
FUNDING ASSISTANCE:	Students and parent chaperones will be responsible for paying their individual costs
FUND RAISERS INCORPORATED:	None
PRINCIPAL RECOMMENDATION:	My Horsell
SUPERINTENDENT RECOMMENDATION:	Day how

WOODFORD COUNTY BOARD OF EDUCATIO

ITEM #: 1 X C DATE: November 1, 2021			
<b>TOPIC/TITLE:</b> Travel Request/WCHS Baseball Team and Coaches/Tampa, Florida/March 27 through April 1, 2022			
PRESENTER: Ryan Asher			
ORIGIN:			
<ul> <li>□ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)</li> <li>□ ACTION REQUESTED AT THIS MEETING</li> <li>□ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL</li> <li>□ ACTION REQUESTED AT FUTURE MEETING: (DATE)</li> <li>□ BOARD REVIEW REQUIRED BY</li> </ul>			
<ul><li>□ STATE OR FEDERAL LAW OR REGULATION</li><li>□ BOARD OF EDUCATION POLICY</li><li>□ OTHER:</li></ul>			
PREVIOUS REVIEW, DISCUSSION OR ACTION:			
NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION PREVIOUS REVIEW OR ACTION			
DATE: ACTION:			
BACKGROUND INFORMATION:			
Per Board policy - prior approval required for overnight and out of state travel.			
SUMMARY OF MAJOR ELEMENTS:			
Request Board approval for the WCHS Baseball Team and chaperones to travel to Tampa, Florida, for a spring break baseball trip and games on March 27-April 1, 2022, per the attached request.			
IMPACT ON RESOURCES:			
TIMETABLE FOR FURTHER REVIEW OR ACTION:			
SUPERINTENDENT'S RECOMMENDATION: Recommended Not Recommended			

### WOODFORD COUNTY SCHOOLS OUT OF STATE OR OVERNIGHT TRAVEL REQUEST

INDIVIDUAL/STAFF REQUESTING TRIP:	Paul Patterson WCHS Baseball
DATES OF TRIP:	3/27-4/1/2022
TRIP TO:	Tampa, FL
METHOD OF TRANSPORTATION:	Parents generally transport their players. Students who do not have a parent traveling ride in a vehicle with coaches
ACCOMMODATIONS:	Hotel rooms for players and coaches
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Spring Break Baseball Trip
CONFERENCE AGENDA: SEE ATTACHMENT	Combination of morning practices and after/early evening games
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Roughly 30-35 players
TOTAL ESTIMATED COST:	\$845 per person
COST INCLUDES:	Hotel rooms, breakfast and lunch, and entry fees for games
FUNDING SOURCE:	Trip Fee and Fundraising
FUND MANAGER RECOMMENDATION:	☐ Recommended ☐ Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	Recommended  Not Recommended
SUPERINTENDENT RECOMMENDATION:	Recommended Day (W)  Not Recommended

TIEM #: VIII C DATE: November 2, 2021
TOPIC/TITLE: Travel Requests
PRESENTER: Danny Adkins
ORIGIN:
<ul> <li>□ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)</li> <li>□ ACTION REQUESTED AT THIS MEETING</li> <li>□ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL</li> <li>□ ACTION REQUESTED AT FUTURE MEETING: (DATE)</li> <li>□ BOARD REVIEW REQUIRED BY</li> </ul>
<ul><li>STATE OR FEDERAL LAW OR REGULATION</li><li>BOARD OF EDUCATION POLICY</li><li>OTHER:</li></ul>
PREVIOUS REVIEW, DISCUSSION OR ACTION:
<ul><li>□ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION</li><li>□ PREVIOUS REVIEW OR ACTION</li></ul>
DATE: ACTION:
BACKGROUND INFORMATION:
As per Board policy the attached travel requests must be approved by the Board.
SUMMARY OF MAJOR ELEMENTS:
Attached: WCHS FFA (FFA Mission Conference, Eastern Kentucky University, 1/28-29/22).
IMPACT ON RESOURCES: Please see attached documentation.
TIMETABLE FOR FURTHER REVIEW OR ACTION:
SUPERINTENDENT'S RECOMMENDATION: Recommended  Output  Output

### SCHOOL RELATED STUDENT TRIP REQUEST FORM

DATES OF TRIP:  TRIP TO:  METHOD OF  TRANSPORTATION:  ACCOMMODATIONS:  ACCOMMODATION:  ACCOMM	CROUD REQUESTING TRIP.	MICHE ROA
TRIP TO:  METHOD OF TRANSPORTATION: ACCOMMODATIONS:  DUCATIONAL OBJECTIVE AND CURRICULUM OBJECTIVE:  TRIP HIGHLIGHTS:  TRIP HIGHLIGHTS:  NUMBER OF STUDENTS PREDICTED TO PARTICIPATE: NUMBER OF CHAPERONES: NAME OF INDIVIDUAL DISPENSING MEDICATIONS: TOTAL ESTIMATED COST: COST TO EACH STUDENT: FUNDING ASSISTANCE:  WCHSTOP  WCHSTOP  WCHSTOP  SCHOOL VAN  CONFERENCE - Leadership and Career duvelopment  Conference - Leadership  Conference - L	GROUP REQUESTING TRIP:	WCHS FFA
METHOD OF TRANSPORTATION:  ACCOMMODATIONS:  EDUCATIONAL OBJECTIVE AND CURRICULUM OBJECTIVE:  TRIP HIGHLIGHTS:  TRIP HIGHLIGHTS:  FPA cadership and Career dwelopment  FPA workship  Networking with FFA members Across the state.  NUMBER OF STUDENTS PREDICTED TO PARTICIPATE: NUMBER OF CHAPERONES:  NAME OF INDIVIDUAL DISPENSING MEDICATIONS:  TOTAL ESTIMATED COST:  COST TO EACH STUDENT: FUNDING ASSISTANCE:  FUND RAISERS INCORPORATED: PRINCIPAL RECOMMENDATION: SUPERINTENDENT  SUPERINTENDENT  FUND RAISERS INCORPORATED: PRINCIPAL RECOMMENDATION: SUPERINTENDENT		1011 18-14, WLZ
TRANSPORTATION:  ACCOMMODATIONS:  EDUCATIONAL OBJECTIVE AND CURRICULUM OBJECTIVE:  TRIP HIGHLIGHTS:  T		FFFF MISSION andama - EKM
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EDUCATIONAL OBJECTIVE AND CURRICULUM OBJECTIVE:  TRIP HIGHLIGHTS:  - Frm mission Conference - Leadership and Career dwelopment  TRIP HIGHLIGHTS:  - Frm mission Conference - Leadership and Career dwelopment  - Frm mission Conference - Leadership across the state.  Number of Students PREDICTED TO PARTICIPATE:  NUMBER OF CHAPERONES:  NAME OF INDIVIDUAL DISPENSING MEDICATIONS:  TOTAL ESTIMATED COST:  COST INCLUDES:  - Frm mission Conference - Leadership across the state.  Conference - Leadership across the State.  Conver Richardson  SUCHARD FPH  FUNDING ASSISTANCE:  Not across the state.  - Frm mission Conference - Leadership across the state.  - Frm mission Conference - Leadership across the state.  - Frm mission Conference - Leadership across the state.  - Conference - Leadership across the state.  - Frm mission Conference - Leadership across the state.  - Frm mission Conference - Leadership across the state.  - Frm mission Conference - Leadership across the state.  - Conference - Leadership across the state.  - Frm mission Conference - Leadership across the state.  - Frm mission Conference - Leadership across the state.  - Frm mission Conference - Leadership across the state.  - Frm mission Conference - Leadership across the state.  - Frm mission Conference - Leadership across the state.  - Frm mission Conference - Leadership across the state.  - Frm mission Conference - Leadership across the state.  - Frm mission Conference - Leadership across the state.  - Frm mission Conference - Leadership across the state.  - Frm mission Conference - Leadership across the state.  - Frm mission Conference - Leadership across the state.  - Frm mission Conference - Leadersh		
TRIP HIGHLIGHTS:  - FFM mission conference - Leadersh workshops - Networking with FFM members across the state.  NUMBER OF STUDENTS PREDICTED TO PARTICIPATE:  NUMBER OF CHAPERONES:  NAME OF INDIVIDUAL DISPENSING MEDICATIONS:  TOTAL ESTIMATED COST:  COST INCLUDES:  COST INCLUDES:  COST TO EACH STUDENT:  FUNDING ASSISTANCE:  FUND RAISERS INCORPORATED: PRINCIPAL RECOMMENDATION:  SUPERINTENDENT  THE MISSION Conference - Leadersh  With FFM members  Conference - Leadersh  Conference	ACCOMMODATIONS:	NA
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NUMBER OF STUDENTS PREDICTED TO PARTICIPATE:  NUMBER OF CHAPERONES:  NAME OF INDIVIDUAL DISPENSING MEDICATIONS:  TOTAL ESTIMATED COST:  COST INCLUDES:  Weals, lodging, registration, transportation  Weats, lodging, registration, transportation  Weats Fire  FUNDING ASSISTANCE:  FUND RAISERS INCORPORATED: PRINCIPAL RECOMMENDATION:  SUPERINTENDENT		alitarying with FAA members
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PREDICTED TO PARTICIPATE:  NUMBER OF CHAPERONES:  NAME OF INDIVIDUAL DISPENSING MEDICATIONS:  TOTAL ESTIMATED COST:  COST INCLUDES:  COST TO EACH STUDENT:  FUNDING ASSISTANCE:  FUND RAISERS INCORPORATED: PRINCIPAL RECOMMENDATION:  SUPERINTENDENT  CONNEW Richardson  CONNEW Richardson  CONNEW Richardson  Value Richards		across the state.
PREDICTED TO PARTICIPATE:  NUMBER OF CHAPERONES:  NAME OF INDIVIDUAL DISPENSING MEDICATIONS:  TOTAL ESTIMATED COST:  COST INCLUDES:  COST INCLUDES:  COST TO EACH STUDENT:  FUNDING ASSISTANCE:  FUND RAISERS INCORPORATED: PRINCIPAL RECOMMENDATION:  SUPERINTENDENT  CONNEY Cichardson  CONNEY Cichardson  Fichardson  Weals, Lodging, registration, transpyrtation  NA  Principal RECOMMENDATION:  SUPERINTENDENT	NUMBER OF STUDENTS	10
NAME OF INDIVIDUAL DISPENSING MEDICATIONS:  TOTAL ESTIMATED COST:  COST INCLUDES:  Weals, lodging, registration, transportation  COST TO EACH STUDENT:  FUNDING ASSISTANCE:  With FPH  FUND RAISERS INCORPORATED:  PRINCIPAL RECOMMENDATION:  SUPERINTENDENT  CONNEY Bichardson  Bichardson  Negliging, registration, transportation  With FPH  Manual Colors  Superintendent	PREDICTED TO PARTICIPATE:	V
TOTAL ESTIMATED COST:  COST INCLUDES:  Weals, lodging, registration, twansportation  COST TO EACH STUDENT:  FUNDING ASSISTANCE:  With FPA  FUND RAISERS INCORPORATED:  PRINCIPAL RECOMMENDATION:  SUPERINTENDENT	NUMBER OF CHAPERONES:	2
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COST INCLUDES:  Weals, lodging, registration, twansportation  FUNDING ASSISTANCE:  FUND RAISERS INCORPORATED:  PRINCIPAL RECOMMENDATION:  SUPERINTENDENT	<b>DISPENSING MEDICATIONS:</b>	
FUNDING ASSISTANCE:  FUND RAISERS INCORPORATED: PRINCIPAL RECOMMENDATION: SUPERINTENDENT	TOTAL ESTIMATED COST:	\$500
FUNDING ASSISTANCE:  FUND RAISERS INCORPORATED: PRINCIPAL RECOMMENDATION: SUPERINTENDENT	COST INCLUDES:	meals, lodging, registration,
FUNDING ASSISTANCE:  FUND RAISERS INCORPORATED: PRINCIPAL RECOMMENDATION: SUPERINTENDENT		transportation '
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PRINCIPAL RECOMMENDATION: SUPERINTENDENT	FUND RAISERS	NA
RECOMMENDATION: SUPERINTENDENT	INCORPORATED:	
SUPERINTENDENT	PRINCIPAL	11/10/11/20 11/1
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