

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: VIII C DATE: November 2, 2021

TOPIC/TITLE: Travel Requests

PRESENTER: Danny Adkins

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board policy the attached travel requests must be approved by the Board.

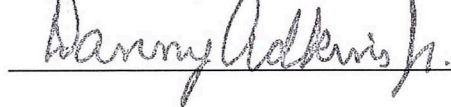
SUMMARY OF MAJOR ELEMENTS:

Attached: WCMS Choir/Chaperones (Aronoff Center, Cincinnati OH, 4/21/22); WCHS Marching Band/Chaperones (Disney World-Orlando, FL, 12/28/22 - 1/3/23); WCHS Baseball Team/Coaches (Tampa, FL, 3/27/22 - 4/1/22); WCHS FFA (FFA Mission Conference, Eastern Kentucky University, 1/28-29/22).

IMPACT ON RESOURCES: Please see attached documentation.

TIMETABLE FOR FURTHER REVIEW OR ACTION:


SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1 X C **DATE:** November 1, 2021

TOPIC/TITLE: Travel Request/WCMS Choir and Chaperones/Aronoff Center/Cincinnati, Ohio/
April 21, 2022

PRESENTER: Ryan Asher 

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
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- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval required for overnight and out of state travel.


SUMMARY OF MAJOR ELEMENTS:

Request Board approval for the WCMS Choir students and chaperones to attend a live performance of Frozen the Broadway Musical to be held at the Aronoff Center in Cincinnati, Ohio, on April 21, 2022.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Alyssa Sturgill WCMS Choir Program
DATES OF TRIP:	4-21-22
TRIP TO:	Aronoff Center, Cincinnati, OH
METHOD OF TRANSPORTATION:	Bus
ACCOMMODATIONS:	
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Students will be attending a live performance of Frozen the Broadway Musical. Students will see examples of working actors, singers, & musicians.
CONFERENCE AGENDA: SEE ATTACHMENT	- Leave WCMS - Attend show - Eat lunch en route - Return to WCMS
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	1 School Approximately 100 students/staff
TOTAL ESTIMATED COST:	\$41.00, \$10.00
COST INCLUDES:	Student ticket → \$41.00 Lunch → \$10.00
FUNDING SOURCE:	Student funded, School account for bus
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>SMC</i> <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>U K</i> <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>Wang</i> <input type="checkbox"/> Not Recommended

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1 X C **DATE:** October 29, 2021

TOPIC/TITLE: Travel Request/WCHS Marching Band and Chaperones/Disney World-Orlando,
Florida/December 28, 2022 - January 3, 2023

PRESENTER: Ryan Asher *RA*

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
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- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval required for overnight and out of state travel.

SUMMARY OF MAJOR ELEMENTS:

Request Board approval for the WCHS Marching Band and chaperones to perform at Disney World in Orlando, Florida, on December 28, 2022, through January 3, 2023 per the attached request.


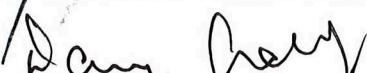
IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended

Dan Daly

SCHOOL RELATED STUDENT TRIP REQUEST FORM

GROUP REQUESTING TRIP:	Woodford County HS Marching Band
DATES OF TRIP:	December 28, 2022 - January 3, 2023
TRIP TO:	Orlando, FL
METHOD OF TRANSPORTATION:	Charter Buses
ACCOMMODATIONS:	SpringHill Suites Orlando/Kissimmee 4991 Calypso Cay Way Kissimmee, FL 34746 (Tentative)
EDUCATIONAL OBJECTIVE AND CURRICULUM OBJECTIVE:	Marching band performance at Magic Kingdom/Epcot/Universal (TBD)
TRIP HIGHLIGHTS:	-Disney World: Animal Kingdom, Epcot, Hollywood Studios, Magic Kingdom (including performance) -Universal Studios
NUMBER OF STUDENTS PREDICTED TO PARTICIPATE:	70-80
NUMBER OF CHAPERONES:	12-20
NAME OF INDIVIDUAL DISPENSING MEDICATIONS:	Michael Collins Kelsey Collins
TOTAL ESTIMATED COST:	\$95,000
COST INCLUDES:	Transportation, lodging, accomodations, admission to theme parks, all meals
COST TO EACH STUDENT:	\$1200 (estimate - based on prior and anticipated Disney/Universal pricing)
FUNDING ASSISTANCE:	Students and parent chaperones will be responsible for paying their individual costs
FUND RAISERS INCORPORATED:	None
PRINCIPAL RECOMMENDATION:	
SUPERINTENDENT RECOMMENDATION:	


WOODFORD COUNTY
BOARD OF EDUCATION

OCT 20 2021

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1 X C **DATE:** November 1, 2021

TOPIC/TITLE: Travel Request/WCHS Baseball Team and Coaches/Tampa, Florida/March 27 through April 1, 2022

PRESENTER: Ryan Asher 

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
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- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval required for overnight and out of state travel.

SUMMARY OF MAJOR ELEMENTS:

Request Board approval for the WCHS Baseball Team and chaperones to travel to Tampa, Florida, for a spring break baseball trip and games on March 27-April 1, 2022, per the attached request.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Paul Patterson WCHS Baseball
DATES OF TRIP:	3/27-4/1/2022
TRIP TO:	Tampa, FL
METHOD OF TRANSPORTATION:	Parents generally transport their players. Students who do not have a parent traveling ride in a vehicle with coaches
ACCOMMODATIONS:	Hotel rooms for players and coaches
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Spring Break Baseball Trip
CONFERENCE AGENDA: SEE ATTACHMENT	Combination of morning practices and after/early evening games
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Roughly 30-35 players
TOTAL ESTIMATED COST:	\$845 per person
COST INCLUDES:	Hotel rooms, breakfast and lunch, and entry fees for games
FUNDING SOURCE:	Trip Fee and Fundraising
FUND MANAGER RECOMMENDATION:	<input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: VIII C **DATE:** November 2, 2021

TOPIC/TITLE: Travel Requests

PRESENTER: Danny Adkins

ORIGIN:

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- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board policy the attached travel requests must be approved by the Board.

SUMMARY OF MAJOR ELEMENTS:

Attached: WCHS FFA (FFA Mission Conference, Eastern Kentucky University, 1/28-29/22).

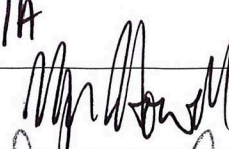
IMPACT ON RESOURCES: Please see attached documentation.

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



SCHOOL RELATED STUDENT TRIP REQUEST FORM

GROUP REQUESTING TRIP:	WCHS FFA
DATES OF TRIP:	Jan 28-29, 2022
TRIP TO:	FFA Mission Conference - ECU
METHOD OF TRANSPORTATION:	School van
ACCOMMODATIONS:	N/A
EDUCATIONAL OBJECTIVE AND CURRICULUM OBJECTIVE:	FFA leadership and career development
TRIP HIGHLIGHTS:	<ul style="list-style-type: none"> - FFA Mission Conference - Leadership workshops - Networking with FFA members across the state.
NUMBER OF STUDENTS PREDICTED TO PARTICIPATE:	6
NUMBER OF CHAPERONES:	2
NAME OF INDIVIDUAL DISPENSING MEDICATIONS:	Conner Richardson
TOTAL ESTIMATED COST:	\$500
COST INCLUDES:	meals, lodging, registration, transportation
COST TO EACH STUDENT:	\$50
FUNDING ASSISTANCE:	WCHS FFA
FUND RAISERS INCORPORATED:	N/A
PRINCIPAL RECOMMENDATION:	
SUPERINTENDENT RECOMMENDATION:	