



Bullitt County Public Schools

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TO: Board Members

FROM: Lisa Lewis, Director of Finance *Lewis JB*

DATE: November 10, 2021

RE: School District Employee COVID-19 Vaccine Incentive Payment

The Kentucky Department of Education (KDE) is providing public schools reimbursement for incentives offered to staff to get vaccinated. KDE will utilize up to \$8.8 million in Elementary and Secondary School Emergency Relief funds in order to make the reimbursements. All public-school employees, both full and part-time, will be eligible for a \$100 payment after full vaccination. The vaccine incentive program guidelines are as follows:

- Voluntary program for districts
- All full and part-time employees are eligible (both certified and classified) if they are employed any time between July 1, 2021 and December 1, 2021
- Full and part-time substitute teachers are eligible (minimum workday requirements apply)
- ALL local Board of Education members are eligible
- Not Eligible:
 - Students enrolled in any public school
 - SBDM parents
 - Volunteers
- \$100 for vaccinated FY 2021-22 full or part-time school district employees
 - Two doses of Pfizer or Moderna or single-dose of Johnson & Johnson's Janssen
- To be eligible, employee must be fully vaccinated on or before December 1, 2021
- District must verify employee's vaccination status
 - Vaccine card or signed statement from licensed provider
- Payment included in employee's payroll on or before January 31, 2022
- Districts will be reimbursed \$100 per eligible person verified by the district to participate
- Applicable taxes must be withheld; retirement is not withheld
- The district's share of taxes will be paid by the district from permissible funds
- Appropriate assurances must be acknowledged by the Superintendent

I recommend the Bullitt County Board of Education approve all full and part-time employees of the district who are eligible a one-time vaccination incentive payment of \$100.

Equal Education and Employment Institution