

**Memorandum of Understanding between ICF International and Boone County Schools for LGBTQ  
Inclusivity Toolkit Demonstration Project**

The purpose of this Memorandum of Understanding (MOU) is to serve as a written understanding between ICF International (ICF) and Boone County Schools (BCS) regarding the interest of BCS in becoming a part of the LGBTQ inclusivity toolkit project.

ICF is working closely with the Centers for Disease Control and Prevention's (CDC) Division of Adolescent and School Health (DASH) to develop the LGBTQ inclusivity toolkit for use in high school settings to increase inclusivity for students with LGBTQ identities. However, this agreement is solely between ICF and BCS. The agreement is not formally binding but serves as a framework for cooperation between ICF and BCS.

**BCS Agreements**

BCS agrees to collaborate with ICF for the LGBTQ Inclusivity Demonstration Project as follows:

- BCS agrees to remain in communication with ICF during the project.
- BCS agrees to try to schedule an Evaluability Assessment (EA) between October – December 2021. The EA will consist of a minimum of two virtual discussions.
- BCS agrees to explore the possibility of utilizing the LGBTQ Inclusivity Toolkit (to be developed and provided by ICF) in the 2022-23 school year.
- BCS agrees to participate in an orientation to the project and pre-implementation school climate interviews some time between the late Spring of 2022 and July 31, 2022. These activities will be scheduled around and tailored to the BCS's needs and approval processes required for such a project.

**ICF Agreements**

ICF agrees to collaborate with BCS for the LGBTQ Inclusivity Demonstration Project as follows:

- Given the ongoing COVID-19 pandemic, ICF agrees to remain flexible in scheduling project activities with BCS to be as minimally burdensome to BCS as possible. ICF is prepared to collaborate closely with BCS to ensure project activities may occur safely and in accordance with local and CDC guidelines regarding COVID-19.
- ICF agrees to complete all required approval processes that BCS has in place for such a project.

**Boone County Schools:**

Signature:

Date: 10/14/21

Name: Dr. Maria Brown

Title: School Board Chairperson

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Signature – ICF International Project Manager:

**ICF:**

Signature:

Date:

Name:

Title:

Telephone Number:

Email:

Signature – ICF International Project Manager: