**Board Memo**

**DATE:** 11/11/2021

**AGENDA ITEM DETAILS:**

**School/Department**

Transportation

**Product Vendor or Grant Issuer**

Bus Request

**Product or Grant Name**

Bus Request from Sacred Heart Academy

**Date/Term (Beginning and End Dates/Year)**

11/19/2021

**APPLICABLE BOARD POLICY:**

09.36

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

Bus Request from Sacred Heart Academy for 5 buses on 11/19/2021

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

N/A

**Funding Source**

N/A

**\*If more than one funding source, list below along with amount or percent for each source**

Click or tap here to enter text.

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

Click or tap here to enter text.

**RECOMMENDATION:**

I recommend the Board approve the Bus Request from Sacred Heart Academy for 5 buses on 11/19/2021, as presented.

**CONTACT PERSON: (submitter)**

Kim Best, Assistant Superintendent of Operations