





## Bullitt County Public Schools

1040 Highway 44 East  
Shepherdsville, Kentucky 40165

502-869-8000  
Fax 502-543-3608  
[www.bullittschools.org](http://www.bullittschools.org)

TO: Dr. Jesse Bacon   
FROM: Dr. Tom Brillhart   
DATE: October 28, 2021  
RE: Board Agenda Item: A/E Quotes  
District Facility Plan/Finding Process

Please see the updated hourly quotes below for Architectural Professional Services for the upcoming Finding Process and modifications to District Facility Plan. The previous Board memo only indicated two (2) quotes and one that did not respond. It was only after that item was approved that it was discovered that three (3) quotes were required.

Company Name	Contact	Hourly Rate
Sherman-Carter Barnhart	Justin McElfresh	\$85-\$150
Studio Kremer Architects	Cate Ward	\$150
Kovert Hawkins	Larry Timperton	\$215

I recommend Studio Kremer Architects to complete the architectural services for the Finding Process and modification of the District Facility Plan.

Let me know if you need additional information.

Small Purchase Price Quotation and CertificationITEM OR SERVICE DESCRIPTION: DFF/Finding Process / "OLD" DMES - Architect ServicesITEM REQUESTED BY: Tom Brillhart

NOTE: Any item above \$5,000 requires written quotes.

FIRMS CONTACTED					
QUOTE #	COMPANY NAME	DATE OF QUOTE	PERSON QUOTING	PHONE #	PRICE QUOTE
1	Shurman-Carter Inc	10-19-21	Justin McElfresh	859-224-1357	\$85-150
2	Studio Kremer	10-1-21	Cate Ward	502-499-1100	\$150
3	Kovert Hawkins	10-26-21	LARRY Timperton	502-438-0122	\$215

PERSON RECEIVING QUOTE: A. Trutman / T. Brillhart

LOCATION: \_\_\_\_\_

If fewer than three (3) quotes are provided, provide explanation: \_\_\_\_\_

It is determined that the aggregate amount of the contract does not exceed \$20,000, as specified in KRS 45A.385, and that competitive bidding is not required.

Lisa Lewis 10/28/21  
Director of Finance

Review/Revised: 6/24/13



1 October 2021

Dr. Thomas Brillhart  
Bullitt County Public Schools  
1040 Highway 44 East  
Shepherdsville, KY 40165

**Re: District Facilities Plan - Finding / Local Planning Committee Participation**

Dear Dr. Brillhart,

Studio Kremer Architects Inc is pleased to provide this proposal describing our facilitation of Bullitt County Public Schools Finding Process to modify the 2019 District Facility Plan relative to the current Old Mill Elementary School scope.

Since the 2019 DFP was approved by the Kentucky Department of Education (KDE), we have had the opportunity to learn about the goals for the current Old Mill Elementary and can provide added insight during the Finding Process through our knowledge of the existing building and district goals for the neighboring high school. We value our working relationship with Bullitt County Public schools and are be pleased to build upon it with this opportunity to assist in planning for the facility's future to expand Bullitt East High School's campus.

Studio Kremer has access to the documents required for updating the Old Mill Elementary scope listed in the DFP that will be submitted to KDE, including any required building plans, surveys, KFICS, and other assessment information.

Studio Kremer Architects will provide document preparation on an hourly basis for actual time expended at a rate of \$150/hour. We anticipate spending up to 20 hours on the DFP Finding Process. All efforts will be made to be judicious with our time spent. Travel costs are included in this rate.

As part of our service to the district, we will have a representative of Studio Kremer attend as a non-voting participant in your Local Planning Committee's meetings. This participation by our office will not be invoiced.

Should KDE require documentation beyond the established requirements for a Finding Process as outlined in Section 503 of the *Kentucky School Facilities Planning Manual*, 702 KAR 4:180, Studio Kremer can provide additional services on an hourly basis at the established rate pending written approval from Bullitt County Public Schools.

studio kremer architects

1231 S Shelby St, Louisville, KY 40203  
TEL 502.499.1100 FAX 502.499.1101



If you agree with the proposal as described, your signature on this letter can serve as our agreement for services. Please sign one copy and return it to me while retaining a second copy for your records.

We are looking forward to working with Bullitt County Public Schools and your Local Planning Committee to create a plan that appropriately outlines Old Mill Elementary's future renovations.

Thank you.

A handwritten signature in black ink that reads "Cate Noble Ward". The signature is fluid and cursive, with the first name "Cate" being the most prominent.

Sincerely,  
Studio Kremer Architects

Cate Noble Ward, AIA  
Architect/Associate

Accepted:

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Board Chair  
Bullitt County Public Schools

studio kremer architects

1231 S Shelby St, Louisville, KY 40203  
TEL 502.499.1100 FAX 502.499.1101

October 19, 2021

Dr. Tom Brillhart  
Chief Operations Officer  
Bullitt County Public Schools  
1040 Highway 44 East  
Shepherdsville, Kentucky 40165

RE: Old Mill Elementary School Renovation DFP Finding

Thank you for the opportunity to provide this proposal for the referenced services. We have carefully considered your request and offer our fee proposal as described below.

*Project Scope:*

- District Facility Plan Finding  
Provide architectural services and support to Bullitt County Public Schools necessary to modify the current District Facility Plan (DFP).

*Scope of Services:*

- Building Condition Evaluation  
Review existing building condition evaluation from current District Facility Plan dated June 2019 and confirm/update the information as required for the new finding.
- Building Use Evaluation and Inventory  
Review existing building inventory from current District Facility Plan dated June 2019 and confirm/update the information as required for the new finding.  
  
Review building inventory against KDE Model Program Requirements and make necessary School Capacity modifications as required for the new finding.
- Renovation/New Construction Cost Pricing  
Provide facility cost analysis for required renovations and/or building additions.
- Attend Meetings as Requested/Required by Bullitt County Public Schools  
Attend advertised public LPC Meeting as Requested/Required  
Attend advertised public local board meeting as Requested/Required
- Coordination  
Provide necessary coordination efforts for KDE submittal requirements with Bullitt County Public Schools, LPC Facilitator, and KDE Plan Reviewer

*Project Fee:*

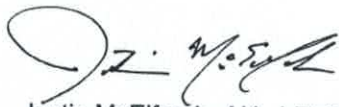
We propose providing the scope of services defined above (including travel cost) at an hourly rate not to exceed fee of \$2,500.00 for our services. Please see attached KDE Project Salary Ranking Schedule for hourly rates.

*Proposed Reimbursable Expenses:*

We include all reimbursable expenses in our fee.

Should you need additional information or have any question, please contact me.

Respectfully,

A handwritten signature in black ink, appearing to read 'J. McElfresh', is written over a horizontal line.

Justin McElfresh, AIA, LEED AP  
Principal

Attachment: KDE Project Salary Ranking Schedule

cc: Angie Troutman, Kenny Stanfield, Susan Mooney

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KDE Projects

Salary Ranking Schedule

Name	Range of Rates
Principals	150
Architect I/Project Managers	85-125
Architect II	60-85
Architectural Graduate/Technican I	60-90
Architectural Graduate/Technican II	35-60
Civil Engineering I	100-150
Civil Engineering II	85-100
Civil Technicans/Draftsperson	40-75
Landscape Architect I	75-125
Landscape Architect II	60-85
Landscape Technican	35-60
Construction Administration I	75-125
Construction Administration II	60-85
Construction Administration III	35-60