



# Bullitt County Public Schools

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**TO:** Dr. Jesse Bacon, Superintendent *JB*  
Ms. Adrienne User, Assistant Superintendent

**FROM:** Althea Hurt, BCPS Director of Human Resources *AH*

**DATE:** October 25, 2021

**RE:** Item for the November Board Work Session - Request to Add an IA

Ms. Cynthia Bell, principal of Zoneton Middle School, is requesting to add a full-time Instructional Tutor position. The purpose of this addition would be to provide interventions in reading and math due to learning loss. Funding would come from ESSER Learning Forward funds.

Attachment: Memo from Principal Cynthia Bell



Zoneton Middle School  
797 Old Preston Highway N.  
Shepherdsville, KY 40165  
502.869.4400

DATE: October 22, 2021

TO: Ms. Thea Hurt, Director of Human Resources  
Adrienne Usher, Assistant Superintendent

FROM: Cynthia Bell, Principal

RE: New Instructional Tutor Position

I would like to add an Instructional Tutor position specifically focused on helping to provide Reading support and interventions to our students. Using ESSER Learning Forward funds, I would like to post and hire a 7 hour tutor position which would allow them to work with students throughout the school day.

We currently have one Instructional Tutor who works to provide interventions in both reading and math; however due to the Covid Pandemic, we are finding the number of students needing additional support to be more than one person is adequately able to service. Providing an additional tutor to work with our MTSS coach and students across all three grade levels, we will be better able to close the gap and ensure academic success moving forward.

Cynthia Bell, Principal  
Zoneton Middle School

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Cynthia Bell  
Principal

Tyler Boston  
Assistant Principal

Karissa Lewis  
Counselor