



NKY College & Career Connector Monthly Report, October 2021

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Kentucky Youth Apprenticeship Program (KYAP) Outreach and Engagement Opportunities- Health Care & College and Career Connector Combined Report As of October 29, 2021

Kentucky Youth Apprenticeship Program (KYAP) Outreach and Engagement Opportunities- Health Care Steering Team Committee:

- We did not meet due to Fall Break schedules. Next meeting November 11 at 9am.
- **College and Career Counselors Outreach:**
 - We met October 27th and had a total of 25 people represented from 11 school districts. (Boone, Dayton, Williamstown, Covington, Erlanger-Elsmere, Kenton, Ludlow, Grant and Campbell, Pendleton, Grant and Beechwood).
 - Continue to reach out to the 24 schools about the KYAP \$7000 Reimbursement funds and successfully met with 20 individual schools to discuss the KYAP \$7000 reimbursement process and they are ready and comfortable with the process. Deadline of November 12th to submit spending plan.
 - See link to meeting minutes.
 - 3 Guest speakers: 1. GCTC Dual Credit 2. GearUp 3. GC3 College Network
 - Next meeting Wednesday, Nov. 17th at 8:30 am. via Google Meetings

Outreach to Businesses:

- Health Care- Reconnected with 8 businesses to discuss WBL opportunities. Continue to engage and build relationships with prior companies to enlist their support for WBL. Total of 60 companies and nine of those companies are registered under MyCareerE3 with 12 opportunities.
- Continued Collaboration with NKY and KY Chamber, State Office of Employee and Apprenticeship Services and Gateway, Big Sandy and Bluegrass Community and Tech. College.
- Attending and participating in the KY Chamber Long term care collaborative meetings.

Budget:

- 25 High Schools, including ATC's under NKCES will be able to be reimbursed **for \$7,000** to support individual student's who are engaged in WBL Opportunities. Meetings will be set up with school districts and schools to discuss the process. Email will be sent to all Schools Oct. 1st and asked to submit a spending plan by November 12th.

Data:

https://drive.google.com/file/d/1fQiz7wSf56aUZdOY5ksopYo0p5U_-CCD/view?usp=sharing

Meeting attend by KYAP and Details:

- NKY Chamber Pillar Two: Co-leading a parent, guardian, student and educator informational session on College and Career opportunities for high school students. Next event January 28th.
- Attending and participating in the monthly Dr. Randolph program. This program is to inspire African-American students in Northern Kentucky, in the tradition of Dr. James E. Randolph, to become professionals in medical, healthcare, and scientific settings through academic enrichment, leadership development, civic engagement, and mentoring.

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- Eggs'-n-Issues- Monthly meeting with NKY Chamber to continue building meaningful connections and ensure everyone is aware of WBL in NKY.
- The Collective Marketing discussed strategic marketing strategies for Health Care WBL opportunities. We will begin filming clips in the next month. Campbell County ATC apprenticeship Student and Ft. Thomas Apprenticeship Student.
- Met with Jim Wulfeck to discuss and learn more about Project based learning and how to best serve our customers. (the schools)
- Continue meeting with the following new partners:
 - Square 1
 - GearUp
 - JAG Program
 - Cyber Security Apprenticeship program
 - Campus Compact and hosting AmeriCorps Vista's at High Schools. For \$8,000 schools have a fulltime College and Career coach located at their schools. <https://kycompact.org/kcc/>

Re-Occurring Meetings

- Monthly State KYAP Meeting- During this meeting we connect with the Office of Employee and Apprenticeship Services, Big Sandy and Bluegrass Community and Technical college to learn and grow WBL opportunities that expand to apprenticeships. This month we discussed the apprenticeship pipeline and how we can partner with other agencies/businesses to ensure a seamless process.
- Monthly Health Collaborative/Care Pathways: Monthly meeting to share health care resources, event and opportunities to high school. This month we are developing a plan to support a regional hiring process for Health Care. Specifically, as it relates to high school students. During this meeting we are developing a team approach to divide and conquer. Working as team as shown that we can successfully meet the needs of the business and students.
- Weekly WBL Team Meetings: NKY College and Career Connect and KYAP Coordinator meet weekly to discuss goals, updates and any issues or barriers to moving the needle on WBL. Developed a clear guideline of duties to avoid duplication and confusion.
- Monthly NKCES Staff Meetings: Meet with all of the NKCES to share updates within the organization.
- Bi-Weekly Collaboration meeting with KYAP Coordinators: Virtual calls to support and learn from each other's work, discuss best practices and share resources.
- Monthly River Cities Meeting: Offer and support health care WBL opportunities to the River Cities Schools.
- Business Service Team Zoom Meeting (Every other week): Learn the needs of the businesses in the NKY area and making connections. This month connected with Eagle Creek to discuss Health Care WBL opportunities.
- GROWNKY College and Career Readiness: Connect with NKY businesses and community partners to support WBL in NKY and the MyCareerE3 platform.
- As needed Greater Cincinnati Collegiate Connection (GC3) to discuss ways to communicate with the schools and offer the best supportive services for the counselors and students.

Meeting	Purpose of Meeting	Occurrence
NKCES Team Meeting	Planning	Monthly
KYAP + Connector	Planning/Collaboration	Weekly
KY Chamber – TMP	Talent Pipeline Management - Planning	Weekly
SWAT Meetings/NKY Chamber	Assist businesses with addressing skills gaps	As requested



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Business Services Team	Information sharing with workforce partners	Bi-Monthly
River Cities Network	Work Based Learning / Dual Enrollment for River Cities Schools	Monthly
PL Consortium	Sharing information with the PL Group	Monthly
KYAP Advisory Committee	Planning for KYAP Program	Monthly
Career Counselor Peer Meeting	WBL Planning, peer support & networking	Monthly
Pillar 2/Objective 1	Collaboration – Career Path Awareness	Monthly
Pillar 2/Objective 2	Collaboration – College & Career Readiness	Monthly
Eggs 'N' Issues	Employer Engagement / Networking	Monthly
Health Collaborative Meetings	Health Care Industry Collaborative Meeting	Monthly
State of KY OEAS	State of Office of Employment and Apprenticeship Services	Monthly
State-Wide Collaborative WBL Meeting	State-Wide Collaborative state partners meeting	Quarterly
Peer KYAP monthly Meeting	Meet and Discuss best practices with other state funded partners	Monthly

MyCareerE3

MyCareerE3 Dashboard 10/27/21				
Student Accounts	School Accounts	Business Accounts	Partner Accounts	Active WBL Opportunities
*137	24	46	17	62

WBL Opportunities outside of MyCareerE3	52
Total WBL Opportunities currently available to students (Group / Individual)	114
No. of Co-op/Internship Opportunities currently available to students	94

MyCareerE3 School/Student Dashboard 10/27/2021				
No.	School District	High School	School Account/Coordinator	Active Students
1	Beechwood Ind.	Beechwood HS	✓	64
2	Bellevue Ind.	Bellevue HS	✓	
3	Boone County	Boone County HS	✓	
		Boone County ATC	✓	2
		Conner HS	✓	17
		Ignite Institute	✓	2
		Larry A Ryle HS	✓	1
		Randall K Cooper HS	✓	3
		Rise Academy	✓	1
4	Bracken County	Bracken County HS		
5	Campbell County	Campbell County HS	✓	8
		Campbell County ATC	✓	
6	Carroll County	Carroll County HS		
		Carroll County ATC		
		iLEAD Academy		
7	Covington Ind.	Holmes HS		
8	Dayton Ind.	Dayton HS	✓	3
63	Erlanger/Elsmere Ind.	Lloyd Memorial HS	✓	15
10	Fleming County	Fleming County HS		
11	Gallatin County	Gallatin County HS		
12	Grant County	Grant County HS	✓	
		Grant County CTC	✓	
13	Greenup County	Greenup County HS		
		GC ATC		
14	Fort Thomas Ind.	Highlands HS	✓	4

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15	Kenton County Schools	Dixie Heights HS	✓	
		Simon Kenton HS	✓	2
		Scott HS	✓	1
16	Ludlow Ind.	Ludlow HS	✓	8
17	Newport Ind.	Newport HS	✓	6
18	Owen County	Owen County HS	✓	
19	Pendleton County Ind.	Pendleton HS		
20	Southgate Ind.			
21	Walton Verona Ind.	Walton Verona High School	✓	
22	Williamstown Ind.	Williamstown HS	✓	
Total	22	33	24/33	137

**Students who have not engaged with the platform for 6 months are rendered 'inactive' – when they log back into their accounts they are rendered 'active' again. Therefore, these numbers continue to fluctuate.*

Industry Collaboratives

Collaborative	Industry Sector	Connector Engagement
AMIP	Advanced Manufacturing	<ul style="list-style-type: none"> On the Education Pillar On Leadership Team
Supply Chain OKI	Supply Chain & Skilled Trades	<ul style="list-style-type: none"> Co-ordination of WBL opportunities for students On Transportation Workgroup On Education Workgroup
CVG Airport	Supply Chain & Skilled Trades	<ul style="list-style-type: none"> Direct connection for WBL opportunities
BIA of NKY	Skilled Trades	<ul style="list-style-type: none"> Direct connection to Residential Building Contractors Co-Coordination of Summer Camp for students
ACI	Skilled Trades	<ul style="list-style-type: none"> Partnership in place
HBA (Cincy Builders)	Skilled Trades	<ul style="list-style-type: none"> Part of the local and national chapters Direct connection for student summer internships
INTERalliance	I.T. / Business	<ul style="list-style-type: none"> Co-ordination of WBL opportunities for students

Employer Engagement

Site visits/tours/virtual & in-person meetings – October 2021:

Steinhauser
P & G
CVG Airport
City of Covington

Skilcraft
Castellini
Amazon
Legion Logistics

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The Connector has co-facilitated **industry sector collaborative** information sessions for educators as follows:

- Supply Chain OKI – Logistics/Supply Chain
- INTERalliance – I.T.
- Allied Construction Industries & Building Industry Association of NKY – Construction/Skilled Trades
- Health Collaborative – Healthcare

*Advanced Manufacturing Industry Partnerships (AMIP) will take place in early Nov

School Engagement/Resources

- The Connector is scheduled to provide training on MyCareerE3 to staff at **Highlands HS** (early Nov.)
- During the month of October, the Connector has worked on Interview Prep with three classes of students at **Lloyd Memorial HS**
- The Connector has helped coordinate/co-facilitate celebratory signing events for students from **Dayton HS, Bellevue HS, Ludlow HS, Newport HS and Lloyd Memorial HS** who are dual enrolled with Gateway
- The Connector has worked with the **Kenton County Schools** to put together an annual Field Trip plan for this school year – the Connector will schedule these trips with various business partners. The Connector has also scheduled a field trip for students from **Conner High School**. To assist with this planning, and to ensure that these company visits are intentional, the Connector has developed the following:
 - Company Tour – School Guide
 - Company Tour – Employer Guide
 - Company Tour – School Expectations

https://docs.google.com/document/d/1BPZG-TPNBioMaaAkW9HI0GXy7IFZI_ER/edit

- The Connector has visited Fleming County HS and the **iLEAD Academy** to tour their facilities and introduce staff to MyCareerE3 and the work of the Connector

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- The Connector is now part of **Newport HS's** CTE Advisory Committee and will also participate in iLEAD's Advisory Committee

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- The Connector has developed a (draft) guide and checklist for schools to use when determining whether a student can avail of longer-term WBL opportunities – this checklist can be tailored to each school and should include the benchmarks that a student needs to have met/surpassed to be eligible for an internship, co-op or apprenticeship.

<https://docs.google.com/document/d/18hxvgWRL0LiHmhvRIjPaafFAj9ZLzNqi/edit>

- The Connector has developed a (draft) snapshot on the difference between a co-op and an internship, and an apprenticeship and a pre-apprenticeship. The KDE WBL Manual of 2015 is not very clear on these differentiations so this will help guide both educators and businesses.

https://docs.google.com/document/u/1/d/13h1qLn_42VptmMHidHOs7BEyQ7uGAYHE/edit?usp=drive_web&oid=110320942210879015491&rtpof=true

Community Engagement/Other

- The Connector facilitated one of the breakout sessions at Parent Camp's recent College & Career Readiness event – covering in-demand sectors in the region and how we can connect students to these sectors for experiential learning
- The Connector is participating in this year's **Leadership Northern Kentucky** class - a nine-month program designed to help develop business and community leaders, Leadership NKY utilizes the community as a classroom to help participants gain an understanding of the strengths and challenges of the Northern Kentucky and Greater Cincinnati area, and the skills necessary to motivate and engage others in collaborative efforts to address them. Participants undergo a substantive education by industry leaders across a diverse range of topics, with sessions on topics including economic development, education, government, human services, among others.
- The Connector is part of the planning group for Junior Achievement's '**Inspire to Hire**' event scheduled for March 2022 – in partnership with industry sector collaboratives
- The Connector has been selected as the lead presenter (along with the NaviGo Team) to present on **Employer Engagement** at the **2021 ACT Workforce Virtual Summit** in early December

Resources

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- Link to MyCareerE3 User Guides (Educators/Students/Employers & Community Partners)
<https://docs.google.com/document/d/11BlqX6w0V3uWtG3Deo7i0oSe7mmMwS6j/edit>
- Link to the MyCareerE3 **User Flow Chart**
https://docs.google.com/spreadsheets/d/1d0ErPS_TkwgrFgYcaK_7HVQ8r_Ro_qK4/edit#gid=1185541896
- Link to the **Employer's Guide to Work-Based Learning** – currently being formatted
<https://docs.google.com/document/d/1BTqxH9Jm43oKMiZEq04f9LxG8aYYOUt/edit>
- Link to the KDE-approved **Work-Based Learning (User-Friendly) Manual**
<https://docs.google.com/document/d/1OIzXlnj28iYHKWcD1lxH8AeDGFHAXq4E/edit?rtpof=true>
- Link to the **Workplace Mentor Toolkit**
https://docs.google.com/document/d/19p5XQWAwz1UmeJKVs_GBvR9fLDlqQJt/edit?usp=drive_web&ouid=110320942210879015491&rtpof=true
- Link to the **Company Tour Guides**
https://docs.google.com/document/d/1BPZG-TPNBioMaaAkW9HI0GXy7IFZI_ER/edit

NKY College & Career Connector Standing Meetings

Meeting	Purpose of Meeting	Occurrence
NaviGo Team Meeting	Planning	Weekly
KYAP + Connector	Planning/Collaboration	Weekly
KY Chamber – TMP	Talent Pipeline Management – Planning	Weekly
Soft Skills Training	Work-Readiness Training for River Cities Hub Students	Weekly
SCOKI Transportation Workgroup	Supply Chain OKI Industry Collaboration	Bi-Weekly
SWAT Meetings/NKY Chamber	Assist businesses with addressing skills gaps	Bi-Weekly
Business Services Team	Information sharing with workforce partners	Bi-Weekly
River Cities Network	Counselor 1:1 Meetings	Bi-Weekly
River Cities Network	Work Based Learning/Dual Enrollment/Soft Skills	Monthly
PL Consortium	Sharing information with the PL Group	Monthly
KYAP Advisory Committee	Planning for KYAP Program	Monthly
Career Counselor Peer Meeting	WBL Planning, peer support & networking	Monthly
Pillar 2/Objective 1	Collaboration – Career Path Awareness	Monthly
Pillar 2/Objective 2	Collaboration – College & Career Readiness	Monthly
Pillar 2/Objective 4	Collaboration – Dual Credit	Monthly
Eggs 'N' Issues	Employer Engagement / Networking/Human Services	Monthly
SCOKI Education Workgroup	Supply Chain OKI Industry Collaboration	Monthly
Leadership Northern Kentucky	Community Leadership/Networking	Monthly
AMIP	Manufacturing Industry Collaboration	Quarterly
SCOKI	Supply Chain OKI Industry Collaboration	Quarterly
CVG	Business Networking	Quarterly

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CTE Perkins Working Group	Planning for CTE Pathways, dual enrollment, compliance	Quarterly
NKWIB-CTE/Industry Certification	Review / Update KDE Industry Certification List	Quarterly
*iLEAD Academy	Advisory Committee	Quarterly
*Tri-State Trauma Network	Programming Committee	Quarterly
*Newport HS CTE Advisory Group	Planning for CTE Pathways, dual enrollment, compliance	Bi-Annually

**New standing meetings*