

**RECORD OF BOARD PROCEEDINGS  
BOARD MEETING MINUTES**

**HOPKINS COUNTY CAREER AND TECHNOLOGY CENTER**

**The Hopkins Co. Board of Education met at 1775 Patriot Drive, Madisonville, KY at 5:30 o'clock P.M. on the 11<sup>th</sup> day of October 2021, with the following members present:**

(1) John Osborne, Chairman	(2) Steven Faulk, Vice Chairman	(3) Bobby Fox
(4) Shannon Embry – Absent	(5) Dr. J.W. Durst	Keith Cartwright, Board Attorney

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John Osborne, Chairman, called the meeting to order.

**A. Pledge; Moment of Silence; Mission Statement--Unite as one team to learn and inspire.**

Board Members led the pledge to the flag.

**B. Community Input**

If you wish to address the Board under item 4B, please complete and submit to the Superintendent a community input sheet located on the side table.

**The following signed to speak regarding mask mandate.**

Shelly Carney  
Brock Hopper  
Tammy Saddler  
Mark Stanley

**C. Adoption of Agenda**

**Order #33 - Motion Passed:** Approval of the agenda as outlined passed with a motion by Mr. Steven Faulk and a second by Mr. J.W. Durst.

Mr. J.W. Durst	Yes
Mr. Shannon Embry	Yes
Mr. Steven Faulk	Yes
Mr. Bobby Fox	Yes
Mr. John Osborne	Yes

**STUDENT/STAFF PRESENTATIONS AND/OR RECOGNITION**

**A. Superintendent and Staff**

**Amy Smith, Superintendent**

Recognized Mr. Bobby Fox, Board Member, for Hall of Fame Induction

Presented "Remember Your Why" Award to Jamie Hamby, Teacher, SES

**Dr. Andy Belcher, Director of Assessment** - 2021 Assessment Results

**STUDENT LEARNING AND SUPPORT SERVICES (DIALOGUE, NO ACTION)**

**A. School Calendar**

**NO SCHOOL**

November 12, 2021, Professional Development  
November 24-26, 2021, Thanksgiving  
December 20-31, 2021, Christmas Break  
January 17, 2022, Martin Luther King, Jr. Day

**CENTRAL OFFICE CLOSED**

November 25-26, 2021, Thanksgiving  
December 23-27, 2021, Christmas Break  
December 31, 2021, New Year's Eve  
January 17, 2022, Martin Luther King, Jr. Day

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**COMMUNICATION**

**A. Public Comment**

**The following signed to speak regarding mask mandate.**

Shelly Carney  
Brock Hopper  
Tammy Saddler  
Mark Stanley

**STUDENT LEARNING AND SUPPORT SERVICES (CONSENT-ACTION)**

**Order #34 - Motion Passed:** Approval of the listed consent items passed with a motion by Mr. Steven Faulk and a second by Mr. Shannon Embry.

Mr. J.W. Durst	Yes
Mr. Shannon Embry	Yes
Mr. Steven Faulk	Yes
Mr. Bobby Fox	Yes
Mr. John Osborne	Yes

**A. Approval of Minutes, Bills, and Salaries**

The Board approved the minutes of September 20, 2021, board meeting and the bills and salaries for the month of October 2021.

**B. Approval of Treasurer's Report**

The Board approved the Treasurer's report for the month of September 2021.

**C. Approval of Leaves of Absence**

The Board approved the following leaves of absence.

1. Employee #5960, Teacher, EES, return from Maternity Leave on September 17, 2021.
2. Employee #6474, Teacher, HES, Family Medical Leave beginning August 23, 2021, not to exceed twelve (12) weeks.
3. Employee #7990, Cook/Baker, JMMS, Maternity Leave beginning September 19, 2021.
4. Employee #7428, Teacher, MNHHS, Family Medical Leave beginning August 22, 2021, not to exceed twelve (12) weeks.

**D. Approval of Out of District/Overnight Trips**

The Board approved the following out of district, overnight, or non-school sponsored events as requested by the principal of the school, subject to date rescheduling as necessary.

1. HCCHS, Band, Bethel University, Competition, McKenzie, TN, October 23, 2021. Travel by school bus.
2. HCCHS, Band, Simon Kenton High School, Competition, Independence, KY, November 5-6, 2021. Travel by school bus.
3. MNHHS, Dance Team, Competition, March 3-8, 2022. Travel by school bus to airport and then fly to Florida.
4. MNHHS, FBLA, Learning Lab, Nissan Stadium, Nashville, TN, November 9, 2021. Travel by school bus.
5. MNHHS, Seniors, Gatlinburg, TN, April 10-13, 2022. Travel by approved charter bus.
6. MNHHS, Band, Competition, Lexington, KY, October 29-31, 2021. Travel by school bus and school vehicle.

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#### E. Approval for Schools to Apply for Grant(s)

The Board approved for schools to apply for the following grant(s).

1. MNHHS, Whole Kids Foundation Grant, up to \$3,000, to be used for garden tools, seeds, and plants for edible gardens.
2. PES, Back to the Roots Grant, up to \$25,000, to be used for gardening kits and garden education for the classroom.
3. SHMS, Amazon Future Engineers Stem Grant, up to \$3,500, to be used for computer science.

#### F. Approval of School Activity Fundraiser(s)

The Board approved the following activity fundraiser(s).

1. District-wide, United Way annual campaign for Hopkins County. Proceeds to be given to United Way.
2. BSMS, PTSA, Spirit Bracelets, proceeds will be used for rewards and supplies.
3. BSMS, PTSA, Halloween Dance, proceeds will be used for rewards and supplies.
4. BSMS, PTSA, Candy Grams, proceeds will be used for rewards and supplies.
5. BSMS, PTSA, World's Finest Chocolates, proceeds will be used for rewards and supplies.
6. BSMS, PTSA, 10 for 10, proceeds will be used for rewards and supplies.
7. BSMS, PTSA, Bears T-shirt/Hoodie Sales, proceeds will be used for rewards and supplies.
8. EES, PTA, Penguin Patch, proceeds will be used for attendance rewards, staff appreciation and school-wide needs.
9. EES, PTA, "Principal for the Day" Silent Auction, proceeds will be used for attendance rewards, staff appreciation and school-wide needs.
10. EES, PTA, Car Rider Fast Pass, proceeds will be used for attendance rewards, staff appreciation and school-wide needs.
11. GES, PTA, Wildcat Mask Sales, proceeds will be used for school-wide needs.
12. GES, PTA, Sucker Grams, proceeds will be used for school-wide needs.
13. JSES, Library, Read-A-Thon, proceeds will be used to purchase books and stock book vending machine for rewards.
14. WBES, PTO, Sucker Sales, proceeds will be used for classroom supplies.
15. PTO, Halloween Shop, proceeds will be used for classroom supplies.

#### G. Approval of the Western Kentucky University Memorandum of Understanding

##### A copy may be found in Abstract File #29

The Board approved the Western Kentucky University Memorandum of Understanding for Professional Education Preparation Partnership for the 2021-2024 school years.

#### H. Approval to Request School Emergency Days Due to Citywide Boil Water Advisory

##### A copy may be found in Abstract File #30

The Board approved to request a School Emergency Day Waiver from the Commissioner's Office for Grapevine Elementary School, Jesse Stuart Elementary School, Pride Elementary School, West Broadway Elementary School, Browning Springs Middle School, James Madison Middle School, Madisonville North Hopkins High School, Hopkins County Career and Technology Center, and Hopkins County Day Treatment on September 16, 2021. This request is being made due to a citywide boil water advisory.

#### I. Approval to Request School Emergency Day Waiver for Earlington Elementary School Due to Boil Water Advisory

##### A copy may be found in Abstract File #31

The Board approved to request a School Emergency Day Waiver from the Commissioner's Office for Earlington Elementary School on September 20, 2021. This request is being made due to a citywide boil water advisory.

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**J. Approval of the Final SBDM Allocations for the 2021-2022 School Year**  
**A copy may be found in Abstract File #32**

The Board approved the final SBDM allocations for the 2021-2022 school year as presented.

**K. Approval to Declare Three (3) Miller Thunderbolt 150 Amp Stick Welders at Hopkins County Career and Technology Center as Surplus**

The Board approved to declare three (3) Miller Thunderbolt 150 amp Stick Welders at Hopkins County Career and Technology Center as surplus.

**L. Approval of the Ricoh Copier Lease Agreement for the Special Education Department at Central Office**  
**A copy may be found in Abstract File #33**

The Board approved the Ricoh Copier Lease Agreement for the Special Education Department at Central Office.

**M. Approval of the 2021-2022 Calendar Committee**  
**A copy may be found in Abstract File #34**

The Board approved the 2021-2022 Calendar Committee as presented.

**STUDENT LEARNING AND SUPPORT SERVICES (ACTION LIKELY)**

**A. Personnel**

The following personnel changes have been made by the Superintendent since September 20, 2021.

**CERTIFIED EMPLOY**

Sheila Bandy, Title I Teacher (up to 100 days) SHMS, eff. 8-11-21 (Correction on school location from June hire letter/board minutes.)

Rebecca Barnett, Sub. Teacher, eff. 9-22-21

Chasity Blackwell, Interventionist Teacher, SES, eff. 9-22-21

Susan Cavanaugh, Sub. Teacher, eff. 9-21-21

Holly Meadows, Itinerant Speech Language Assistant, eff. 9-21-21

Janice Taylor, Title I Teacher (up to 100 days) JMMS, eff. 9-21-21

**CERTIFIED TRANSFER**

Jonathan Cook, Sub. Teacher to Itinerant Preschool Teacher, eff. 8-23-21

Julie Coursey, Title I Teacher (up to 100 days) EES to CSRT Teacher (up to 120 days) EES, eff. 8-23-21

Tonia Leal, Sub. Teacher to Art Teacher, MNHHS, eff. 8-2-21

Gabrielle Prevette, Teacher, BSMS to Teacher, HCCHS, eff. 8-6-21

April Williams, Sub. Teacher to Itinerant .5 CSRT Teacher, HES, eff. 8-2-21

**CERTIFIED RESIGN**

Callie Bell, Teacher, HCCTC, eff. 10-22-21

**CLASSIFIED EMPLOY**

Mary Cobb, Sub. Bus Monitor, eff. 9-15-21

Kristin Francis, Sub. Bus Monitor, eff. 9-16-21

Crissana Gipson, Title I CIA, PES, eff. 9-7-21

Christy Law, Lunchroom Monitor, EES, eff. 9-13-21

Samantha Leet, Lunchroom Monitor, GES, eff. 9-21-21

Brianna Madden, CIA I, BSMS, eff. 9-20-21

Tamara Moore, Itinerant SPED CIA II, MNHHS, eff. 9-14-21

Andrea Pierce, Cook/Baker, GES, eff. 9-20-21

Laurie Stanley, Sub. Custodian, eff. 9-22-21

Maranda Steele, CIA I, HES, eff. 9-14-21

Shannon Wallace, Lunchroom Monitor, SES, eff. 9-21-21

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Brenda Watts, Sub. Bus Monitor, eff. 9-20-21  
Sherry Watts, Lunchroom Monitor, WHS, eff. 9-20-21

**CLASSIFIED TRANSFER**

Melissa Blanton, KERA Preschool CIA I, SES to Computer Lab CIA, HES, eff. 9-27-21  
Jennifer Caskey, Administrative Secretary II (Director of Elementary Instruction) CO to Administrative Secretary II (Assistant Superintendent) CO, eff. 9-27-21  
Kendra Davis, Custodian, BSMS to Sub. Cook/Baker, eff. 10-8-21  
Helen Gant, Sub. Cook/Baker to Lunchroom Monitor, WBES, eff. 9-20-21  
Emily Hancock, Sub. Custodian to Custodian, EES, eff. 9-2-21  
Ronnie Noel, Bus Driver to Sub. Bus Driver, eff. 10-10-21  
Traci Spivey, Bus Driver to Sub. Bus Driver, eff. 10-7-21  
Megan Tuz-Tamayo, Bus Monitor to Itinerant Title I EL CIA I, CO, eff. 9-20-21

**CLASSIFIED RESIGN**

Jennifer Daves, Administrative Secretary II (Assistant Superintendent) CO, eff. 9-24-21  
Kate Evans, CIA II, HCCHS, eff. 9-30-21  
Christy Parish, Bus Driver Trainee, eff. 9-15-21  
Vicki Shadowen, Itinerant CIA II, MNHHS, eff. 9-23-21

**CLASSIFIED RESIGN FOR RETIREMENT**

Julie Faulk, Family Resource Center Coordinator, WBES, eff. 12-31-21  
Vicki Marks, Bus Driver, eff. 9-30-21

**CLASSIFIED TERMINATED**

Brittany Bolton, Custodian, SHMS, eff. 9-20-21

**COACH EMPLOY**

Austin Byrum, Assistant Boys Soccer Coach #2, MNHHS, eff. 9-17-21  
Jennifer Dugger, Assistant Girls Basketball Coach, SHMS, eff. 9-22-21  
Brandi Hughes, Volunteer Girls Assistant Basketball Coach, BSMS, eff. 9-14-21  
Je'Vonte Hughes, 6th Grade Head Boys Basketball Coach, BSMS, eff. 9-13-21  
Mark Phaup, Assistant Football Coach #1, MNHHS, eff. 7-23-21  
Kevin Webb, Volunteer Assistant Softball Coach, MNHHS, eff. 9-16-21  
Erin Williams, Assistant Cheer Coach, HCCHS, eff. 9-2-21

**COACH TRANSFER**

Robert Stone, Assistant Girls Basketball Coach, BSMS to Head Girls Basketball Coach, BSMS, eff. 9-13-21

**B. Any Other Old/or New Business**

**B.1. Approval of the Test To Stay Agreement  
A copy may be found in Abstract File #35**

**Order #35 - Motion Passed:** Approval of the Test to Stay Agreement for one year, beginning October 18, 2021, passed with a motion by Mr. J.W. Durst and a second by Mr. Shannon Embry.

Mr. J.W. Durst	Yes	
Mr. Shannon Embry	Yes	
Mr. Steven Faulk	Yes	
Mr. Bobby Fox	Yes	
Mr. John Osborne	Yes	

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**B.2. Approval of the Schools Council (SBDM) Policy 02.4241**

**A copy may be found in Abstract File #36**

**Order #36 - Motion Passed:** Approval to hold one (1) emergency reading and approve (per Board Policy 01.5) the Schools Council (SBDM) Policy 02.4241, draft two (2), that will go into effect on October 12, 2021, passed with a motion by Mr. Shannon Embry and a second by Mr. Bobby Fox.

Mr. J.W. Durst	Yes
Mr. Shannon Embry	Yes
Mr. Steven Faulk	Yes
Mr. Bobby Fox	Yes
Mr. John Osborne	Yes

**B.3. Approval to Amend the District Code of Conduct**

**A copy may be found in Abstract File #37**

**Order #37 - Motion Passed:** Approval to amend the District Code of Conduct, passed with a motion by Mr. J.W. Durst and a second by Mr. Steven Faulk.

Mr. J.W. Durst	Yes
Mr. Shannon Embry	Yes
Mr. Steven Faulk	Yes
Mr. Bobby Fox	Yes
Mr. John Osborne	Yes

**BOARD CALENDAR**

**Review Board Meeting Dates**

Monday, November 1, 2021, HCBOE Board Meeting, Hopkins County Career and Technology Center, 5:30 p.m.

Monday, November 15, 2021, HCBOE Board Meeting, Hopkins County Career and Technology Center, 5:30 p.m.

Monday, December 13, 2021, HCBOE Board Meeting, Hopkins County Career and Technology Center, 5:30 p.m.

**ADJOURNMENT**

**Order #38 - Motion Passed:** Motion to adjourn until the next scheduled meeting on November 1, 2021, passed with a motion by Mr. Bobby Fox and a second by Mr. Steven Faulk.

Mr. J.W. Durst	Yes
Mr. Shannon Embry	Yes
Mr. Steven Faulk	Yes
Mr. Bobby Fox	Yes
Mr. John Osborne	Yes

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John Osborne, Chairman

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Amy Smith, Superintendent