Policy

A.R.P.A. FUNDS

Disbursement of Funds

1. All projects must be approved by Resolution.
2. All disbursements must follow Ohio County Procurement and Ethics Policies.
3. The Recipient Agreement must be signed before be any payout is issued.
4. Payments for Grants awarded, when possible, will be made by the Ohio Co Fiscal Court directly to the vendor otherwise money will be paid out $5,000 at a time and supporting documentation (invoice and canceled check) must be presented before next payout is issued.
5. Any item or service of $10,000 but less than $30,000 should have 2 quotes submitted. If not possible state reason why.
6. Any item or service of $30,000 or more must be bid out by the Fiscal Court.
7. Any project other than a Revenue Replacement project must have supporting documentation from the Interim Final Rule Guide provided by the Federal Government.
8. Every effort must be made to buy US produced goods.
9. Projects that have hired employees will require records detailing what employee and project has accomplished and presented to the Fiscal Court on a quarterly basis.
10. Small Business Grant Awards are to follow the following rules:
	1. Grant application must be submitted by deadline of October 15, 2021.
	2. Business must be registered with Occupational Tax before Grant check is issued.
	3. Business must not be in Occupational Tax arrears from calendar year 2019 or previous.
	4. Business must submit W-9 and signed award notification before check will be issued.