



Newport Independent Schools 21st Century Community Learning Center

Vision: Newport Independent Schools 21st Century Community Learning Centers will provide a cohesive program for K-12th grades that provides academic support and interactive enrichment opportunities to any student that needs extra preparation for college and career readiness.

Mission: Newport Independent Schools 21st Century Community Learning Centers seeks to offer before, after and summer school programming that focuses on providing non proficient students with academic support and enrichment opportunities by partnering with Community organizations, as well as the Newport staff.

PROGRAM DIRECTOR

Oversees all 21st Century Community Learning Centers Grants and Programs for Newport Independent Schools (K-12th)

Rate: 187 Days/7.5 hours

New Grants require 220 days @ 7 hrs. per day

Responsible for:

1. Maintaining budgets for each grant (Creating PO's, reviewing Munis Reports)
2. Seeking out and applying for supplemental grants
3. Assist with writing 21st Century Cycle 19 Continuation grants for NIS & NHS
4. Oversee site coordinators
5. Collaborate with community partners to provide fun and educational enrichment opportunities
6. Collaborate with all school administration to identify and recruit students who will benefit from 21CCLC programming
7. Recruit certified and classified staff to work in our before, after and summer school programs
8. Maintain all KDE reporting for compliance
9. Work with KDE to ensure all grant requirements are met
10. Create programs and schedules

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11. Work with other Student Support Services to provide our families and students with quality education and enrichment programs
12. Fill in any daily duties of the Site Coordinators if they are absent
13. Create and meet quarterly with an Advisory Councils for NPS, NIS, and NHS
14. Provide enrichment and academics for summer school students
15. Plan and implement six Adult Skill Building nights
16. Plan and implement three ELL family nights

ASSISTANT PROGRAM DIRECTOR/SITE COORDINATOR

Assists Program Director and NPS & NIS Site Coordinator

Rate: 156 days / 7 hours a day

(New Grant requires 220 days @ 7 hrs. per day)

1. Creates and maintains master schedules and rosters for each school and enrichment program.
2. Inputs all student data and attendance into the Cayen for NPS and NIS
3. Works daily as a site coordinator
4. Collaborates with all of our Enrichment Club teachers to ensure they are completing lesson plans and have all of the supplies needed for clubs
5. Collaborates with Homework Help and academic support teachers to ensure they have documents for students to work on during that time.
6. Helps assist the Program Director with KDE reports and PO's
7. Maintains daily office operations including but not limited to:
 - a. Filing
 - b. Copying
 - c. Distribution of materials to students and staff
 - d. Calling parents

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NHS Site Coordinator

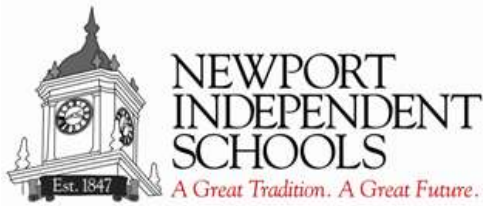
Rate: 19 hours per week

1. Recruits students for programming
2. Oversees the after school program at the high school
3. Inputs all student information and attendance into Cayen System
4. Collaborates with Enrichment Club leaders to ensure they have all supplies needed
5. Collaborates with high-school teachers to get missing assignments for club students to finish during Homework Help
6. Maintain a master schedule and rosters for each club

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Covington Independent Schools' Pay Scale

Program Director:

- Yearly Pay:
 - \$57,928 (0 years experience)
 - \$68,915 (12+ years of experience)

Site Coordinator:

- Daily rate ranges:
 - \$179.08 (0 years experience)
 - \$245.45 (11+ years of experience)
- Number of Contract Days:
 - 217 Day Contract for Grant Cycles (14 - 17) prior to Cycle 18
 - $217 \times \$179.08 = \$38,860.36$ (plus fringes)
 - $217 \times \$245.45 = \$53,262.65$ (plus fringes)
 - 220 Day Contract for Grant Cycle 18
 - $220 \times \$179.08 = \$39,397.60$ (plus fringes)
 - $220 \times \$245.45 = \$53,999.00$ (plus fringes)



Newport Independent Schools' Pay Proposal for 2021-22

PROGRAM DIRECTOR

- Current Yearly Salary
 - Base Pay: **\$42,075.00**
 - Total with fringes: **\$70,112.12**
- Proposed Yearly Salary
 - Base Pay: **\$55,000** (plus fringes)
 - Total with fringes: **\$85,263.84**
 - \$2,928 less than Covington's base pay

ASSISTANT PROGRAM DIRECTOR/SITE COORDINATOR

- 156 Days (remaining FY22)
 - \$179.08 per day
 - Base Pay: **\$29,436.48**
 - Total with fringes: **\$50,339.76**

NHS SITE CORRINATOR

- Proposed Yearly Salary
 - Base Pay: **\$19,575**
 - Total with fringes: **\$26,054.33**