

NEW:-
11/11/2020
REVISED:
10/27/2021

Submitted:
11/10/2020
10/26/2021

JOB TITLE:	DIRECTOR TITLE I/II/IV AND PROGRAMMATIC SUPPORT- SUMMER PROGRAMS
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	IV, GRADE 12
WORK YEAR:	AS APPROVED BY BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4060

SCOPE OF RESPONSIBILITIES

Provides leadership to and direct supervision of Title I/II/IV department and oversees **the summer programs and** Title I, Title II, and Title IV funding streams which have significant impact on District's programs; plans and implements activities which typically affect more than one organizational department or major activity; maintains contact with other departments; the public, other agencies and/or parents on districtwide matters.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

- ~~Supervises and provides direction to implement goals, objectives and functions of the organizational unit~~
- ~~Helps oversee, plan and implement summer programs; supervises and provides direction to implement goals, objectives and functions of the organizational unit~~
- Manages and oversees all Title I/II/IV Gifted Talented/Advance Programs, and Extended School Services funding streams and ~~programmatic supports~~ **summer programs** designed to support Title I schools, District priorities, goals and strategic plans
- Initiates policy, formulates and recommends program goals and objectives as appropriate
- Develops the operating budget for Title I,II, IV, Gifted Talented/Advance Programs and Extended School Services, and assures that all functions operate within the appropriated amounts
- Prepares required and special reports as requested
- Provides effective leadership to implement performance evaluation procedures
- Cooperates with Principals and/or other organizational units to implement common goals and objectives for Title I, II, IV, Gifted Talented/Advance Programs and Extended School Services
- Assures compliance with federal, state and District policy, administrative procedures and negotiated agreements as applicable to assignment
- Chairs and/or participates on committees and task forces as assigned
- Evaluates staff as assigned
- Performs other duties as assigned by supervisor
- Completes all trainings and other compliance requirements as assigned and by the designated deadline

PHYSICAL DEMANDS

The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires activities involving being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes and gases.

MINIMUM QUALIFICATIONS

- Master's Degree with Kentucky certification in administration and/or supervision of instruction
- Five (5) years of successful experience related to Title I/II Programming and other federal and/or state programs

Experience delivering and planning professional learning
--

Successful leadership experience

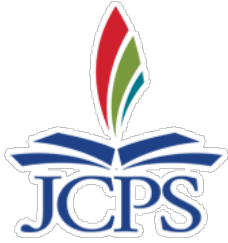
Effective communication skills

DESIRABLE QUALIFICATIONS

Advanced training in research, development, and evaluation
--

Principal experience

Experience in a diverse workplace



REVISED:
10/27/2021

Submitted:
10/26/2021

JOB TITLE:	DIRECTOR TITLE I/II/IV AND SUMMER PROGRAMS
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	IV, GRADE 12
WORK YEAR:	AS APPROVED BY BOARD
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	4060
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES

Provides leadership to and direct supervision of Title I/II/IV department and oversees the summer programs and Title I, Title II, and Title IV funding streams which have significant impact on District's programs; plans and implements activities which typically affect more than one organizational department or major activity; maintains contact with other departments; the public, other agencies and/or parents on districtwide matters.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

- Helps oversee, plan and implement summer programs; supervises and provides direction to implement goals, objectives and functions of the organizational unit
- Manages and oversees all Title I/II/IV Gifted Talented/Advance Programs, and Extended School Services funding streams and summer programs designed to support Title I schools, District priorities, goals and strategic plans
- Initiates policy, formulates and recommends program goals and objectives as appropriate
- Develops the operating budget for Title I,II, IV, Gifted Talented/Advance Programs and Extended School Services, and assures that all functions operate within the appropriated amounts
- Prepares required and special reports as requested
- Provides effective leadership to implement performance evaluation procedures
- Cooperates with Principals and/or other organizational units to implement common goals and objectives for Title I, II, IV, Gifted Talented/Advance Programs and Extended School Services
- Assures compliance with federal, state and District policy, administrative procedures and negotiated agreements as applicable to assignment
- Chairs and/or participates on committees and task forces as assigned
- Evaluates staff as assigned
- Performs other duties as assigned by supervisor
- Completes all trainings and other compliance requirements as assigned and by the designated deadline

PHYSICAL DEMANDS

The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires activities involving being around moving machinery, exposure to marked changes in temperature and humidity, driving automotive equipment, and exposure to dust, fumes and gases.

MINIMUM QUALIFICATIONS

- Master's Degree with Kentucky certification in administration and/or supervision of instruction
- Five (5) years of successful experience related to Title I/II Programming and other federal and/or state programs
- Experience delivering and planning professional learning
- Successful leadership experience
- Effective communication skills

DESIRABLE QUALIFICATIONS
Advanced training in research, development, and evaluation
Principal experience
Experience in a diverse workplace



NEW: Revised: Submitted:
 10/06/2021 10/05/2021
 10/27/2021 10/26/2021

JOB TITLE:	EXECUTIVE DIRECTOR STUDENT LEARNING CENTERS
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	IV, GRADE 12 13
WORK YEAR:	220 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES

Provides leadership and direct supervision of evidence-based strategies for effective District Student Learning Centers. Assumes responsibility for ensuring the educational program is implemented and aligned with the District's educational goals. Provides leadership for the operations of the District's Student Learning Centers to allow for consistency with implementation.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

- Develops and reviews program plans with the principals and District leadership that meets the requirements of state, federal, and District guidelines
- Provides direction, supervision and evaluation of Student Learning Center programs
- Monitors program needs continuously, both educational and operations, and makes well-researched recommendations
- Ensures compliance with federal and state statutes and regulations and District policies and administrative procedures
- Develops budget and approves all expenditures in order to maintain budget control to assure that all functions operate within appropriated allocations
- Maintains open lines of communication with Principals and other center administrators to ensure compliance with state and federal guidelines and alignment with district vision and goals
- Identifies professional development opportunities for Student Learning Center staffs
- Coordinates with other District departments to ensure delivery of services
- Evaluates staff as assigned
- Completes all trainings and other compliance requirements as assigned and by the designated deadline
- Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity, driving automotive equipment and exposure to dust, fumes and gases

MINIMUM QUALIFICATIONS

- Master's Degree and Kentucky certification in administration and supervision (Principal Certification)
- Three (3) years of successful leadership experience as a building principal or equivalent
- Experience working with low-income children and families

Successful experience managing multiple funding streams
Demonstrated successful experience working with multiple partners
Effective communication skills
Ability to work well with people
Effective communication skills

DESIRABLE QUALIFICATIONS
Five (5) years of experience teaching early elementary
Extensive knowledge and background in early childhood and pre-school public education
Experience in diverse workplace



NEW: Submitted:
10/27/2021 10/26/2021

JOB TITLE:	EXECUTIVE DIRECTOR STUDENT LEARNING CENTERS
DIVISION	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	IV, GRADE 13
WORK YEAR:	220 DAYS
FLSA STATUS:	NON-EXEMPT
JOB CLASS CODE:	
BARGAINING UNIT:	CERX

SCOPE OF RESPONSIBILITIES

Provides leadership and direct supervision of evidence-based strategies for effective District Student Learning Centers. Assumes responsibility for ensuring the educational program is implemented and aligned with the District's educational goals. Provides leadership for the operations of the District's Student Learning Centers to allow for consistency with implementation.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA

- Develops and reviews program plans with the principals and District leadership that meets the requirements of state, federal, and District guidelines
- Provides direction, supervision and evaluation of Student Learning Center programs
- Monitors program needs continuously, both educational and operations, and makes well-researched recommendations
- Ensures compliance with federal and state statutes and regulations and District policies and administrative procedures
- Develops budget and approves all expenditures in order to maintain budget control to assure that all functions operate within appropriated allocations
- Maintains open lines of communication with Principals and other center administrators to ensure compliance with state and federal guidelines and alignment with district vision and goals
- Identifies professional development opportunities for Student Learning Center staffs
- Coordinates with other District departments to ensure delivery of services
- Evaluates staff as assigned
- Completes all trainings and other compliance requirements as assigned and by the designated deadline
- Performs other duties as assigned by supervisor

PHYSICAL DEMANDS

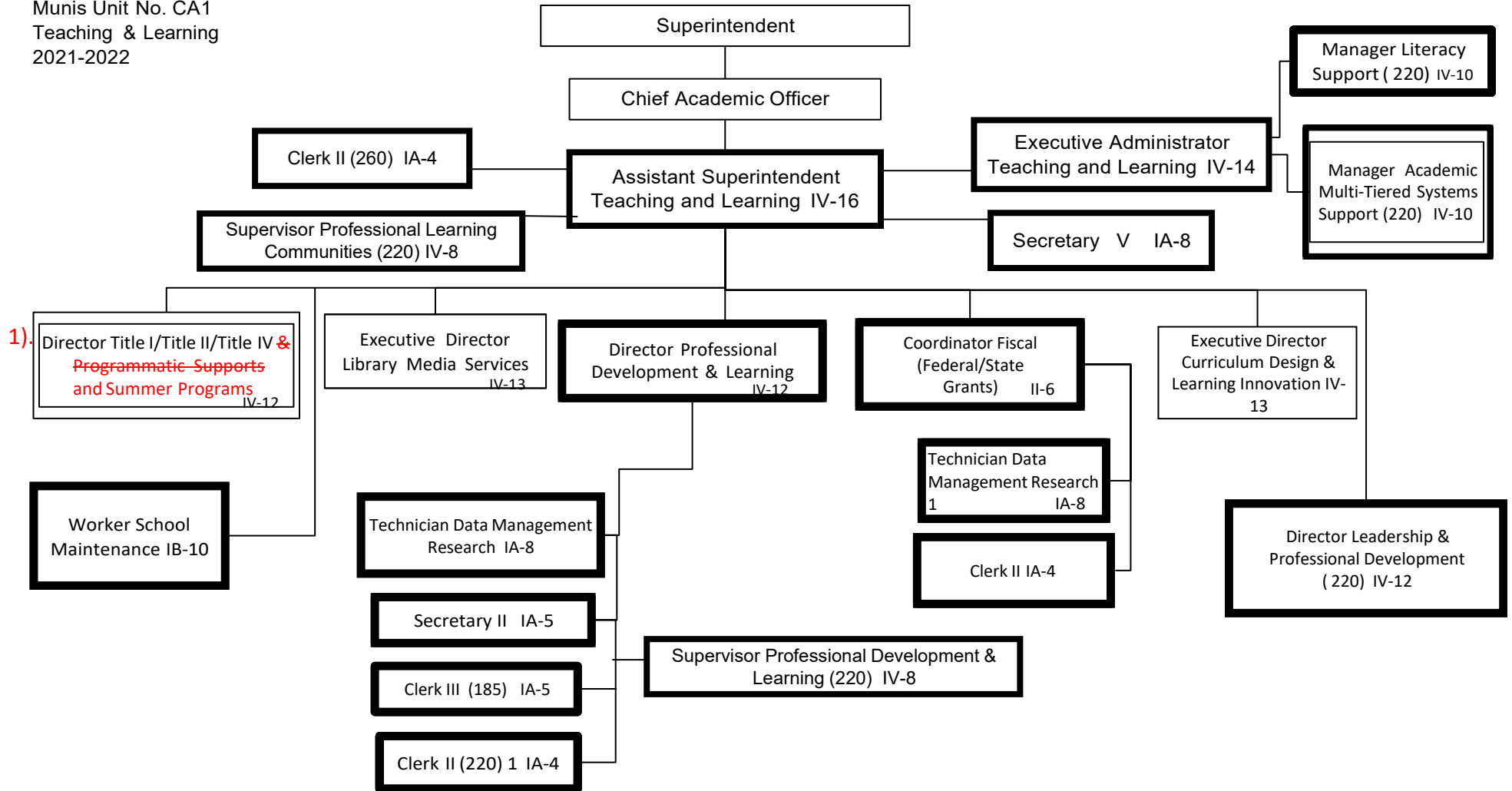
The work is primarily sedentary. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity, driving automotive equipment and exposure to dust, fumes and gases

MINIMUM QUALIFICATIONS

- Master's Degree and Kentucky certification in administration and supervision (Principal Certification)
- Three (3) years of successful leadership experience as a building principal or equivalent
- Experience working with low-income children and families
- Successful experience managing multiple funding streams

Demonstrated successful experience working with multiple partners
Effective communication skills
Ability to work well with people
Effective communication skills

DESIRABLE QUALIFICATIONS
Five (5) years of experience teaching
Extensive knowledge and background in public education
Experience in diverse workplace



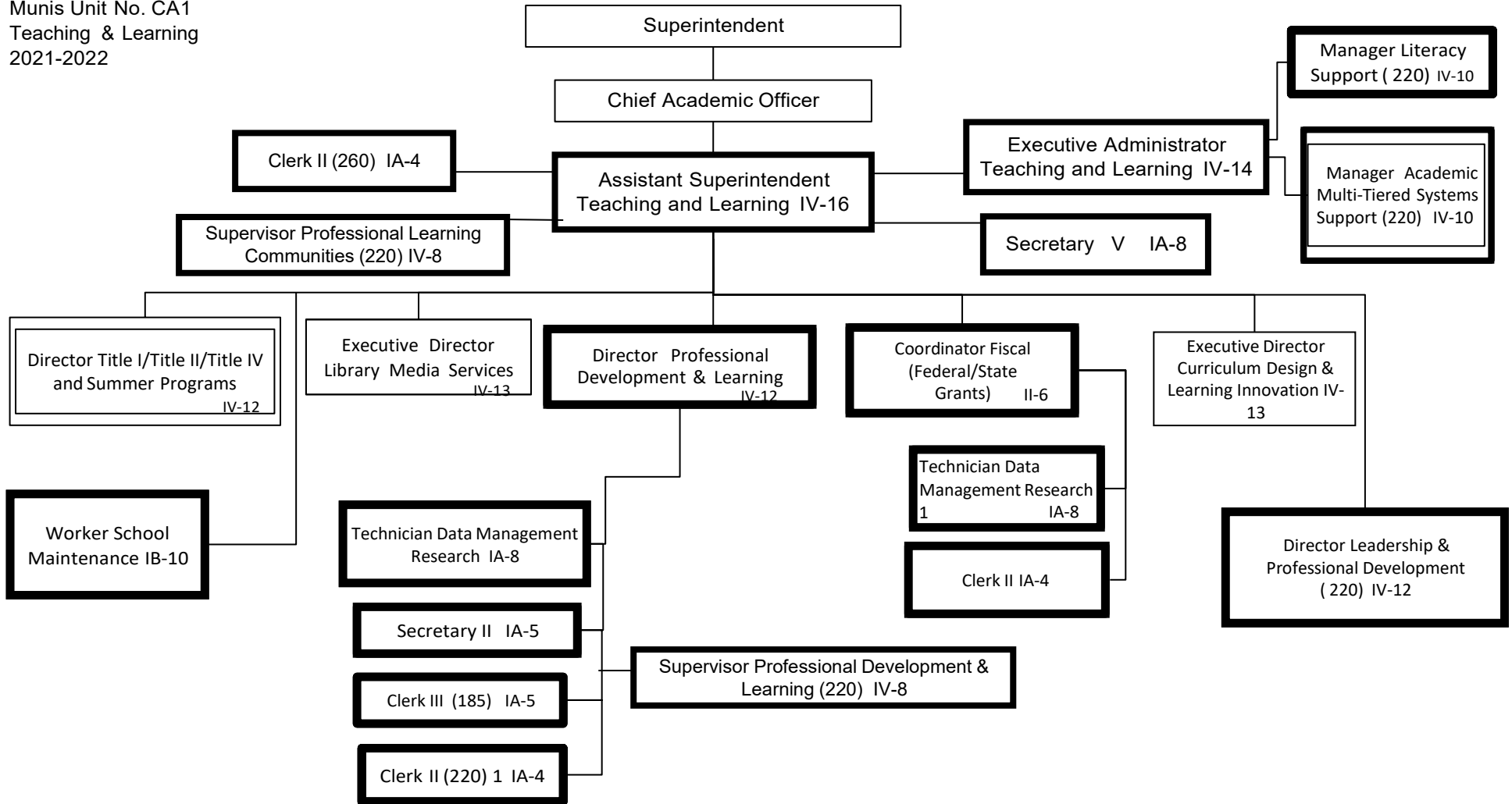
1). Change name from Director Title I/Title II/Title IV & Programmatic Supports to Director Title I/Title II/Title IV and Summer Programs

Summary:

General Fund Positions: 17

Categorical Fund Positions: 1

Submitted ~~10/05/2021~~ 10/26/2021
Effective ~~10/06/2021~~ 10/27/2021

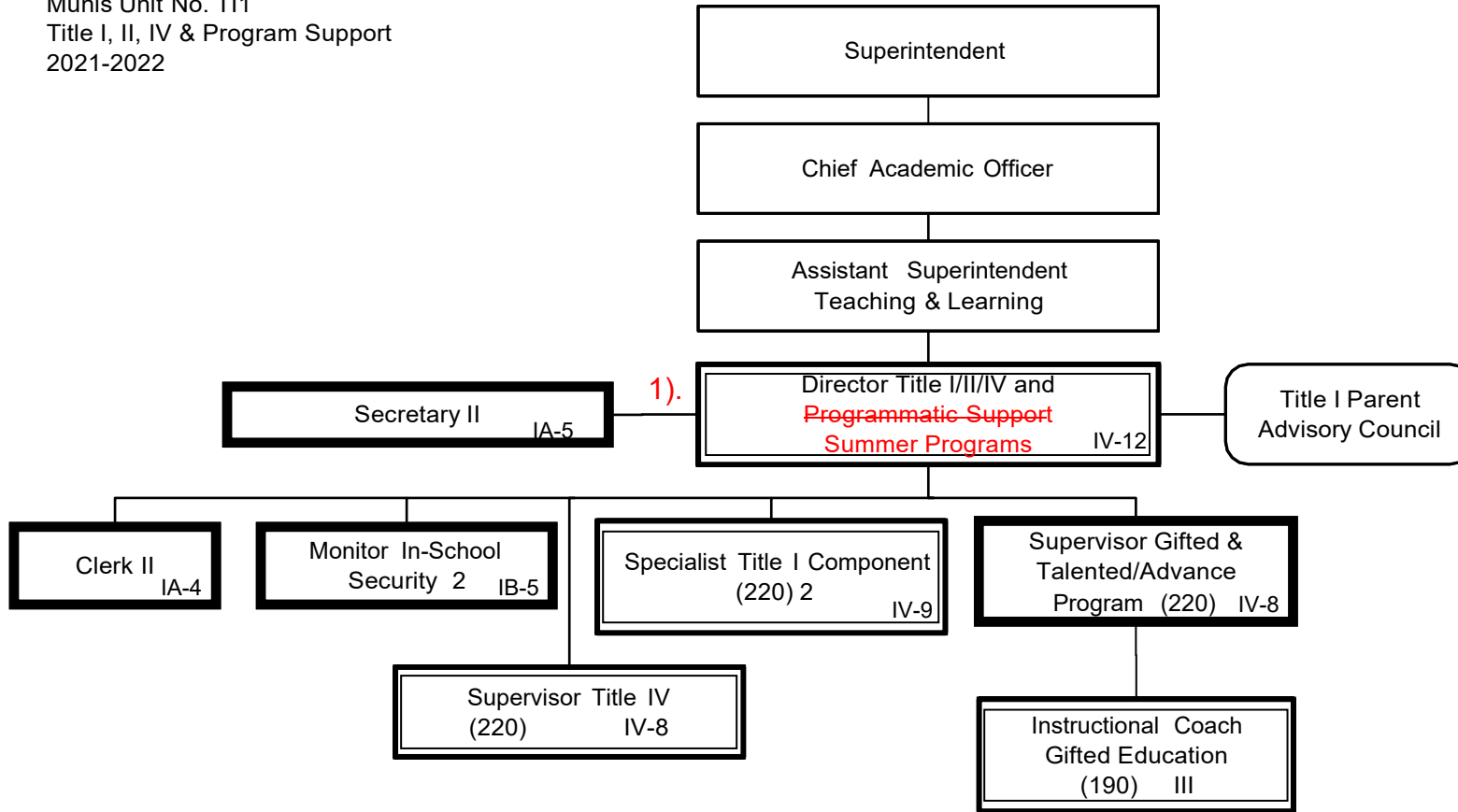


Summary:

General Fund Positions: 17

Categorical Fund Positions: 1

Submitted 10/26/2021
Effective 10/27/2021



1). Change name from Director Title I/Title II/Title IV and Programmatic Supports to Director Title I/Title II/Title IV and Summer Programs

Summary:

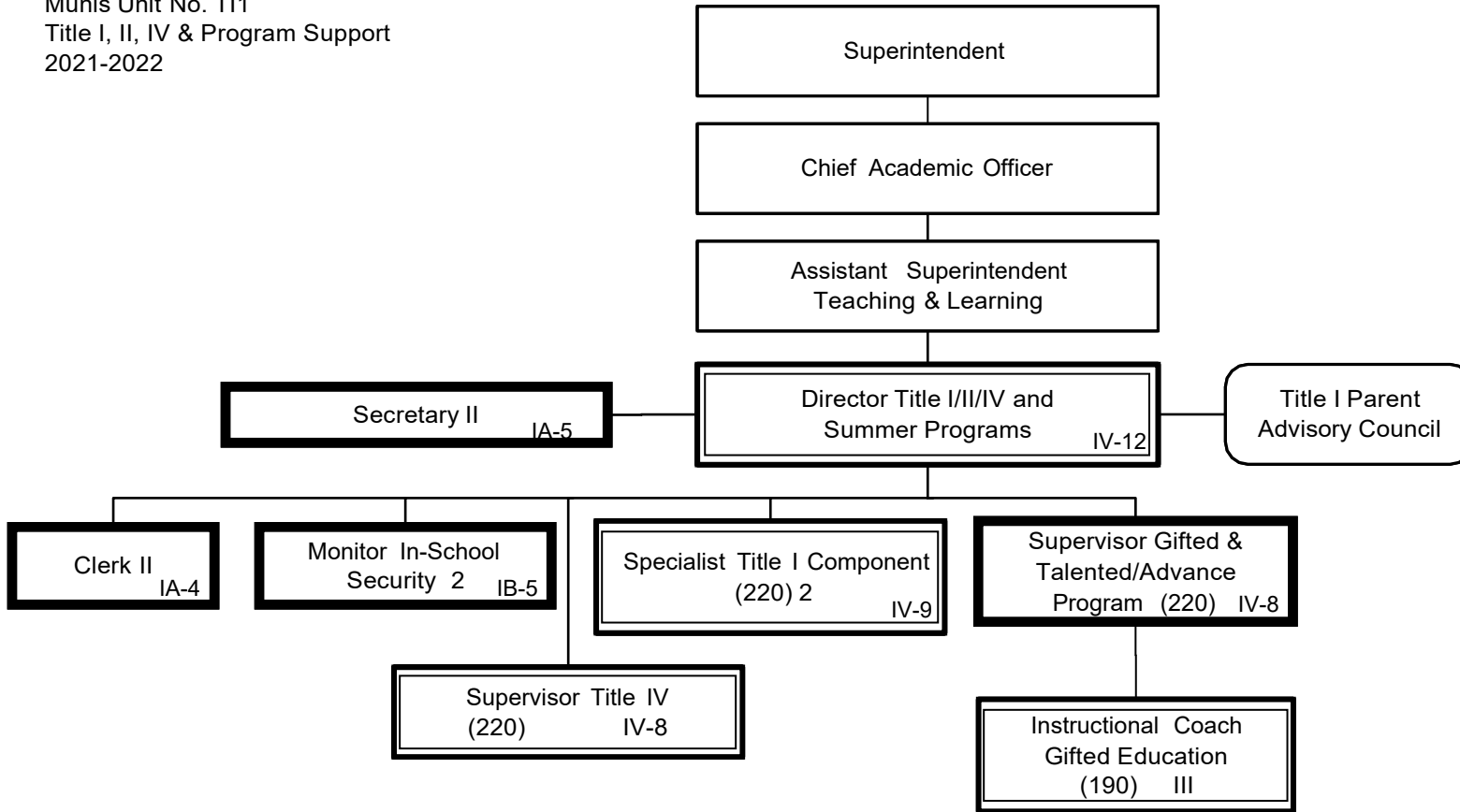
General Fund Positions: 5

Categorical Fund Positions: 5

E-5

Submitted ~~10/05/2021~~ 10/26/2021
 Effective ~~10/06/2021~~ 10/27/2021

Munis Unit No. T11
 Title I, II, IV & Program Support
 2021-2022



Summary:

General Fund Positions: 5

Categorical Fund Positions: 5

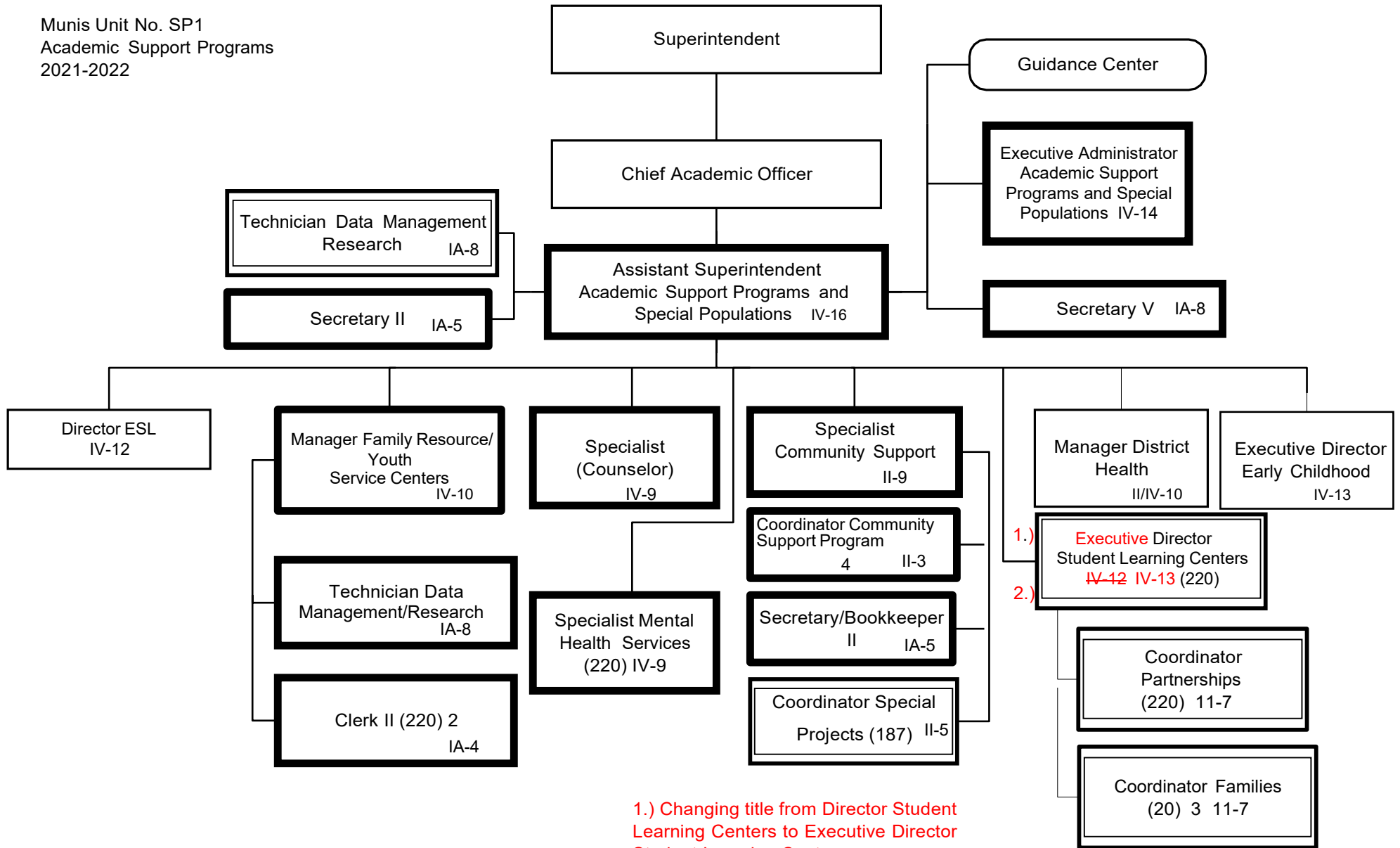
E-5

Submitted

Effective

10/26/2021

10/27/2021

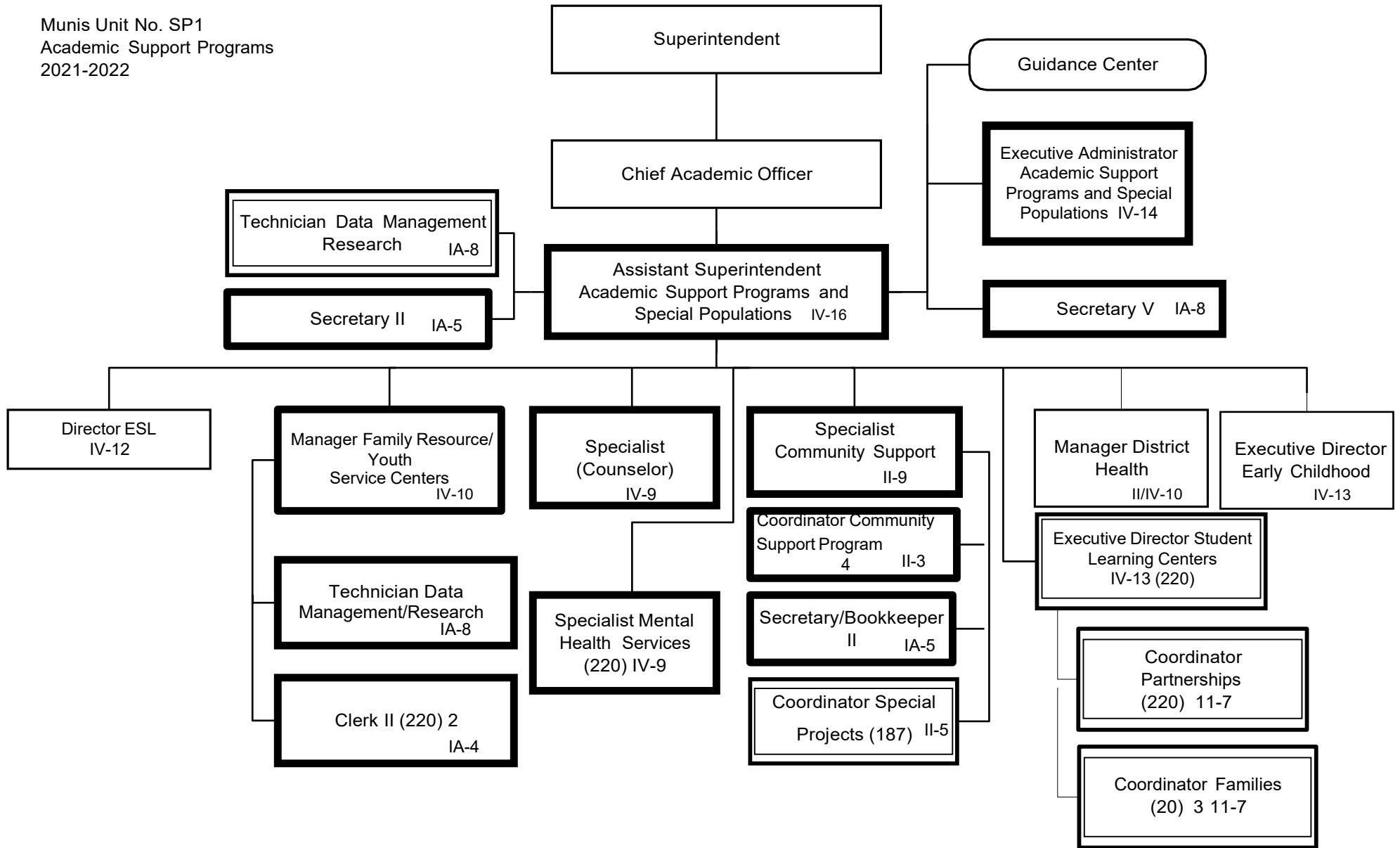


1.) Changing title from Director Student Learning Centers to Executive Director Student Learning Centers.

2.) Changing job family and grade from IV-12 to IV-13.

Summary:

General Fund Positions: 19
 Categorical Fund Positions: 3



Summary:

General Fund Positions: 19
 Categorical Fund Positions: 3