



Bullitt County Public Schools

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TO: Dr. Jesse Bacon, Superintendent *JB*

FROM: Althea Hurt, BCPS Director of Human Resources *AH*

DATE: October 18, 2021

RE: Item for the October Board Meeting - Request to Increase Hours for K Instructional Assistant.

Mr. Daniel Mullins, principal of Lebanon Junction Elementary School, is requesting to increase the hours of the Kindergarten/First Grade split classroom Instructional Assistant position from four (4) hours to seven (7) hours. This will allow there to be a full time instructional assistant in that classroom. Funding for this increase will come from ESSER Learning Forward funds.

Attachment: Memo from Principal Mullins



Lebanon Junction Elementary

Daniel Mullins, Principal

Phone: 502-833-4618 or 864-2200 Fax: 502-833-3727

Jami Willis, Counselor

10920 S. Preston HWY Lebanon Junction, KY 40150

October 14, 2021

Ms. Thea Hurt

Re: Increasing Kindergarten assistant hours

I would like to add hours to one of my classified positions. Currently, Kellie Rausch is a 4 hour kindergarten assistant working in a K/1 split classroom. Using ESSER Learning Forward funds, I would like to make Ms. Rausch a 7 hour employee. This will enable her to be in the classroom for the full school day.

When creating the K/1 split classroom in mid September, we strategically chose first graders who were not as successful in the virtual/hybrid format last school year and have more gaps in their learning than their peers. By increasing Ms. Rausch's hours to full time, she will be able to work with these students to bridge those early learning gaps that are so imperative for future academic success.

Daniel Mullins, Principal
Lebanon Junction Elementary