

School-Related Student Trip Request Form

## INSTRUCTIONS

1. Requests for trips (athletic events, conferences, field trips, etc....) must be submitted 3 weeks prior to trip.
2. Requests for overnight or out-of-state trips must be submitted 6 weeks prior to trip. *↑ attached*
3. Please attach a tentative transportation itinerary, including any planned stops. *→*
4. If overnight trip, attach name, address and phone number of lodging.

SCHOOL ACSHS FACULTY MEMBER IN CHARGE JEREMY BYRN

## TYPE OF TRIP (CHECK ONE):

☒ Classroom Field Trip Organization/Club Trip, specify \_\_\_\_\_  
☐ Class Trip (i.e. junior, senior), specify \_\_\_\_\_ Other (Athletic, etc...) specify, \_\_\_\_\_

DESTINATION: Cumberland Falls ADDRESS 7351 Hwy 90 PHONE \_\_\_\_\_

Out of State

☒ Out of Countyper return 10-1-2021  
Within County

Corbin, KY

☒ OvernightDATE(S) OF TRIP 10/23 / 10/24 TIME YOU PLAN TO DEPART FROM SCHOOL 9AM 10/23APPROXIMATE TIME YOU PLAN TO BE BACK AT SCHOOL 3PM 10/24PURPOSE/EDUCATIONAL VALUE Hatchery Visit / Hiking / CorbinBILL TRIP EXPENSES TO: ACSHS Science

Attach a description of estimated expenses including, but not limited to, lodging, meals, registration, and all other anticipated travel expenses.

*NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY*

NUMBER OF: Students 10-12 Faculty Sponsors 2 Other Chaperones \_\_\_\_\_  
 Total # of Participants (Riders) 12-14

## MODE OF TRANSPORTATION

Is District Transportation Needed? No ☒ Yes, see Procedure 09.36 AP.212

Certificated Common Carrier (i.e. Charter Bus), specify company \_\_\_\_\_

Private Vehicle, if allowed by policy; specify driver(s) \_\_\_\_\_

Any special transportation needs? (e.g. under storage compartments for luggage, etc...) \_\_\_\_\_

## SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? Yes No

JJB 10/1/21  
Signature of Faculty Sponsor10/1/21  
Date

Trip has been approved \_\_\_\_\_ disapproved, reason for disapproval \_\_\_\_\_

AKW  
Signature of Superintendent/Designee\_\_\_\_\_  
Date

For overnight and/or out of state trips, approval of the Superintendent and/or Board may be required by policy 09.36.

ACSHS Environmental Science Overnight Trip  
Jeremy Byrn and John Farris

# ITINERARY

10-1-2021  
Jmm.  
J. Byrn

Saturday, October 23, 2021

Leave High School at 9AM

Arrive at Wolf Creek Hatchery at 10:50AM

Leave Hatchery at 11:30

Eat Lunch in Somerset at 12:30

Chick-fil-A...Park Bus at the Center for Rural Development...will need to confirm that their dining room is open.

Leave Somerset at 1:00

Arrive Eagle Falls at 2:00

Leave Eagle Falls at 4:30

Set Up Camp at 5:00

Visit Cumberland Falls PM (if we run out of time, can visit falls in the AM)

Eat a Campfire Dinner...need to plan

Sunday, October 24, 2021

Breakfast at Camp...need to plan

Leave Cumberland Falls 9 AM

Arrive Yahoo Falls at 9:45

Leave Yahoo Falls at 11:45

Lunch in Somerset at 12:30

Maxby's...park at Lowe's...or...Wendy's/Taco Bell...park at Kroger

Leave Somerset at 1:00

Arrive ACSHS at 3:00