



FLOYD COUNTY BOARD OF EDUCATION
Anna Whitaker Shepherd, Superintendent
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Linda C. Gearheart, Board Chair - District 1
William Newsome, Jr., Vice-Chair - District 3
Dr. Chandra Varia, Member - District 2
Keith Smallwood, Member - District 4
Steve Slone, Member - District 5

Consent Agenda Item (Action Item): Approve/Consider changing the qualification requirements for Chief Safety/Discrimination & Harassment Officer.

Applicable State or Regulations: KRS 162.90 Powers and duties of the local board.

Fiscal/Budgetary Impact: No change

History/Background: Current qualifications for this position are a (4) four year degree. Adding and associates degree and experience in law enforcement would open the applicant pool to individuals who have specialized training in safety and investigation processes.

Recommended Action: Approve/Consider changing the qualification requirements for Chief Safety/Discrimination & Harassment Officer.

Contact Person(s): Anna Whitaker Shepherd, Superintendent

Anna W. Shepherd
Superintendent

Date: October 12, 2021



FLOYD COUNTY SCHOOLS Classified Job Description

TITLE:	Chief Safety/Discrimination & Harassment Officer
QUALIFICATIONS:	Associates, BA, BS degree or a minimum of 10 years successful experience in law enforcement.
REPORTS TO:	Superintendent/designee
JOB GOAL:	Plans, organizes, coordinates, and implements general safety processes and procedures. Provides leadership in areas related to student and facility safety, substance abuse and harassment/discrimination.
TERMS OF EMPLOYMENT:	Salary and terms of employment according to approved salary schedules.
EVALUATION:	Performance will be evaluated in accordance with provisions of the district evaluation plan.

PERFORMANCE RESPONSIBILITIES:

- Coordinates district activities regarding facility and student safety.
- Coordinates district activities regarding substance abuse prevention.
- Coordinates district activities relating to discrimination and harassment; serves as lead complaint investigator.
- Maintains communication and works closely with district staff, local school staff and the community regarding information in areas of responsibility.
- Represents school district as member of inter-agency governmental planning groups.
- Serves as liaison with other units, departments or outside agencies as required.
- Makes recommendations regarding implementation of project, program or activity and evaluates effectiveness as assigned.
- Prepares and assists in preparation of reports as required.
- Accumulates and researches data, documents and other pertinent information as required.
- Prepares, delivers or assists with training opportunities as appropriate.
- Performs other duties as assigned.

I hereby acknowledge I have received and reviewed a copy of my job description with the Floyd County Board of Education.

Employee Signature: _____

Print Name: _____

Last four digits of SS#: _____